
GENERAL OPERATING FUND

APPROVED FY 2011 BUDGET HIGHLIGHTS

Operating Budget

Following represent brief highlights of budget changes between FY 2010 and FY 2011. For more detail, please refer to the appropriate sections of this Budget Book.

GENERAL \$189,663,970 general fund budget, \$9,640,025 less than the Approved FY 2010.

This is comprised of revenues totaling \$185,208,970, a \$9.995 million decrease from FY 2010. Additionally, \$4,455,000 in fund balance was used, of which \$955,000 was realized during FY2010 by a transfer of County pay-go funding from the capital budget land acquisition project.

Significant changes are addressed below.

Revenues

Property tax rate remains at \$.857 per \$100 of assessed value. The estimated increase of almost \$6.0 million is based on the State's estimated assessed value – used in both the FY2010 and FY2011 budgets, with the County's tax rates applied. The County continues to cap the increase in taxable assessed value at 5% for primary residences. The programs that further limit property tax increases for qualifying seniors are continued.

Income tax rate remains at 3.0%; estimated income tax is \$5.3 million less than budgeted in FY 2010. Through the date when the budget was adopted, the income tax distributions for FY2010 totaled \$43.7 million, \$1.4 million less than the prior year. Given this trend, the FY2011 budget estimate, as well as the FY2010 budget, were both revised to \$60 million.

Recordation fees have been reduced by \$1,100,000 bringing the FY2011 budgeted amount to \$4.4 million. Collections to date in FY2010 and the general economic situation prompt an additional write-down of this estimate.

Highway user revenues reflect a decrease of \$3,532,654. Information from the State indicates FY2011 will be \$218,383. By comparison, our FY2008 allocation was \$7.8 million.

Charges for services reflect a decrease of \$416,713 when compared to FY 2010. The biggest decrease relates to STS passenger fares with the privatization of the Medical Adult Day Services in FY 2011.

Grants revenues reflect a decrease of \$4,124,121 primarily the reduction of Human Service grants from the State as well as the reduction of ARRA grants in the Sheriff's Office.

Investment income is budgeted at \$100,000 for FY 2011, a decrease of \$1.4 million and is based on decreasing reserves and low actual current interest rates

Fund Balance

The audited unreserved fund balance as of June 30, 2009 was \$8,989,564 as reflected in the FY 2009 audited financial statements. Recognizing that State cuts were likely and the general economic environment, the Board determined that it would use the fund balance over the course of several years as revenue replacement. The FY2011 budget uses \$3.5 million for revenue replacement.

During FY2010, the Board authorized the transfer of pay-go monies that had been set aside for land acquisition in the capital budget of \$955,000. This funding is appropriated in FY2011 for the interim equipment-based solution to the emergency communications system, based on advice from our consultant.

The Board has determined that any remaining fund balance will be held to mitigate the effects of economic downturn or State cuts, to be applied as revenue replacement in future budgets.

Expenses

Personal services reflect merit increases, with no COLA. In FY2011 only, 63 employees who are at the top of their grade will receive a \$1,000 step equivalent.

County departments, combined, decreased staffing by 13.0 full-time equivalent (FTE) positions, and another 15.5 FTE positions are frozen. These 28.5 positions equate to \$1.7 million.

Health Benefits have been adjusted to reflect increased premium rates, net of savings from benefit changes that included elimination of the \$600 benefit credit and increased co-pays for office visits and prescription services, reducing costs to the County by approximately \$400,000.

The County's pension rate increased approximately 43%,,the rate charged by the State to participants in the system increased from 7.58% to 10.83% of qualifying payroll costs

The Public Safety budget includes the \$955,000 allocated for a potential equipment based interim solution for the emergency communications system, as described above, as well as increased grant funding of almost \$1 million, to be used for equipment.

The Sheriff's non-grant budget increased by \$408,965, principally due to the personal services noted previously and cost changes in currently funded expenses. One position was added for the Calea Coordinator.

Funding for Elections increased by \$151,513, reflecting 2 election events in FY 2011

County funds allocated to the Library decreased by .2%, or \$5,000 for materials

College of Southern Maryland allocation increased by \$476,920; bringing the total County allocation to \$3.448 million; this adjusts the County's share of the mandatory costs for the Leonardtown Campus to 33% as required by legislation; it also includes \$178,319 for the operations of the Wellness Center; continues \$25,000 to the Foundation for scholarships.

Funds the Board of Education at \$76 million, or state-mandated maintenance of effort.

County funding allocated to the various community-based non-profit entities decreased \$102,000, reflecting the elimination of the discretionary mini-grant program.

At \$12.7 million, the amount budgeted for debt service is \$517,585 less than FY2010

Transfers & Reserves

Sets aside a Reserve for Emergency Appropriations of \$241,322, which is funding that the Board can authorize for unexpected and unbudgeted expenditures, such as excessive snow
Includes a \$500,000 Revenue Stabilization Reserve to address revenue shortfalls that may arise due to economic conditions or further State cuts

GENERAL FUND REVENUE STRUCTURE

St. Mary's County General Fund Revenues are categorized into several classifications for estimating and recording purposes. The broad revenue classifications are broken-down further into specific accounts. The revenue classifications include the following:

Property Taxes - Includes all revenues from real and personal property taxes, penalties and interest, and property tax credit adjustments.

Income Taxes - Local subdivisions in Maryland levy a percent of tax based upon individual State taxable income.

Other Local Taxes - Includes admissions and amusement taxes, recordation taxes, CATV franchise tax, energy taxes, trailer park tax, and public accommodations tax.

Highway User - The County's allocation of revenues collected by the State of motor fuel taxes, vehicle titling taxes and registration fees.

Licenses and Permits - Revenues received from individuals, firms, and corporations who must have a license or permit to engage in a particular trade, business, or activity. Examples include alcohol beverage licenses, trader's licenses, amusement licenses, building permits, grading permits, and plumbing permits.

Charges for Services - Fees and charges assessed by the County to offset the costs of various services. Examples include zoning and subdivision fees, sheriff's fees, inspection fees, client fees, 911 fees, landfill tipping fees, and various correctional program fees.

Fines and Forfeitures - This classification relates primarily to revenues generated within the judicial system.

State/Federal Grants - Revenues received from State and Federal governments. This revenue can take the form of a general formula principally aid (e.g. Police Protection Aid) or specific program grants (e.g. Aging - Title III - Congregate Meals)

Other Revenues - Includes investment income, tax sale revenue, grant program contributions and donations, and miscellaneous sources.

Fund Balance - Use of prior year fund balance as a funding source for the current budget, used principally to fund non-recurring costs or revenue replacement which is anticipated to be temporary.

**APPROVED BUDGET FY2011
REVENUES - SUMMARY**

<u>REVENUE SOURCE</u>	FY2009	FY2010	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	APPROVED	AMOUNT	PER CENT
Total, Property Taxes	87,266,566	93,266,022	99,250,867	5,984,845	6.4%
Total, Income Taxes	61,471,674	65,300,000	60,000,000	(5,300,000)	-8.1%
Total, Other Local Taxes	8,020,742	8,735,000	7,675,000	(1,060,000)	-12.1%
Total, Highway User	6,564,822	3,751,037	218,383	(3,532,654)	-94.2%
Total, Licenses and Permits	598,284	787,100	623,600	(163,500)	-20.8%
Total, Charges for Services	5,161,275	5,508,559	5,091,846	(416,713)	-7.6%
Total, Fines and Forfeitures	204,847	248,386	246,537	(1,849)	-0.7%
Total, State/Federal Grants	12,697,244	15,963,937	11,878,037	(4,085,900)	-25.6%
Total, Other Revenues	766,434	1,643,950	224,700	(1,419,250)	-86.3%
Total - General Fund Revenues	182,751,888	195,203,991	185,208,970	(9,995,021)	-5.1%
Appropriation of Fund Balance:					
Fund Balance -Used for Operations	10,586,870	3,600,000	3,500,000	(100,000)	-2.8%
Fund Balance -Revert Pay-Go	0	0	955,000	955,000	100.0%
Fund Balance -Used for Pay-Go(CIP)	1,000,000	500,000	0	(500,000)	-100.0%
Total - Other Financing Sources	11,586,870	4,100,000	4,455,000	355,000	8.7%
TOTAL, GENERAL FUND SOURCES	<u>\$194,338,758</u>	<u>\$199,303,991</u>	<u>\$189,663,970</u>	<u>(\$9,640,021)</u>	<u>-4.8%</u>

GENERAL FUND REVENUES

Overview

The General Fund operating budget is approved at \$189,663,970 for FY 2011. It is funded through revenue of \$185,208,970 as well as the use of the FY 2009 audited unreserved fund balance of \$3.5 million. \$955,000 of CIP Pay-Go was reverted to fund the expected need to implement an interim solution to the 800 MHz emergency communications system. The revenue is approximately 5.1% less than FY 2010 approved.

Property Taxes

Property tax revenues are projected to increase \$5,984,845 over the FY 2010 budget, based upon the latest State Department of Assessments assessable base projections. The approved budget is based upon the tax rate of \$0.857 per \$100 of assessed property value. The FY 2011 property base is \$11.264 billion, or \$.691 billion higher than the actual FY2010 assessments.

Local Income Tax

FY 2011 local income tax revenues are projected to decrease \$5.3 million under the original budget level for FY 2010. Local Income Tax Rate for St. Mary's County remains at 3% of net taxable income. Collections through May 2010, when the budget had to be adopted, were \$1.4 million less than for the same period in FY2009. Recognizing these declines, action was taken during the FY2010 fiscal year to write-down the budget estimates. Given the declining distributions in FY2009 and FY2010 to date and the current economic conditions, the FY2011 estimate was set at \$60 million.

Other Local Taxes

Other local taxes decreased by 12.1% to a total of \$7,675,000. Activity generating the recordation tax revenues has decreased significantly from prior years, which is a reflection of the economy and sluggish real estate market, and this estimate is reduced by \$1,100,000. The estimate for the Cable TV Franchise Tax increased \$50,000 over FY 2010. The Energy Tax rate continues to be the same as the Approved FY 2010 and the estimate remains the same. The Public Accommodations Tax is projected to remain the same as FY 2010 based on actual receipts in FY 2009 and FY 2010. This tax is imposed at a rate of 5% on the amount paid for room or building rental at a hotel, motel, apartment or other similar place providing sleeping accommodations. Trailer Park Tax reflects an increase of \$10,000 based on the actual receipts in FY 2009 and FY 2010; this is a 10% tax on space rental receipts.

Highway User Fees

Highway User revenue is normally allocated by the State based on a formula distribution to the counties of motor fuel taxes, vehicle titling taxes and registration fees. An estimate of revenues is provided from the State twice a year. In August 2009, the State reduced the estimate for FY2010 from \$3,751,037 to \$280,359 to balance the State's structural deficit. Based on information from the State, our allocation for FY 2011 is projected to be \$218,383, a reduction of approximately \$3.6 million when compared to the original approved FY 2010. By comparison, the FY2009 allocation was almost \$6.6 million.

Licenses and Permits

Estimated revenues from various licenses and permits are projected to decrease from \$787,100 in FY 2010 to \$623,600 for FY 2011, closer to the actual collections in FY 2009 and to date in FY 2010. The Licenses and Permits Revenues are based on the current experience in Land Use and Growth Management activity, which reflects the housing/construction market.

GENERAL FUND REVENUES

Overview

Charges for Services

This revenue category is projected to decrease from \$5,508,559 in FY 2010 to an estimated \$5,091,846 in FY 2011. The largest decrease is the \$242,100 in the STS Passenger Fees due to the privatization of the Medical Adult Day Care Services. A reduction of \$87,600 to the Land Use and Growth Management Development Services is related to the slow down in the economy and comparable to current actual collections.

Fines and Forfeitures

Revenues from various fines, fees and forfeitures are projected to decrease from \$248,386 in FY 2010 to \$246,537 in FY 2011. This category reflects fines attributable to activities of the Circuit Court, Land Use and Growth Management, Animal Control, and the Alcohol Beverage Board. It also includes asset forfeiture revenues generated by the forfeiture program operated by the State's Attorney's Office and the Sheriff's Department.

Grants

State and Federal Grant receipts are projected to be \$11,878,037 in FY 2011, which is 25.6% lower than the Approved FY 2010. The largest decrease is in the Human Services Department due to a restructuring and reduction of the Human Service grants from the State and the removal of the ARRA grants in the Sheriff's Office. This category includes both "recurring" grants, such as Human Services, Prisoner Housing Subsidy, and other grants related to public welfare and public safety. Grants included in the budget are evaluated for consistency with programmatic objectives of the County and requirements for county matching funds.

Other Revenues

This revenue category is projected to total \$224,700 in FY 2011, which is approximately \$1.4 million less than the FY 2010 approved budget. The largest element in this section is investment income, which is estimated to decrease by \$1.4 million from the approved FY 2010 budget. This reflects reductions in reserves and lower revenues, but is principally reflective of exceptionally low rates.

Appropriation of Fund Balance

The approved budget applies \$3.5 million of the June 30, 2009 audited unreserved undesignated general fund balance. Due to the decrease in general fund revenues from the State and the slowing of the economy, this \$3,500,000 will be used as revenue replacement. Given the economy and the State's budgetary situation, a decision was made as a part of the previous budget cycle, to utilize the unreserved undesignated fund balance over several years as revenue replacement. Using a limited amount for this purpose helps to avoid disruption in day-to-day service to citizens, with the expectation that with a modest economic upturn, this \$3.5 million will be replaced by recurring revenues. The budgeted amount of \$955,000 is CIP Pay go, which was no longer needed in the land acquisition account, and was reverted to the General Fund. It will be used to fund the proposed interim solution for the 800 MHz emergency communications system, if needed, to bridge the transition to the next generation system that is in the capital plan.

**APPROVED BUDGET FY2011
REVENUES - DETAIL**

REVENUE SOURCE	FY2009	FY2010	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	APPROVED	AMOUNT	PER CENT
PROPERTY TAXES					
Real Property - Full Year	80,670,862	87,120,642	93,244,150	6,123,508	7.0%
Real Property - Half Year	456,300	462,603	480,881	18,278	4.0%
Personal Property	141,316	318,384	165,872	(152,512)	-47.9%
Public Utilities	2,580,252	2,611,077	2,492,924	(118,153)	-4.5%
Ordinary Bus Corporation	3,333,794	2,864,788	3,150,839	286,051	10.0%
Additions and Abatements	(674,586)	(600,000)	(675,000)	(75,000)	12.5%
Penalties and Interest	884,179	850,000	885,000	35,000	4.1%
Agricultural Tax Credit	0	(2,673)	0	2,673	-100.0%
Enterprise Zone Credit	(31,165)	(20,000)	(80,000)	(60,000)	300.0%
Homeowners Tax Credit (County)	(641,673)	(600,000)	(645,000)	(45,000)	7.5%
Other Tax Reimbursement	(4,504)	(15,000)	(10,000)	5,000	-33.3%
Payments In Lieu of Taxes	353,877	222,451	222,451	0	0.0%
Senior Tax Cap Credit	(210,398)	(300,000)	(350,000)	(50,000)	16.7%
Sprinkler Tax Credit	0	(26,250)	(26,250)	0	0.0%
Senior Tax Credit (County)	(163,751)	(165,000)	(170,000)	(5,000)	3.0%
Local State Assessors Fee	(13,286)	0	(20,000)	(20,000)	100.0%
State Homeowners Credit	641,673	600,000	645,000	45,000	7.5%
Tobacco Barn Tax Credit	(56,324)	(55,000)	(60,000)	(5,000)	9.1%
Total, Property Taxes	87,266,566	93,266,022	99,250,867	5,984,845	6.4%
INCOME TAXES					
Local Income Tax	61,471,674	65,300,000	60,000,000	(5,300,000)	-8.1%
Total, Income Taxes	61,471,674	65,300,000	60,000,000	(5,300,000)	-8.1%
OTHER LOCAL TAXES					
Admissions and Amusement	101,437	120,000	100,000	(20,000)	-16.7%
CATV Franchise Tax	764,486	725,000	775,000	50,000	6.9%
Energy Taxes	1,472,360	1,500,000	1,500,000	0	0.0%
Public Accommodations Tax	634,659	650,000	650,000	0	0.0%
Recordation Taxes	4,800,507	5,500,000	4,400,000	(1,100,000)	-20.0%
Trailer Park Tax	247,293	240,000	250,000	10,000	4.2%
Total, Other Local Taxes	8,020,742	8,735,000	7,675,000	(1,060,000)	-12.1%
Shared Revenues					
Highway Users Revenue	6,564,822	3,751,037	218,383	(3,532,654)	-94.2%
Total, Shared Revenues	6,564,822	3,751,037	218,383	(3,532,654)	-94.2%
LICENSES AND PERMITS					
Amusement Licenses	9,990	7,500	7,500	0	0.0%
Animal Licenses	3,140	6,000	6,000	0	0.0%
Auto Tag Fees	1,850	2,900	2,900	0	0.0%
Beer, Wine, Liquor Licenses	76,673	93,500	89,500	(4,000)	-4.3%
Beer, Wine, Liquor Transfer	1,300	1,500	1,500	0	0.0%
LUGM Inspections & Compliance	55,355	53,000	53,500	500	0.9%
LUGM Permits	287,287	455,000	295,000	(160,000)	-35.2%
Marriage Licenses	6,355	6,000	6,000	0	0.0%
PW & T Constr. & Inspections-Materials Testing	7,345	15,000	15,000	0	0.0%
Taxicab Licenses, Peddlers & Bingo	344	700	700	0	0.0%
Traders Licenses	148,645	146,000	146,000	0	0.0%
Total, Licenses and Permits	598,284	787,100	623,600	(163,500)	-20.8%

**APPROVED BUDGET FY2011
REVENUES - DETAIL**

REVENUE SOURCE	FY2009	FY2010	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	APPROVED	AMOUNT	PER CENT
CHARGES FOR SERVICES					
Circuit Court Juror Fee Reimbursement	42,885	70,000	60,000	(10,000)	-14.3%
Corrections - Home Detention	87,136	109,500	109,500	0	0.0%
Corrections - Housing Federal Prisoners	110,674	0	0	0	0.0%
Corrections - Housing State Prisoners	103,320	92,557	92,557	0	0.0%
Corrections - Juvenile Transport	47,229	41,148	41,148	0	0.0%
Corrections - Sex Offender Fees	8,400	2,400	2,400	0	0.0%
Corrections - Weekenders Fees	6,387	5,616	5,616	0	0.0%
Corrections - Work Release Fees	99,869	110,960	110,960	0	0.0%
DECD Housing Authority Reimbursement	1,179,841	1,343,624	1,325,717	(17,907)	-1.3%
DECD-CDC Reimbursement	12,676	16,489	16,858	369	2.2%
Dodge Reports	480	300	300	0	0.0%
DPW & T Development Review	15,815	2,500	2,500	0	0.0%
DPW & T Engineering Services	187,515	173,950	145,350	(28,600)	-16.4%
DPW & T Highways Fees	30	162	162	0	0.0%
DPW & T Mapping Enlargements	0	0	200	200	0.0%
DPW & T Passenger Fees	535,259	633,950	391,850	(242,100)	-38.2%
DPW & T Airport Charges	54,805	60,000	50,000	(10,000)	-16.7%
General Gov't - Other Fees	280	286	286	0	0.0%
HR - EAC Reimbursement	0	11,023	11,023	0	0.0%
HS - VISTA Reimbursement	0	34,044	0	(34,044)	-100.0%
LUGM Board of Electrical Examiners	19,180	7,300	7,175	(125)	-1.7%
LUGM Boards & Commissions	16,950	28,780	9,500	(19,280)	-67.0%
LUGM Comprehensive Planning	10,500	10,500	10,500	0	0.0%
LUGM Concept Site Plan Review	87	1,500	1,500	0	0.0%
LUGM Development Services	143,593	207,560	119,960	(87,600)	-42.2%
LUGM Other Income/Advertising	2,400	3,000	1,500	(1,500)	-50.0%
LUGM Zoning Administration	8,500	10,000	10,000	0	0.0%
Maps & Publications	1,212	0	0	0	0.0%
Marcey House Client Fees	31,025	35,000	36,728	1,728	4.9%
Noxious Weed Fees	14,110	15,500	16,500	1,000	6.5%
Other Revenue	176,688	97,543	100,000	2,457	2.5%
Public Safety - 911 Service Fees	653,320	700,000	700,000	0	0.0%
Public Safety-Tower Revenue	71,965	97,417	97,417	0	0.0%
R & P Grass Cutting	159,838	153,770	182,332	28,562	18.6%
R & P Finance Service Fee	28,725	30,000	30,000	0	0.0%
R & P Museum	21,181	35,200	35,200	0	0.0%
Regional Library	18,899	21,000	21,000	0	0.0%
Rents and Concessions	46,698	45,000	49,610	4,610	10.2%
Security Interest	580	2,200	2,200	0	0.0%
Sheriff - Alcohol Enforcement	104,888	106,721	100,733	(5,988)	-5.6%
Sheriff - Fingerprinting	2,880	3,000	3,000	0	0.0%
Sheriff - Overtime Reimbursements/Other	30,231	26,000	30,000	4,000	15.4%
Sheriff - Town Patrol	45,206	46,967	46,967	0	0.0%
Sheriff's - Fees	119,062	120,200	120,200	0	0.0%
Social Services Reimbursement	84,171	87,850	88,994	1,144	1.3%
State Office Building	669,371	799,412	792,773	(6,639)	-0.8%
States Attorney Client Fees	267	300	300	0	0.0%
States Attorney Reimbursement	65,181	63,000	66,000	3,000	4.8%
Town Run Connection Fees	86,636	10,000	10,000	0	0.0%
Washington Gas Light Co.	35,330	35,330	35,330	0	0.0%
Total, Charges for Services	5,161,275	5,508,559	5,091,846	(416,713)	-7.6%

**APPROVED BUDGET FY2011
REVENUES - DETAIL**

REVENUE SOURCE	FY2009	FY2010	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	APPROVED	AMOUNT	PER CENT
FINES AND FORFEITURES					
Alcohol Beverage Fines	2,375	5,000	1,000	(4,000)	-80.0%
Animal Control Fines	2,410	4,000	4,000	0	0.0%
Asset Forfeiture Revenues	55,259	67,036	70,687	3,651	5.4%
Court Fees, Fines, Forfeitures	119,248	140,850	145,850	5,000	3.5%
LUGM Fines	5,350	2,500	5,000	2,500	100.0%
Other Fines & Forfeitures	20,205	29,000	20,000	(9,000)	-31.0%
Total, Fines and Forfeitures	204,847	248,386	246,537	(1,849)	-0.7%
STATE/FEDERAL GRANTS					
Aging - Guardianship	6,600	6,600	6,600	0	0.0%
Aging - Info Tech	3,823	0	0	0	0.0%
Aging - Medicaid Waiver	71,868	126,085	126,085	0	0.0%
Aging - Nutrition (Senior)	48,387	48,387	48,387	0	0.0%
Aging - Ombudsman (State & Elder)	10,387	11,286	29,590	18,304	162.2%
Aging - Retired Senior Volunteers (RSVP)	47,646	47,646	47,646	0	0.0%
Aging - Senior Care	111,887	113,783	112,217	(1,566)	-1.4%
Aging - Senior Info. & Assistance	10,755	10,755	9,679	(1,076)	-10.0%
Aging - Snr. Health Insurance Program (SHIP)	17,958	13,488	13,488	0	0.0%
Aging - Title III B - Community Services	65,729	68,145	69,425	1,280	1.9%
Aging - Title III C1 - Congregate Meals	75,694	77,328	85,357	8,029	10.4%
Aging - Title III C2 - Home Del. Meals	34,152	39,171	43,355	4,184	10.7%
Aging - Title III D - Preventive Health	8,396	9,000	9,000	0	0.0%
Aging - Title III E - Caregiver	27,703	29,913	30,014	101	0.3%
Aging-CAMM / Senior Medicare Patrol	8,767	8,767	8,775	8	0.1%
Aging-MIPPA	0	0	3,475	3,475	100.0%
Aging-NSIP	56,454	42,640	49,017	6,377	15.0%
Aging-Senior Center Operations Program	23,293	23,293	16,625	(6,668)	-28.6%
Aging-Senior Rides	26,448	25,000	25,000	0	0.0%
Aging-VEPI	6,817	6,817	6,817	0	0.0%
Agriculture - Johnson grass Grant	0	1,000	0	(1,000)	-100.0%
CC Juvenile Drug Court	124,821	124,006	0	(124,006)	-100.0%
CC Law Library	19,583	20,000	0	(20,000)	-100.0%
CC-Adult Drug Court	34,541	133,569	103,671	(29,898)	-22.4%
CC-Drug Court	0	0	189,656	189,656	100.0%
CC-Family Services	142,811	175,639	145,716	(29,923)	-17.0%
CC-Justice & Mental Health	0	0	101,038	101,038	100.0%
CC-Mentoring & Support	0	0	150,000	150,000	100.0%
Cooperative Reimbursement	459,979	533,250	566,225	32,975	6.2%
C-SAFE MSP	9,979	10,000	7,526	(2,474)	-24.7%
C-SAFE Sheriff's	10,000	10,000	7,546	(2,454)	-24.5%
C-SAFE State's Attorney	9,937	10,000	10,000	0	0.0%
C-SAFE/Crime Analyst	0	39,649	51,962	12,313	31.1%
C-SAFE/Lead Coordination	1,000	1,000	0	(1,000)	-100.0%
DECD-Cooperative State Marketing Tourism	62,268	60,000	60,000	0	0.0%
DECD-Lexington Manor	109,267	0	0	0	0.0%
DECD-SOMD Heritage Consortium	0	0	5,000	5,000	100.0%
DSS Asst. Co. Attorney Grant	65,020	66,740	70,230	3,490	5.2%
HS After School Program - LMB Grant	84,875	87,400	62,320	(25,080)	-28.7%
HS Alcohol & Drug Abuse Council - ADAA	2,800	5,000	5,000	0	0.0%
HS Anchor of Walden CRF - ADAA	68,513	68,513	0	(68,513)	-100.0%
HS Buprenorphine Initiative Funds - ADAA	2,945	9,760	9,760	0	0.0%
HS CASA Start - LMB Grant	86,562	86,562	70,000	(16,562)	-19.1%
HS Case Management Services - CSA	352,364	352,364	0	(352,364)	-100.0%
HS Client Support Funds - CSA	10,679	10,679	10,679	0	0.0%
HS Community Services Initiative - LMB Grant	48,527	102,570	0	(102,570)	-100.0%
HS CSA 5 County	11,152	15,222	12,222	(3,000)	-19.7%

**APPROVED BUDGET FY2011
REVENUES - DETAIL**

REVENUE SOURCE	FY2009	FY2010	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	APPROVED	AMOUNT	PER CENT
HS CSA Admin	175,111	245,093	188,383	(56,710)	-23.1%
HS DHR Domestic Violence	0	88,160	88,160	0	0.0%
HS DHR Rape Crisis	0	44,884	44,884	0	0.0%
HS DHR Sexual Assault Prevention	0	11,000	11,000	0	0.0%
HS DHR VOCA	0	79,757	79,757	0	0.0%
HS Emergency Psychiatric Services - CSA	68,592	68,592	68,592	0	0.0%
HS Emergency Shelters Grant	0	33,700	31,796	(1,904)	-5.6%
HS Family Intervention Specialist - CSA	68,965	68,965	0	(68,965)	-100.0%
HS Health Position/ADAA Administration	55,258	75,847	69,228	(6,619)	-8.7%
HS Highway Safety	96,040	116,200	0	(116,200)	-100.0%
HS Highway Safety Media	41,284	113,000	0	(113,000)	-100.0%
HS Homeless Shelter - CSA	3,180	3,180	3,180	0	0.0%
HS Intermediate Care Facility	137,584	131,984	0	(131,984)	-100.0%
HS Intermediate Care/ Anchor	1,190,126	1,190,126	1,248,576	58,450	4.9%
HS Jail Mental Health	0	0	38,221	38,221	100.0%
HS Jail Mental Health Services - CSA	38,221	38,221	0	(38,221)	-100.0%
HS Jail Psych Services	66,000	66,000	66,000	0	0.0%
HS Juvenile Drug Court - ADAA	92,641	104,662	104,622	(40)	0.0%
HS LMB Admin	193,558	200,000	0	(200,000)	-100.0%
HS LMB Admin (LCC)	70,000	70,000	65,000	(5,000)	-7.1%
HS Local Access Plans - LMB Grant	106,141	107,000	92,043	(14,957)	-14.0%
HS Outpatient Addict TCA - ADAA	49,040	48,315	53,919	5,604	11.6%
HS PATH	45,950	45,950	45,950	0	0.0%
HS Prevention Program	95,400	95,161	95,161	0	0.0%
HS Rehab Option - LMB Grant	86,814	200,000	0	(200,000)	-100.0%
HS Shelter Care Plus	110,138	170,013	149,504	(20,509)	-12.1%
HS STOP ADAA & HS Standard ADAA Marcey Hous	271,815	264,581	203,658	(60,923)	-23.0%
HS TEFAP	0	8,000	8,000	0	0.0%
HS Three Oaks Homeless Shelter Crisis Grant	0	67,241	60,517	(6,724)	-10.0%
HS Truancy Prevention	20,315	0	0	0	0.0%
HS Walden Compass	484,196	484,196	484,196	0	0.0%
HS Walden Counseling Center - ADAA	885,767	880,527	862,743	(17,784)	-2.0%
HS Walden Counseling CRF - ADAA	138,320	135,213	203,726	68,513	50.7%
HS Wellness & Recovery - CSA	114,330	114,330	114,330	0	0.0%
HS WRAP Maryland - LMB Grant	494,347	500,000	0	(500,000)	-100.0%
HS Youth Crisis - DJS / DSS	0	182,000	0	(182,000)	-100.0%
HS Youth Move	1,235	11,000	0	(11,000)	-100.0%
HS Youth Services Bureau - LMB Grant	133,910	133,910	119,219	(14,691)	-11.0%
LUGM MD Well Monitoring	0	15,000	0	(15,000)	-100.0%
LUGM MHT Cert Local Gov't	0	750	750	0	0.0%
LUGM MHT Cert Local Gov't - Historic Rds Surv	0	18,000	18,000	0	0.0%
LUGM Critical Area	26,000	24,000	11,000	(13,000)	-54.2%
LUGM-Scenic Byways	5,187	0	0	0	0.0%
MDT Funding Grant	493,334	0	0	0	0.0%
Motor Vehicle Theft Prevention	0	12,000	0	(12,000)	-100.0%
Non-Custodial Resource Coordinator	26,700	56,617	0	(56,617)	-100.0%
Other Grants	907	0	0	0	0.0%
PS-Bioterrorism PreHosp	46,362	51,500	0	(51,500)	-100.0%
PS-Citizen's Corps	8,973	6,600	6,000	(600)	-9.1%
PS-DOT Hazardous Materials Test	0	3,000	4,250	1,250	41.7%
PS-Emergency Management	55,497	55,498	0	(55,498)	-100.0%
PS-Emergency Numbers Board	273,224	15,700	1,086,428	1,070,728	6819.9%
PS-Hazardous Materials	1,500	0	0	0	0.0%
PS-Homeland Security	245,817	315,928	242,161	(73,767)	-23.3%
PS-Local Emergency Planning	11,660	8,900	5,367	(3,533)	-39.7%
PS-MIEMSS Training & Recertification	0	1,200	2,200	1,000	83.3%
PS-PSIC	302	103,500	97,043	(6,457)	-6.2%
PS-Safe Teen Grant	0	0	10,000	10,000	100.0%
PS-State Farm	0	0	5,000	5,000	100.0%

**APPROVED BUDGET FY2011
REVENUES - DETAIL**

REVENUE SOURCE	FY2009	FY2010	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	APPROVED	AMOUNT	PER CENT
RP-Countywide Maintenance	3,958	50,000	99,000	49,000	98.0%
RP-Elms Beach	10,000	10,000	10,000	0	0.0%
RP-Portable Trash/Toilet	17,975	25,000	16,800	(8,200)	-32.8%
Sewage Sludge - Health Department	1,920	0	0	0	0.0%
Sheriff-BARM - Body Armor for Law	9,903	9,913	0	(9,913)	-100.0%
Sheriff-BJAG - Comstat	5,436	15,080	15,080	0	0.0%
Sheriff-BJAG - Domestic Violence	0	83,557	83,557	0	0.0%
Sheriff-Bulletproof Vest Partnership	6,585	22,621	9,690	(12,931)	-57.2%
Sheriff-BYRNE Training Grant	0	0	29,055	29,055	#DIV/0!
Sheriff-BYRNE-Crime Analyst	0	59,841	0	(59,841)	-100.0%
Sheriff-BYRNE-Crime Lab Supervisor	0	195,389	0	(195,389)	-100.0%
Sheriff-Cold Case OT	0	20,918	21,010	92	0.4%
Sheriff-Commercial Vehicle Enforcement	6,038	5,000	5,000	0	0.0%
Sheriff-COPs Grant	0	500,000	0	(500,000)	-100.0%
Sheriff-COPS Grant Hiring Support	0	100,000	0	(100,000)	-100.0%
Sheriff-COPS Hiring Recovery	0	823,920	0	(823,920)	-100.0%
Sheriff-Domestic Violence Program	0	0	3,964	3,964	#DIV/0!
Sheriff-Domestic Violence-DVUP	0	47,865	0	(47,865)	-100.0%
Sheriff-Enforce Underage Drinking	39,504	40,045	0	(40,045)	-100.0%
Sheriff-Gang Intelligence	44,313	72,461	90,163	17,702	24.4%
Sheriff-Law Enforcement Terrorism	103,056	0	0	0	0.0%
Sheriff-LETS Forensic Training	0	5,000	5,000	0	0.0%
Sheriff-LLEBG Block Grant XI (JAG)	0	125,149	0	(125,149)	-100.0%
Sheriff-MVOC Project Save	0	35,000	0	(35,000)	-100.0%
Sheriff-Police Protection Aid	835,608	820,422	559,000	(261,422)	-31.9%
Sheriff-Prisoner Housing Subsidy Grant	773,455	0	0	0	0.0%
Sheriff-Rural Domestic Violence	0	349,753	0	(349,753)	-100.0%
Sheriff-Save the Victims	0	15,000	0	(15,000)	-100.0%
Sheriff-School Bus Safety	20,492	35,000	20,007	(14,993)	-42.8%
Sheriff-Sex Offender Registration	22,800	22,800	25,800	3,000	13.2%
Sheriff-Sex Offender Registry	17,204	18,374	18,135	(239)	-1.3%
Sheriff-State Criminal Alien Assistance Program	0	10,000	7,044	(2,956)	-29.6%
Sheriff-Tobacco Enforcement Grant	21,757	22,975	0	(22,975)	-100.0%
Sheriff-Underage Drinking Enforcement	0	0	44,173	44,173	100.0%
Sheriff-LGIT Training	0	0	6,600	6,600	100.0%
State 508 - Fire & Rescue	200,521	200,000	200,000	0	0.0%
STS Transit System - ADA	135,000	135,000	135,000	0	0.0%
STS Transit System - DSS Sunday	40,000	45,000	40,000	(5,000)	-11.1%
STS Transit System - Job Access	159,251	169,251	159,251	(10,000)	-5.9%
STS Transit System - New Freedom	51,247	0	0	0	0.0%
STS Transit System - Public 5311	449,987	449,987	449,987	0	0.0%
STS Transit System - Rural Comm.	226,000	226,000	226,000	0	0.0%
STS Transit System - SSTAP	131,054	131,054	131,054	0	0.0%
STS Transit System-Capital	454,051	301,747	0	(301,747)	-100.0%
STS Transit System-GPS Tracking	0	18,600	0	(18,600)	-100.0%
STS Transit System-Health & Pension	0	62,187	0	(62,187)	-100.0%
STS Transit System-Western	0	168,000	0	(168,000)	-100.0%
Supplemental Revenue Reserve	0	1,000,000	1,000,000	0	0.0%
Total, State/Federal Grants	12,697,244	15,963,937	11,878,037	(4,085,900)	-25.6%

**APPROVED BUDGET FY2011
REVENUES - DETAIL**

REVENUE SOURCE	FY2009	FY2010	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	APPROVED	AMOUNT	PER CENT
OTHER REVENUES					
Investment income	615,768	1,500,000	100,000	(1,400,000)	-93.3%
Disposal of Fixed Assets	13,178	0	0	0	0.0%
Contributions and Donations:					
Aging Grant Programs	43,382	45,400	42,000	(3,400)	-7.5%
Community Services	1,330	8,550	2,700	(5,850)	-68.4%
Marcey House	15,000	15,000	15,000	0	0.0%
PIO - Fire & Rescue Day	6,900	5,000	5,000	0	0.0%
Tourism	70,876	70,000	60,000	(10,000)	-14.3%
Total - Other Revenues	766,434	1,643,950	224,700	(1,419,250)	-86.3%
TOTAL, GENERAL FUND REVENUES	182,751,888	195,203,991	185,208,970	(9,995,021)	-5.1%
OTHER FINANCING SOURCES					
Appropriation of Fund Balance:					
Operations	10,586,870	3,600,000	3,500,000	(100,000)	-2.8%
Fund Balance-Reversion of Pay-Go	0	0	955,000	955,000	100.0%
Pay-Go	1,000,000	500,000	0	(500,000)	-100.0%
Total - Other Financing Sources	11,586,870	4,100,000	4,455,000	355,000	8.7%
TOTAL, GENERAL FUND	\$194,338,758	\$199,303,991	\$189,663,970	(\$9,640,021)	-4.8%

APPROVED BUDGET FY2011 EXPENDITURES - SUMMARY

Department/Spending Unit	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE)	
	ACTUAL	APPROVED BUDGET	REQUEST	APPROVED BUDGET	OVER FY2010 AMOUNT	PER CENT
County Commissioners/County Administrator	1,051,716	1,195,092	1,059,535	1,039,549	(155,543)	-13.0%
Aging	2,736,273	2,873,297	2,212,390	2,213,864	(659,433)	-23.0%
County Attorney	536,417	640,883	669,699	565,260	(75,623)	-11.8%
Economic & Community Development	2,923,077	2,718,157	2,742,607	2,606,435	(111,722)	-4.1%
Finance	1,427,180	1,548,886	1,614,819	1,516,808	(32,078)	-2.1%
Human Services	6,598,821	7,596,127	5,455,531	5,374,351	(2,221,776)	-29.2%
Information Technology	2,241,280	2,296,891	2,378,052	2,365,379	68,488	3.0%
Human Resources	1,430,907	1,709,616	1,439,838	1,436,112	(273,504)	-16.0%
Land Use & Growth Management	2,608,543	3,036,801	2,910,417	2,844,163	(192,638)	-6.3%
Public Works and Transportation	16,519,118	18,462,761	18,001,845	17,577,948	(884,813)	-4.8%
Recreation and Parks	3,570,443	3,746,717	3,748,033	3,765,029	18,312	0.5%
Public Safety	4,492,894	4,673,072	5,070,525	6,309,135	1,636,063	35.0%
Total, Departments	46,136,669	50,498,300	47,303,291	47,614,033	(2,884,267)	-5.7%
Circuit Court	1,263,137	1,485,716	1,465,515	1,696,013	210,297	14.2%
Orphan's Court	29,653	32,331	32,344	33,969	1,638	5.1%
Office of the Sheriff	27,843,543	33,121,935	31,016,132	30,971,745	(2,150,190)	-6.5%
State's Attorney	2,494,700	2,716,875	2,879,016	2,859,355	142,480	5.2%
County Treasurer	361,950	372,697	390,021	390,174	17,477	4.7%
Total, Elected Officials	31,992,983	37,729,554	35,783,028	35,951,256	(1,778,298)	-4.7%
Department of Health	1,426,190	1,410,077	1,410,077	1,410,077	0	0.0%
Social Services	439,257	388,006	384,934	384,339	(3,667)	-0.9%
Alcohol Beverage Board	236,862	239,823	203,074	202,289	(37,534)	-15.7%
Supervisors of Elections	565,769	614,997	761,510	766,510	151,513	24.6%
Cooperative Extension Service	162,278	193,701	193,701	193,701	0	0.0%
Ethics Commission	1,702	833	833	833	0	0.0%
Soil Conservation District	54,781	55,646	55,646	55,646	0	0.0%
Wicomico Scenic River Commission	1,000	0	0	0	0	0.0%
County Funds - Board of Education	80,138,192	79,945,102	76,000,000	76,000,000	(3,945,102)	-4.9%
County Funds - College of Southern Md.	2,693,134	2,996,585	3,518,505	3,473,505	476,920	15.9%
County Funds - Board of Library Trustees	2,224,799	2,286,038	2,286,038	2,281,038	(5,000)	-0.2%
Total, Boards and State Agencies	87,943,964	88,130,808	84,814,318	84,767,938	(3,362,870)	-3.8%
Non-County Agencies	1,695,592	1,725,228	1,624,389	1,623,228	(102,000)	-5.9%
SUB-TOTAL	167,769,208	178,083,890	169,525,026	169,956,455	(8,127,435)	-4.6%
Other Budget Costs						
Volunteer Fire Depts. & Rescue Squads (Amoss)	200,520	200,000	200,000	200,000	0	0.0%
Supplemental Grant Reserve	0	1,000,000	1,000,000	1,000,000	0	0.0%
Leonardtown Tax Rebate	55,780	64,425	66,659	66,659	2,234	3.5%
Retiree Health Costs	10,494,461	4,604,402	4,874,640	4,967,222	362,820	7.9%
Bank/GOB Costs	39,395	61,000	61,000	61,000	0	0.0%
Debt Service	11,920,558	13,188,897	12,671,312	12,671,312	(517,585)	-3.9%
Other Budget Costs	22,710,714	19,118,724	18,873,611	18,966,193	(152,531)	-0.8%
Subtotal, Excludes Transfers	190,479,922	197,202,614	188,398,637	188,922,648	(8,279,966)	-4.2%
Transfers & Reserves						
CIP / Pay-Go	1,000,000	500,000	0	0	(500,000)	-100.0%
Reserve - Rainy Day	0	0	0	0	0	0.0%
Reserve - Bond Rating	501,416	725,000	0	0	(725,000)	-100.0%
Reserve - Emergency Appropriations	0	500,000	500,000	241,322	(258,678)	-51.7%
Public Hearing/Legislature Reserve	0	0	0	0	0	100.0%
Revenue Stabilization Reserve	0	376,381	1,000,000	500,000	123,619	32.8%
Transfers & Reserves	1,501,416	2,101,381	1,500,000	741,322	(1,360,059)	-64.7%
TOTAL GENERAL FUND BUDGET	\$191,981,338	\$199,303,995	\$189,898,637	\$189,663,970	(9,640,025)	-4.8%

THE GENERAL FUND EXPENDITURES STRUCTURE

The detailed budget pages which follow provide a breakdown by department/spending unit of the audited FY 2009 expenditures, the original approved FY 2010 budget, and both the requested and approved FY 2011 budget. The categorization of expenditures within each department/spending unit is in accordance with the County's automated financial system and chart of accounts. Expenditures are further refined within the chart of accounts for budgeting and expenditure tracking purposes.

PERSONAL SERVICES - Includes regular salaries, overtime, shift differential, and associated costs such as employer contributions to social security, pension and health insurance.

OPERATING EXPENSES - Includes the day-to-day operating expenses of the County categorized as follows:

1. Operating Supplies - Includes the cost of office supplies, advertising and legal notices, printing and binding, books and publications, uniforms and clothing, supplies and materials, food and staff development.
2. Professional Services - Includes the use of architects and engineers, consultants, individuals who perform services for the County but are not employees, use of outside firms to maintain County office equipment, and employment of accounting, auditing and medical experts.
3. Communication - Includes costs associated with telephone, postage and freight.
4. Transportation - Includes purchased fuel and oil, vehicle maintenance and repair, and costs reimbursed to employees when traveling on County business.
5. Public Utility Service - Includes such utility costs as electricity, gas, water and sewer, and heating oil.
6. Repairs and Maintenance - Includes the costs to repair and maintain County facilities (heating, air-conditioning, ventilation, electrical, plumbing, and roofing).
7. Rentals - Includes the cost whenever the County must rent facilities, tools, equipment or land.
8. Insurance - Consists of the costs for which the County must insure its fixed assets as well as general public liability and officials performance bonds.
9. Miscellaneous - Consists primarily of funds to be allocated to independent spending units outside the County government. Also includes costs of conferences, lodging, professional memberships, and other costs not identified in other expense categories. This category will also include any transfers from the general fund to enterprise/special revenue funds to cover on-going subsidy.

EQUIPMENT - Costs of acquiring new and replacement vehicles, shop and custodial equipment, and office and communications equipment. Equipment/vehicles lease payment, includes the acquisition of new or replacement equipment, using 5-year exempt financing; the amount shown is the annual lease cost.

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
COUNTY DEPARTMENTS						
County Commissioners/County Administrator						
Legislative/County Commissioners						
Personal Services	358,458	367,121	385,635	392,623	25,502	6.9%
Operating Supplies	4,433	9,750	9,250	9,250	(500)	-5.1%
Professional Services	790	1,500	1,500	1,500	0	0.0%
Communications	5,460	5,900	6,200	6,200	300	5.1%
Transportation	3,380	2,700	4,000	4,000	1,300	48.1%
Miscellaneous	31,503	47,200	46,700	46,700	(500)	-1.1%
Legislative/County Commissioners	404,024	434,171	453,285	460,273	26,102	6.0%
County Administrator						
Personal Services	336,006	397,332	326,725	325,346	(71,986)	-18.1%
Operating Supplies	3,303	15,222	13,010	13,010	(2,212)	-14.5%
Professional Services	2,972	29,500	32,014	7,014	(22,486)	-76.2%
Communications	2,178	3,700	3,700	3,700	0	0.0%
Transportation	998	3,500	3,500	3,500	0	0.0%
Rentals	4,946	3,600	0	0	(3,600)	-100.0%
Equipment	530	0	0	0	0	0.0%
Miscellaneous	1,293	3,800	3,800	3,800	0	0.0%
County Administrator	352,226	456,654	382,749	356,370	(100,284)	-22.0%
Public Information						
Personal Services	269,284	248,727	174,453	173,858	(74,869)	-30.1%
Operating Supplies	5,584	17,520	11,520	11,520	(6,000)	-34.2%
Professional Services	438	3,500	3,008	3,008	(492)	-14.1%
Communications	2,161	3,200	3,200	3,200	0	0.0%
Transportation	530	1,100	1,100	1,100	0	0.0%
Rentals	3,151	0	0	0	0	0.0%
Miscellaneous	14,318	30,220	30,220	30,220	0	0.0%
Public Information	295,466	304,267	223,501	222,906	(81,361)	-26.7%
Total - County Commissioners/County Admin.	1,051,716	1,195,092	1,059,535	1,039,549	(155,543)	-13.0%
Aging						
Personal Services	1,088,674	1,098,061	1,069,305	1,069,402	(28,659)	-2.6%
Operating Supplies	146,691	152,810	167,600	167,600	14,790	9.7%
Professional Services	53,846	57,985	62,756	62,756	4,771	8.2%
Communications	24,764	30,000	30,000	30,000	0	0.0%
Transportation	30,549	36,613	34,113	29,113	(7,500)	-20.5%
Rentals	10,808	14,430	0	0	(14,430)	-100.0%
Miscellaneous	4,970	5,000	5,000	5,000	0	0.0%
Lease payments	3,541	3,541	3,541	3,541	0	0.0%
Equipment & Furniture	60,346	2,000	0	0	(2,000)	-100.0%
Aging	1,424,189	1,400,440	1,372,315	1,367,412	(33,028)	-2.4%
Oakley						
Personal Services	34,889	35,188	0	0	(35,188)	-100.0%
Operating Supplies	12,730	12,730	0	0	(12,730)	-100.0%
Communications	352	400	0	0	(400)	-100.0%
Rentals	7,135	7,135	0	0	(7,135)	-100.0%
Oakley	55,106	55,453	0	0	(55,453)	-100.0%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Medical Adult Daycare Subsidy	480,235	600,000	0	0	(600,000)	-100.0%
Grants						
Personal Services	410,446	469,826	491,679	494,416	24,590	5.2%
Operating	183,273	165,734	161,099	165,020	(714)	-0.4%
Professional Services	137,026	147,050	146,555	146,638	(412)	-0.3%
Communications	1,975	1,250	2,875	2,625	1,375	110.0%
Transportation	18,320	19,501	18,600	18,636	(865)	-4.4%
Insurance	2,279	2,350	2,350	1,100	(1,250)	-53.2%
Miscellaneous	14,613	10,493	15,855	16,955	6,462	61.6%
Equipment	7,611	0	1,062	1,062	1,062	0.0%
Other	1,200	1,200	0	0	(1,200)	-100.0%
Grants	776,743	817,404	840,075	846,452	29,048	3.6%
Total - Aging	2,736,273	2,873,297	2,212,390	2,213,864	(659,433)	-23.0%
County Attorney						
Personal Services	497,420	530,923	559,969	475,530	(55,393)	-10.4%
Operating Supplies	11,852	17,780	18,330	18,330	550	3.1%
Professional Services	18,278	80,000	82,950	62,950	(17,050)	-21.3%
Communications	1,638	2,400	2,400	2,400	0	0.0%
Transportation	104	300	300	300	0	0.0%
Rentals	2,942	2,950	0	0	(2,950)	-100.0%
Miscellaneous	2,767	6,530	5,750	5,750	(780)	-11.9%
Equipment	1,416	0	0	0	0	0.0%
Total - County Attorney	536,417	640,883	669,699	585,260	(75,623)	-11.8%
Economic & Community Development						
Administration/Office of the Director						
Personal Services	204,751	207,226	217,451	197,742	(9,484)	-4.6%
Operating Supplies	3,745	5,200	5,200	5,200	0	0.0%
Professional Services	250	400	3,268	3,268	2,868	717.0%
Communications	13,870	15,400	15,400	15,400	0	0.0%
Transportation	3,936	3,900	4,300	4,300	400	10.3%
Rentals	2,871	2,868	0	0	(2,868)	-100.0%
Miscellaneous	7,009	9,217	8,500	8,500	(717)	-7.8%
Administration/Office of the Director	236,432	244,211	254,119	234,410	(9,801)	-4.0%
Tourism Development						
Personal Services	117,810	121,448	127,321	127,014	5,566	4.6%
Operating Supplies	166,467	174,925	174,475	174,475	(450)	-0.3%
Professional Services	103,596	96,576	98,091	98,091	1,515	1.6%
Transportation	4,017	4,889	4,589	4,589	(300)	-6.1%
Miscellaneous	18,463	26,000	24,000	24,000	(2,000)	-7.7%
Tourism Development	410,353	423,838	428,476	428,169	4,331	1.0%
Agriculture & Seafood Development						
Personal Services	152,259	155,474	165,620	164,017	8,543	5.5%
Operating Supplies	2,926	3,400	3,400	3,400	0	0.0%
Communications	139	0	0	0	0	0.0%
Transportation	2,238	2,500	2,500	2,500	0	0.0%
Equipment	365	0	0	0	0	0.0%
Miscellaneous	1,493	3,000	2,500	2,500	(500)	-16.7%
Agriculture & Seafood Development	159,420	164,374	174,020	172,417	8,043	4.9%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

Department/Spending Unit	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Business Development/Lexington Park Revitalization						
Personal Services	298,365	306,007	324,834	322,822	16,815	5.5%
Operating Supplies	22,765	26,300	26,300	26,300	0	0.0%
Professional Services	16,500	16,500	16,500	16,500	0	0.0%
Transportation	1,569	4,200	4,000	4,000	(200)	-4.8%
Miscellaneous	4,328	13,100	11,100	11,100	(2,000)	-15.3%
Business Development	343,527	366,107	382,734	380,722	14,615	4.0%
Housing						
Personal Services	1,156,630	1,213,649	1,249,752	1,239,802	26,153	2.2%
Professional Services	50,000	25,000	15,000	0	(25,000)	-100.0%
Communication	13,061	15,000	15,000	15,000	0	0.0%
Transportation	5,649	9,000	9,000	9,000	0	0.0%
Other-Retiree Health	141,349	105,975	149,506	61,915	(44,060)	-41.6%
Housing	1,366,689	1,368,624	1,438,258	1,325,717	(42,907)	-3.1%
Grants						
Operating Supplies	66,758	70,000	65,000	65,000	(5,000)	-7.1%
Professional Services	69,965	0	0	0	0	0.0%
Miscellaneous	269,933	81,003	0	0	(81,003)	-100.0%
Grants	406,656	151,003	65,000	65,000	(86,003)	-57.0%
Total - Economic & Comm. Dev.	2,923,077	2,718,157	2,742,607	2,606,435	(111,722)	-4.1%
Finance						
Administration/Budget						
Personal Services	584,678	632,461	666,274	602,609	(29,852)	-4.7%
Operating Supplies	7,925	19,000	17,000	17,000	(2,000)	-10.5%
Professional Services	0	0	7,428	14,628	14,628	0.0%
Communications	15,416	17,900	17,000	17,000	(900)	-5.0%
Transportation	409	1,000	1,000	1,000	0	0.0%
Equipment/Furniture	2,548	0	0	0	0	0.0%
Rentals	5,573	9,733	0	0	(9,733)	-100.0%
Miscellaneous	2,141	3,665	3,665	3,665	0	0.0%
Administration/Budget	618,690	683,759	712,367	655,902	(27,857)	-4.1%
Accounting						
Personal Services	454,542	477,679	507,373	502,786	25,107	5.3%
Operating Supplies	6,128	14,200	12,400	12,400	(1,800)	-12.7%
Transportation	720	400	400	400	0	0.0%
Rental	3,486	4,020	4,020	4,020	0	0.0%
Miscellaneous	495	750	750	750	0	0.0%
Equipment	1,111	0	0	0	0	0.0%
Accounting	466,482	497,049	524,943	520,356	23,307	4.7%
Auditing						
Professional Services	49,550	55,735	50,100	50,100	(5,635)	-10.1%
Auditing	49,550	55,735	50,100	50,100	(5,635)	-10.1%
Procurement						
Personal Services	267,796	280,940	296,106	273,147	(7,793)	-2.8%
Operating Supplies	3,070	6,000	6,000	6,000	0	0.0%
Communications	4,668	5,700	5,700	5,700	0	0.0%
Transportation	39	200	200	200	0	0.0%
Rentals	1,835	0	0	0	0	0.0%
Miscellaneous	370	500	400	400	(100)	-20.0%
Procurement	277,778	293,340	308,406	285,447	(7,893)	-2.7%
Copy Center						
Operating Supplies	3,297	5,500	5,500	0	(5,500)	-100.0%
Professional Services	6,168	8,287	13,503	5,003	(3,284)	-39.6%
Rentals	5,215	5,216	0	0	(5,216)	-100.0%
Copy Center	14,680	19,003	19,003	5,003	(14,000)	-73.7%
Total - Finance	1,427,180	1,548,886	1,614,819	1,516,808	(32,078)	-2.1%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Human Services						
Human Services-Admin Grants						
Personal Services	382,742	455,119	289,380	292,791	(162,328)	-35.7%
Operating Supplies	27,340	43,199	14,793	13,609	(29,590)	-68.5%
Professional Services	16,550	70,973	9,500	15,248	(55,725)	-78.5%
Communication	1,534	8,500	4,850	3,575	(4,925)	-57.9%
Equipment	11,688	5,121	0	0	(5,121)	-100.0%
Transportation	1,567	10,500	6,145	3,145	(7,355)	-70.0%
Miscellaneous	3,165	12,750	6,165	6,465	(6,285)	-49.3%
Human Services-Admin Grants	444,586	606,162	330,833	334,833	(271,329)	-44.8%
Community Services						
Personal Services	319,446	361,799	382,506	350,582	(11,217)	-3.1%
Operating Supplies	2,842	6,000	4,000	4,750	(1,250)	-20.8%
Professional Services	12,943	450	450	0	(450)	-100.0%
Communications	3,459	3,500	3,500	3,500	0	0.0%
Transportation	879	2,900	1,400	1,400	(1,500)	-51.7%
Equipment Lease	4,726	4,726	4,726	4,726	0	0.0%
Miscellaneous	799	800	800	500	(300)	-37.5%
Community Services	345,094	380,175	397,382	365,458	(14,717)	-3.9%
Human Relations Commission						
Operating Supplies	10	700	700	700	0	0.0%
Professional Services	2,000	1,700	1,700	1,700	0	0.0%
Miscellaneous	102	350	350	350	0	0.0%
Human Relations Commission	2,112	2,750	2,750	2,750	0	0.0%
Commission for the Disabled						
Operating Supplies	1,255	1,000	1,000	1,000	0	0.0%
Transportation	0	50	50	50	0	0.0%
Miscellaneous	289	250	250	250	0	0.0%
Professional Services	662	1,000	1,000	1,000	0	0.0%
Commission for the Disabled	2,206	2,300	2,300	2,300	0	0.0%
Commission for Women						
Operating Supplies	470	725	725	725	0	0.0%
Professional Services	911	1,100	1,100	1,100	0	0.0%
Miscellaneous	49	1,675	1,675	1,675	0	0.0%
Commission for Women	1,430	3,500	3,500	3,500	0	0.0%
VISTA Program						
Professional Services	1,373	26,944	0	0	(26,944)	-100.0%
Operating Supplies	0	2,100	0	0	(2,100)	-100.0%
Communications	109	0	0	0	0	0.0%
Transportation	0	4,000	0	0	(4,000)	-100.0%
Miscellaneous	0	1,000	0	0	(1,000)	-100.0%
VISTA Program	1,482	34,044	0	0	(34,044)	-100.0%
Grants						
Personal Services	120,475	138,997	0	26,000	(112,997)	-81.3%
Operating Supplies	95,308	106,938	23,086	24,211	(82,727)	-77.4%
Professional Services	4,967,778	5,559,412	4,234,545	4,174,069	(1,385,343)	-24.9%
Communications	1,247	2,650	350	350	(2,300)	-86.8%
Transportation	3,327	6,400	1,250	1,250	(5,150)	-80.5%
Miscellaneous	141,624	247,339	7,019	8,575	(238,764)	-96.5%
Public Utility	0	9,699	0	0	(9,699)	-100.0%
Rentals	999	0	0	0	0	0.0%
Equipment	0	1,000	0	0	(1,000)	-100.0%
Grants	5,330,758	6,072,435	4,266,250	4,234,455	(1,837,980)	-30.3%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Marcey Halfway House						
Personal Services	383,840	407,732	374,480	354,697	(53,035)	-13.0%
Operating Supplies	45,211	40,398	39,470	37,742	(2,656)	-6.6%
Professional Services	26,705	27,820	28,148	29,356	1,536	5.5%
Communications	4,182	5,348	5,298	5,348	0	0.0%
Transportation	2,358	3,224	2,912	2,912	(312)	-9.7%
Equipment & Furniture	7,233	0	0	0	0	0.0%
Lease Payment	0	8,031	0	0	(8,031)	-100.0%
Rentals	1,624	2,208	2,208	1,000	(1,208)	-54.7%
Marcey Halfway House	471,153	494,761	452,516	431,055	(63,706)	-12.9%
Total - Human Services	6,598,821	7,596,127	5,455,531	5,374,351	(2,221,776)	-29.2%
Information Technology						
Personal Services	1,242,774	1,272,733	1,335,824	1,323,151	50,418	4.0%
Operating Supplies	569,335	631,470	653,140	653,140	21,670	3.4%
Professional Services	55,633	104,952	76,000	76,000	(28,952)	-27.6%
Communications	103,356	129,000	142,000	142,000	13,000	10.1%
Transportation	1,807	2,800	3,000	3,000	200	7.1%
Miscellaneous	1,217	4,200	4,200	4,200	0	0.0%
Equipment	229,813	138,316	150,468	150,468	12,152	8.8%
Lease Payments	37,345	13,420	13,420	13,420	0	0.0%
Total - Information Technology	2,241,280	2,296,891	2,378,052	2,365,379	68,488	3.0%
Human Resources						
Human Resources						
Personal Services	491,353	498,736	433,601	430,174	(68,562)	-13.7%
Operating Supplies	53,967	71,460	52,910	52,910	(18,550)	-26.0%
Professional Services	11,200	31,200	32,456	32,456	1,256	4.0%
Communications	4,253	4,200	4,500	4,500	300	7.1%
Transportation	0	1,100	1,100	1,100	0	0.0%
Rentals	1,617	2,256	0	0	(2,256)	-100.0%
Miscellaneous	10,294	11,900	5,400	5,400	(6,500)	-54.6%
Human Resources	572,684	620,852	529,967	526,540	(94,312)	-15.2%
Risk Management						
Personal Services	45,331	46,349	48,766	48,467	2,118	4.6%
Operating Supplies	3,174	3,150	3,150	3,150	0	0.0%
Professional Services	225	3,500	2,500	2,500	(1,000)	-28.6%
Transportation	357	700	700	700	0	0.0%
Insurance	807,538	1,032,755	853,445	853,445	(179,310)	-17.4%
Miscellaneous	1,598	2,310	1,310	1,310	(1,000)	-43.3%
Risk Management	858,223	1,088,764	909,871	909,572	(179,192)	-16.5%
Total - Human Resources	1,430,907	1,709,616	1,439,838	1,436,112	(273,504)	-16.0%
Land Use & Growth Management (LUGM)						
Administration						
Personal Services	456,477	514,508	525,067	522,786	8,278	1.6%
Operating Supplies	35,907	63,510	62,010	62,010	(1,500)	-2.4%
Professional Services	14,549	25,400	34,050	33,500	8,100	31.9%
Communications	15,932	17,800	18,000	18,000	200	1.1%
Transportation	778	800	4,200	4,200	3,400	425.0%
Rentals	12,797	12,200	0	0	(12,200)	-100.0%
Miscellaneous	1,953	5,050	4,850	4,850	(200)	-4.0%
Equipment	892	0	0	0	0	0.0%
Administration	539,285	639,268	648,177	645,346	6,078	1.0%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
<i>LUGM continued</i>						
Comprehensive Planning						
Personal Services	527,566	591,921	562,221	560,116	(31,805)	-5.4%
Operating Supplies	3,291	8,500	8,500	8,500	0	0.0%
Professional Services	11,127	26,600	35,100	25,100	(1,500)	-5.6%
Transportation	940	1,500	1,500	1,500	0	0.0%
Miscellaneous	3,505	4,750	5,000	5,000	250	5.3%
Equipment / Rentals	596	750	750	750	0	0.0%
Comprehensive Planning	547,025	634,021	613,071	600,966	(33,055)	-5.2%
Development Services						
Personal Services	252,536	281,712	294,330	292,022	10,310	3.7%
Operating Supplies	707	1,785	1,785	1,500	(285)	-16.0%
Professional Services	27,545	40,000	15,000	15,000	(25,000)	-62.5%
Transportation	680	1,200	900	800	(400)	-33.3%
Miscellaneous	1,024	2,200	2,050	2,050	(150)	-6.8%
Development Services	282,492	326,897	314,065	311,372	(15,525)	-4.7%
Zoning Administration						
Personal Services	326,902	335,262	358,171	356,059	20,797	6.2%
Operating Supplies	981	5,300	5,300	5,300	0	0.0%
Professional Services	4,587	7,300	0	0	(7,300)	-100.0%
Transportation	194	400	400	200	(200)	-50.0%
Miscellaneous	1,798	4,000	3,670	3,670	(330)	-8.3%
Zoning Administration	334,462	352,262	367,541	365,229	12,967	3.7%
Planning Commission						
Personal Services	19,318	20,779	20,783	20,783	4	0.0%
Transportation	0	250	250	250	0	0.0%
Miscellaneous	1,034	2,200	2,200	2,200	0	0.0%
Planning Commission	20,352	23,229	23,233	23,233	4	0.0%
Boards and Commissions						
Personal Services	15,973	18,181	18,050	18,050	(131)	-0.7%
Transportation	0	383	200	200	(183)	-47.8%
Miscellaneous	1,034	2,200	2,200	2,200	0	0.0%
Boards and Commissions	17,007	20,764	20,450	20,450	(314)	-1.5%
Historical Preservation						
Operating Supplies	347	2,050	2,050	2,050	0	0.0%
Professional Services	0	100	100	100	0	0.0%
Transportation	0	200	200	200	0	0.0%
Miscellaneous	385	865	865	865	0	0.0%
Historical Preservation	732	3,215	3,215	3,215	0	0.0%
Permit Services						
Personal Services	256,728	275,866	198,163	196,794	(79,072)	-28.7%
Operating Supplies	0	500	1,500	1,500	1,000	200.0%
Professional Services	225	300	300	300	0	0.0%
Miscellaneous	0	1,000	0	0	(1,000)	-100.0%
Equipment	719	0	0	0	0	0.0%
Permit Services	257,672	277,666	199,963	198,594	(79,072)	-28.5%
Inspections & Compliance						
Personal Services	520,864	540,227	516,478	474,129	(66,098)	-12.2%
Operating Supplies	3,595	9,500	9,500	9,250	(250)	-2.6%
Professional Services	46,654	113,732	116,704	116,704	2,972	2.6%
Transportation	9,337	15,100	12,100	12,100	(3,000)	-19.9%
Miscellaneous	405	4,000	4,000	3,500	(500)	-12.5%
Other-Equipment Lease	8,724	8,725	8,725	8,725	0	0.0%
Inspections & Compliance	589,579	691,284	667,507	624,408	(66,876)	-9.7%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

Department/Spending Unit	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
LUGM continued						
Board of Electrical Examiners						
Operating Supplies	238	3,250	2,500	2,500	(750)	-23.1%
Professional Services	4,505	10,500	10,000	9,500	(1,000)	-9.5%
Communications	0	600	300	300	(300)	-50.0%
Transportation	378	400	350	350	(50)	-12.5%
Miscellaneous	100	250	300	150	(100)	-40.0%
Board of Electrical Examiners	5,221	15,000	13,450	12,800	(2,200)	-14.7%
Building Code Appeals Board						
Operating Supplies	0	1,000	1,000	1,000	0	0.0%
Building Code Appeals Board	0	1,000	1,000	1,000	0	0.0%
Commission on the Environment						
Operating Supplies	0	1,175	875	725	(450)	-38.3%
Professional Services	1,080	400	1,000	1,000	600	150.0%
Communications	0	225	225	100	(125)	-55.6%
Rentals	0	200	200	200	0	0.0%
Commission on the Environment	1,080	2,000	2,300	2,025	25	1.3%
Plumbing & Gas Board						
Operating Supplies	1,768	2,200	3,950	3,750	1,550	70.5%
Professional Services	400	0	0	0	0	0.0%
Transportation	0	1,000	500	0	(1,000)	-100.0%
Communications	0	300	300	200	(100)	-33.3%
Miscellaneous	0	195	195	75	(120)	-61.5%
Plumbing & Gas Board	2,168	3,695	4,945	4,025	330	8.9%
Grants						
Professional Services	10,031	45,000	30,000	30,000	(15,000)	-33.3%
Miscellaneous	1,437	1,500	1,500	1,500	0	0.0%
Grants	11,468	46,500	31,500	31,500	(15,000)	-32.3%
Total - Land Use & Growth Management	2,608,543	3,036,801	2,910,417	2,844,163	(192,638)	-6.3%
Public Works and Transportation (DPW&T)						
Administration						
Personal Services	380,521	398,238	407,822	406,148	7,910	2.0%
Operating Supplies	3,639	3,025	3,525	3,525	500	16.5%
Professional Services	1,494	0	3,400	3,400	3,400	0.0%
Communications	9,478	11,300	10,900	10,900	(400)	-3.5%
Transportation	0	200	0	0	(200)	-100.0%
Rentals	3,034	3,400	0	0	(3,400)	-100.0%
Miscellaneous	335	400	400	400	0	0.0%
Administration	398,501	416,563	426,047	424,373	7,810	1.9%
Engineering Services						
Personal Services	480,401	608,039	625,218	623,691	15,652	2.6%
Operating Supplies	4,657	5,370	5,370	5,370	0	0.0%
Professional Services	8,085	11,000	11,000	11,000	0	0.0%
Communication	563	0	0	0	0	0.0%
Transportation	262	400	250	250	(150)	-37.5%
Equipment	254	0	0	0	0	0.0%
Miscellaneous	1,657	3,043	2,863	2,863	(180)	-5.9%
Engineering Services	495,879	627,852	644,701	643,174	15,322	2.4%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

Department/Spending Unit	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
DPW&T continued						
Development Review						
Personal Services	182,947	187,316	203,863	202,625	15,309	8.2%
Operating Supplies	475	1,675	1,675	1,675	0	0.0%
Professional Services	49,742	40,300	40,300	40,300	0	0.0%
Transportation	94	300	200	200	(100)	-33.3%
Equipment	1,778	0	0	0	0	0.0%
Miscellaneous	25	625	475	475	(150)	-24.0%
Development Review	235,061	230,216	246,513	245,275	15,059	6.5%
Construction & Inspections						
Personal Services	432,245	436,094	456,603	456,797	20,703	4.7%
Operating Supplies	3,439	3,600	3,600	3,600	0	0.0%
Professional Services	11,505	20,100	20,150	20,150	50	0.2%
Communications	3,784	4,100	4,100	4,100	0	0.0%
Transportation	11,475	15,000	13,500	13,500	(1,500)	-10.0%
Other Lease Payment	10,854	10,855	10,855	10,855	0	0.0%
Construction & Inspections	473,302	489,749	508,808	509,002	19,253	3.9%
County Highways						
Personal Services	2,552,830	2,591,323	2,631,661	2,632,285	40,962	1.6%
Operating Supplies	39,758	42,665	43,500	42,500	(165)	-0.4%
Professional Services	146,304	148,000	149,600	149,600	1,600	1.1%
Communications	5,162	6,100	6,100	6,100	0	0.0%
Transportation	169,310	217,000	217,000	217,000	0	0.0%
Public Utility Service	58,680	71,833	71,833	71,833	0	0.0%
Rentals	2,882	20,000	18,900	18,900	(1,100)	-5.5%
Snow Removal	150,937	150,800	150,800	150,800	0	0.0%
Miscellaneous	190,200	198,090	197,890	197,890	(200)	-0.1%
Other -Lease Payment	286,291	355,787	195,465	195,465	(160,322)	-45.1%
Equipment	8,879	9,000	9,000	9,000	0	0.0%
County Highways	3,611,233	3,810,598	3,691,749	3,691,373	(119,225)	-3.1%
Solid Waste & Recycling						
General Fund-Subsidy	872,675	1,442,348	1,442,348	1,433,272	(9,076)	-0.6%
Solid Waste	872,675	1,442,348	1,442,348	1,433,272	(9,076)	-0.6%
Mallroom/Messenger Services						
Personal Services	118,726	121,653	129,268	127,992	6,339	5.2%
Operating Supplies	1,398	2,310	2,310	2,310	0	0.0%
Communications	100	800	800	800	0	0.0%
Transportation	1,957	3,000	3,000	3,000	0	0.0%
Other-Lease Payment	0	5,741	0	0	(5,741)	-100.0%
Rentals	11,856	11,900	11,900	11,900	0	0.0%
Mallroom/Messenger Services	134,037	145,404	147,278	146,002	598	0.4%
Vehicle Maintenance Shop						
Personal Services	654,399	731,468	767,605	759,784	28,316	3.9%
Operating Supplies	51,912	44,400	50,400	50,400	6,000	13.5%
Professional Services	3,857	4,950	4,950	4,950	0	0.0%
Communications	4,699	4,800	4,800	4,700	(100)	-2.1%
Transportation	542,167	480,000	481,000	481,000	1,000	0.2%
Equipment	180	0	0	0	0	0.0%
Other Lease Payment	17,546	17,546	17,546	17,546	0	0.0%
Vehicle Maintenance Shop	1,274,760	1,283,164	1,326,301	1,318,380	35,216	2.7%
Non-Public School Bus Transportation						
Personal Services	71,082	73,591	78,160	77,788	4,197	5.7%
Supplies	966	1,200	1,200	1,200	0	0.0%
Professional Services	1,922,557	2,015,349	2,325,064	2,088,780	73,431	3.6%
Communications	8,135	11,400	11,400	11,400	0	0.0%
Transportation	0	154	154	154	0	0.0%
Insurance	31,943	40,250	40,250	40,250	0	0.0%
Equipment	112	0	0	0	0	0.0%
Miscellaneous	117	905	905	905	0	0.0%
Non-Public School Bus Transportation	2,034,912	2,142,849	2,457,133	2,220,477	77,628	3.6%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
DPW&T continued						
St. Mary's County Airport						
Operating Supplies	183	950	1,450	1,450	500	52.6%
Professional Services	9,617	9,557	9,557	9,557	0	0.0%
Communications	1,105	1,600	1,600	1,600	0	0.0%
Transportation	0	417	0	0	(417)	-100.0%
Public Utility Service	1,106	1,318	1,318	27,818	26,500	2010.6%
Repairs and Maintenance	655	1,000	1,000	1,000	0	0.0%
Miscellaneous	315	325	325	325	0	0.0%
St Mary's County Airport	12,981	15,167	15,250	41,750	26,583	175.3%
Grants (principally STS)						
Personal Services	1,700,264	2,048,608	1,825,278	1,811,707	(236,901)	-11.6%
Operating Supplies	26,849	84,059	40,185	40,185	(43,874)	-52.2%
Professional Services	1,002	3,100	6,200	6,200	3,100	100.0%
Communications	5,472	16,348	11,048	11,048	(5,300)	-32.4%
Transportation	580,561	905,811	651,173	667,194	(238,617)	-26.3%
Rentals	1,416	3,600	0	0	(3,600)	-100.0%
Insurance	77,915	0	117,000	117,000	117,000	0.0%
Miscellaneous	2,147	5,500	5,500	5,500	0	0.0%
Grants -Sludge	1,920	0	0	0	0	0.0%
Equipment	510,564	335,277	0	0	(335,277)	-100.0%
Grants	2,908,110	3,402,303	2,656,384	2,658,834	(743,469)	-21.9%
Building Services						
Personal Services	1,090,929	1,109,146	1,117,196	1,061,698	(47,448)	-4.3%
Operating Supplies	167,275	177,964	177,464	177,464	(500)	-0.3%
Professional Services	578,827	653,147	616,417	469,417	(183,730)	-28.1%
Communications	22,097	18,648	22,451	22,451	3,803	20.4%
Transportation	25,686	34,000	34,000	34,000	0	0.0%
Public Utility Service	1,505,646	1,607,000	1,651,000	1,624,500	17,500	1.1%
Repairs and Maintenance	123,389	154,500	152,000	152,000	(2,500)	-1.6%
Rentals	49,216	46,990	11,690	47,690	700	1.5%
Miscellaneous	0	700	0	0	(700)	-100.0%
Other-Equipment Lease	16,207	18,125	18,125	18,125	0	0.0%
Equipment	575	0	0	0	0	0.0%
Building Services	3,579,847	3,820,220	3,800,343	3,607,345	(212,875)	-5.6%
Carter State Office Building						
Personal Services	45,224	48,128	50,790	50,491	2,363	4.9%
Operating Supplies	10,439	10,400	10,400	10,400	0	0.0%
Professional Services	159,630	187,800	187,800	187,800	0	0.0%
Public Utility Service	257,531	324,000	324,000	324,000	0	0.0%
Equipment	3,658	0	0	0	0	0.0%
Repairs and Maintenance	11,338	66,000	66,000	66,000	0	0.0%
Carter State Office Building	487,820	636,328	638,990	638,691	2,363	0.4%
Total - Public Works and Transp.						
	16,519,118	18,462,761	18,001,845	17,577,948	(884,813)	-4.8%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Recreation and Parks						
Administration						
Personal Services	991,292	1,009,167	1,067,284	1,059,242	50,075	5.0%
Operating Supplies	4,171	5,100	4,400	4,400	(700)	-13.7%
Professional Services	14,889	15,000	17,889	17,889	2,889	19.3%
Communications	6,584	6,900	7,100	7,100	200	2.9%
Transportation	5,454	9,500	6,500	6,500	(3,000)	-31.6%
Rentals	2,889	3,027	0	0	(3,027)	-100.0%
Miscellaneous	1,455	1,320	2,020	2,020	700	53.0%
Administration	1,026,734	1,050,014	1,105,193	1,097,151	47,137	4.5%
Parks Maintenance						
Personal Services	1,015,294	1,047,598	1,063,064	1,057,966	10,368	1.0%
Operating Supplies	55,949	49,795	49,795	49,795	0	0.0%
Professional Services	70,037	80,247	80,830	80,830	583	0.7%
Communications	8,459	9,453	9,453	9,453	0	0.0%
Transportation	30,114	37,200	37,200	37,200	0	0.0%
Public Utility Service	60,325	60,349	66,369	66,369	6,020	10.0%
Repairs and Maintenance	590,635	609,900	609,400	609,400	(500)	-0.1%
Rentals	7,589	7,940	7,607	7,607	(333)	-4.2%
Miscellaneous	562	1,315	1,315	1,315	0	0.0%
Lease Payments	66,146	90,068	54,190	54,190	(35,878)	-39.8%
Equipment	23,117	0	0	0	0	0.0%
Parks Maintenance	1,928,227	1,993,865	1,979,223	1,974,125	(19,740)	-1.0%
Recr. & Parks Activity Fund - Subsidy	50,000	50,000	0	0	(50,000)	-100.0%
Grants						
Personal Services	1,631	1,340	1,340	1,340	0	0.0%
Professional Services	21,145	28,460	20,220	20,220	(8,240)	-29.0%
Repairs & Maintenance	3,958	50,000	50,000	99,000	49,000	98.0%
Public Utility Service	199	200	240	240	40	20.0%
Miscellaneous	5,000	5,000	5,000	5,000	0	0.0%
Grants Division	31,933	85,000	76,800	125,800	40,800	48.0%
Museum Division						
Personal Services	447,164	467,490	488,469	469,605	2,115	0.5%
Operating Supplies	21,567	27,218	27,218	27,218	0	0.0%
Professional Services	7,529	8,250	12,337	12,337	4,087	49.5%
Communications	8,184	7,800	7,800	7,800	0	0.0%
Transportation	8,316	9,900	9,900	9,900	0	0.0%
Insurance	4,235	6,534	4,534	4,534	(2,000)	-30.6%
Public Utility Service	29,716	34,346	34,346	34,346	0	0.0%
Rentals	4,847	5,500	1,413	1,413	(4,087)	-74.3%
Miscellaneous	767	800	800	800	0	0.0%
Equipment	1,224	0	0	0	0	0.0%
Museum Division	533,549	567,838	586,817	567,953	115	0.0%
Total - Recreation and Parks	3,570,443	3,746,717	3,748,033	3,765,029	18,312	0.5%
Public Safety						
Emergency Communications Center						
Personal Services	1,760,559	1,941,914	1,993,656	1,972,606	30,692	1.6%
Operating Supplies	7,980	13,200	10,000	9,150	(4,050)	-30.7%
Professional Services	68,773	79,403	76,238	76,238	(3,165)	-4.0%
Communications	164,679	208,100	208,100	170,100	(38,000)	-18.3%
Transportation	1,016	1,200	1,200	1,200	0	0.0%
Miscellaneous	4,590	10,850	7,850	7,850	(3,000)	-27.6%
Other-Lease Payment	39,413	39,413	39,413	39,413	0	0.0%
Emergency Communications Center	2,047,010	2,294,080	2,336,457	2,276,557	(17,523)	-0.8%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Public Safety continued						
Emergency Radio Communications						
Personal Services	165,565	182,398	206,338	204,789	22,391	12.3%
Operating Supplies	12,676	14,300	11,800	8,064	(6,236)	-43.6%
Professional Services	302,794	269,680	260,278	294,778	25,098	9.3%
Communications	1,154	2,700	2,200	2,200	(500)	-18.5%
Transportation	3,355	89,842	87,842	87,842	(2,000)	-2.2%
Miscellaneous	750	50	0	0	(50)	-100.0%
Lease Payments	75,094	203,368	53,879	53,879	(149,489)	-73.5%
Equipment	368,297	71,254	0	955,000	883,746	1240.3%
Emergency Radio Communications	929,685	833,592	622,337	1,606,552	772,960	92.7%
Emergency Management						
Personal Services	215,760	226,089	224,031	223,261	(2,828)	-1.3%
Operating Supplies	5,112	17,210	16,710	16,710	(500)	-2.9%
Professional Services	18,613	20,000	21,916	21,916	1,916	9.6%
Communications	10,642	13,900	12,000	7,000	(6,900)	-49.6%
Transportation	2,445	3,200	3,200	3,200	0	0.0%
Rentals	2,845	2,916	0	0	(2,916)	-100.0%
Miscellaneous	3,090	6,300	5,300	5,300	(1,000)	-15.9%
Equipment	4,872	4,000	0	0	(4,000)	-100.0%
Lease Payments	2,035	0	0	0	0	0.0%
Emergency Management	265,414	293,615	283,157	277,387	(16,228)	-5.5%
Animal Control						
Personal Services	290,381	297,125	304,404	304,435	7,310	2.5%
Operating Supplies	5,942	7,750	7,500	7,500	(250)	-3.2%
Professional Services	317,075	366,658	338,408	324,308	(42,350)	-11.6%
Communications	2,126	3,006	2,806	2,506	(500)	-16.6%
Transportation	25,011	31,000	28,500	28,500	(2,500)	-8.1%
Miscellaneous	3,278	5,000	5,000	5,000	0	0.0%
Equipment Lease	17,941	34,918	17,941	17,941	(16,977)	-48.6%
Animal Control	661,754	745,457	704,559	690,190	(55,267)	-7.4%
Grants						
Personal Services	48,395	56,955	70,867	70,867	13,912	24.4%
Operating Supplies	300,447	1,200	23,143	20,643	19,443	1620.3%
Professional Services	32,510	258,364	217,253	211,620	(46,744)	-18.1%
Communications	157	0	0	0	0	0.0%
Transportation	195	500	5,500	5,500	5,000	1000.0%
Miscellaneous	51,836	2,250	2,250	2,250	0	0.0%
Equipment	155,491	187,059	805,002	1,147,569	960,510	513.5%
Grants	589,031	506,328	1,124,015	1,458,449	952,121	188.0%
Total - Public Safety	4,492,894	4,673,072	5,070,525	6,309,135	1,636,063	35.0%
ELECTED OFFICIALS						
Circuit Court						
Administration						
Personal Services	737,638	759,901	787,892	755,740	(4,161)	-0.5%
Operating Supplies	20,636	32,154	31,129	31,129	(1,025)	-3.2%
Professional Services	21,718	31,000	45,000	45,000	14,000	45.2%
Communications	13,289	19,300	18,300	18,300	(1,000)	-5.2%
Transportation	1,788	3,373	3,000	3,000	(373)	-11.1%
Rentals	12,940	14,500	0	0	(14,500)	-100.0%
Miscellaneous	44,989	73,900	63,900	63,900	(10,000)	-13.5%
Equipment	7,633	12,750	2,550	2,550	(10,200)	-80.0%
Administration	860,631	946,878	951,771	919,619	(27,259)	-2.9%
Law Library						
Operating Supplies	58,454	60,400	60,400	60,400	0	0.0%
Communications	0	100	100	100	0	0.0%
Law Library	58,454	60,500	60,500	60,500	0	0.0%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

Department/Spending Unit	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Circuit Court <i>continued</i>						
Grants						
Personal Services	207,734	232,220	238,885	244,227	12,007	5.2%
Operating Supplies	21,601	27,172	6,297	11,043	(16,129)	-59.4%
Professional Services	108,059	200,160	185,557	272,590	72,430	36.2%
Communications	1,488	1,100	500	500	(600)	-54.5%
Transportation	272	4,970	3,570	5,320	350	7.0%
Miscellaneous	3,744	10,516	18,135	179,714	169,198	1609.0%
Equipment	1,154	2,200	300	2,500	300	13.6%
Grant	344,052	478,338	453,244	715,894	237,556	49.7%
Total - Circuit Court	1,263,137	1,485,716	1,465,515	1,696,013	210,297	14.2%
Orphan's Court						
Personal Services	21,892	22,731	22,744	24,369	1,638	7.2%
Operating Supplies	0	300	300	300	0	0.0%
Communications	1,401	1,500	1,500	1,500	0	0.0%
Miscellaneous	6,360	7,800	7,800	7,800	0	0.0%
Total - Orphan's Court	29,653	32,331	32,344	33,969	1,638	5.1%
Office of the Sheriff						
Law Enforcement						
Personal Services	15,584,386	16,855,174	17,492,985	17,360,906	505,732	3.0%
Operating Supplies	353,639	365,036	365,436	355,746	(9,290)	-2.5%
Professional Services	127,979	174,700	188,589	188,589	13,889	8.0%
Communications	74,407	69,700	74,700	74,700	5,000	7.2%
Transportation	451,287	587,650	589,000	589,000	1,350	0.2%
Public Utilities	6,787	8,700	3,000	3,000	(5,700)	-65.5%
Rentals	87,489	107,724	73,670	73,670	(34,054)	-31.6%
Miscellaneous	105,528	121,540	121,540	121,540	0	0.0%
Equipment	68,029	46,000	46,000	46,000	0	0.0%
Lease Payments	944,430	1,054,397	760,755	760,755	(293,642)	-27.8%
Law Enforcement	17,803,961	19,390,621	19,715,675	19,573,906	183,285	0.9%
Corrections						
Personal Services	6,803,902	8,035,101	8,197,344	8,258,991	223,890	2.8%
Operating Supplies	686,976	770,450	770,450	770,450	0	0.0%
Professional Services	966,996	1,063,175	1,092,819	1,101,219	38,044	3.6%
Communications	11,105	10,800	11,100	11,100	300	2.8%
Rentals	104,833	136,554	100,000	100,000	(36,554)	-26.8%
Miscellaneous	1,762	8,641	8,641	8,641	0	0.0%
Equipment	32,842	33,076	33,076	33,076	0	0.0%
Lease Payments	21,917	21,917	21,917	21,917	0	0.0%
Corrections	8,630,333	10,079,714	10,235,347	10,305,394	225,680	2.2%
Training						
Operating Supplies	79,757	108,195	108,195	108,195	0	0.0%
Professional Services	9,660	9,660	9,660	9,660	0	0.0%
Miscellaneous	118,773	142,500	142,500	142,500	0	0.0%
Training	208,190	260,355	260,355	260,355	0	0.0%
Canine						
Operating Supplies	5,509	7,000	7,000	7,000	0	0.0%
Professional Services	15,463	9,400	9,400	9,400	0	0.0%
Equipment	2,135	0	0	0	0	0.0%
Canine	23,107	16,400	16,400	16,400	0	0.0%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Sheriff continued						
Grants						
Personal Services	453,727	2,037,636	617,700	637,125	(1,400,511)	-68.7%
Operating Supplies	394,879	171,708	49,284	59,845	(111,863)	-65.1%
Professional Services	1,861	24,667	15,342	10,842	(13,825)	-56.0%
Communications	1,449	13,908	4,908	2,900	(11,008)	-79.1%
Transportation	8,531	93,300	19,600	9,585	(83,715)	-89.7%
Miscellaneous	20,879	114,794	64,758	54,945	(59,849)	-52.1%
Lease Payments/Other	0	125,750	0	0	(125,750)	-100.0%
Equipment	296,626	793,082	16,763	40,448	(752,634)	-94.9%
Grants	1,177,952	3,374,845	788,355	815,690	(2,559,155)	-75.8%
Total - Office of the Sheriff	27,843,543	33,121,935	31,016,132	30,971,745	(2,150,190)	-6.5%
Office of the State's Attorney						
Judicial						
Personal Services	1,945,129	2,045,343	2,160,468	2,140,807	95,464	4.7%
Operating Supplies	26,878	33,160	36,624	36,624	3,464	10.4%
Professional Services	40,026	50,000	57,836	57,836	7,836	15.7%
Communications	14,195	15,000	15,100	15,100	100	0.7%
Transportation	5,808	8,700	7,700	7,700	(1,000)	-11.5%
Rentals	7,385	7,500	200	200	(7,300)	-97.3%
Miscellaneous	8,707	10,000	11,000	11,000	1,000	10.0%
Equipment	327	0	0	0	0	0.0%
Judicial	2,048,455	2,169,703	2,288,928	2,269,267	99,564	4.6%
Project Graduation						
Operating Supplies	10,517	18,100	21,700	21,700	3,600	19.9%
Professional Services	13,700	14,000	14,000	14,000	0	0.0%
Communications	350	350	350	350	0	0.0%
Rentals	3,250	4,000	4,000	4,000	0	0.0%
Miscellaneous	18,974	23,900	20,300	20,300	(3,600)	-15.1%
Project Graduation	46,791	60,350	60,350	60,350	0	0.0%
Grants						
Personal Services	383,328	445,421	484,284	469,823	24,402	0.0%
Operating Supplies	3,622	6,400	6,700	6,700	300	0.0%
Professional Services	6,386	16,645	18,083	32,544	15,899	0.0%
Communications	4,392	6,766	7,786	7,786	1,020	0.0%
Transportation	554	1,378	1,253	1,253	(125)	0.0%
Miscellaneous	1,172	7,640	3,260	3,260	(4,380)	0.0%
Equipment / Rentals	0	2,572	8,372	8,372	5,800	0.0%
Grants	399,454	486,822	529,738	529,738	42,916	8.8%
Total - State's Attorney	2,494,700	2,716,875	2,879,016	2,859,355	142,480	5.2%
County Treasurer						
Personal Services	329,989	335,857	353,181	353,334	17,477	5.2%
Operating Supplies	9,830	12,000	12,000	12,000	0	0.0%
Professional Services	0	1,000	1,368	1,368	368	36.8%
Communications	20,582	21,400	22,900	22,900	1,500	7.0%
Transportation	371	440	440	440	0	0.0%
Rentals	1,178	500	132	132	(368)	-73.6%
Miscellaneous	0	1,500	0	0	(1,500)	-100.0%
Total - County Treasurer	361,950	372,697	390,021	390,174	17,477	4.7%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

Department/Spending Unit	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
STATE AGENCIES/INDEPENDENT BOARDS						
Department of Health						
Operating Allocation	1,358,468	1,343,341	1,343,341	1,343,341	0	0.0%
Personal Services	16,222	16,236	16,236	16,236	0	0.0%
Mosquito Control/Gypsy Moth	51,500	50,500	50,500	50,500	0	0.0%
Total - Department of Health	1,426,190	1,410,077	1,410,077	1,410,077	0	0.0%
Department of Social Services						
Operating Allocation	283,919	229,741	218,289	218,289	(11,452)	-5.0%
Personal Services	83,168	85,025	89,320	89,320	4,295	5.1%
Professional Services	7,150	6,500	6,500	6,500	0	0.0%
Grant	65,020	66,740	70,825	70,230	3,490	5.2%
Total - Department of Social Services	439,257	388,006	384,934	384,339	(3,667)	-0.9%
Alcohol Beverage Board						
Personal Services	116,173	105,752	75,914	75,906	(29,846)	-28.2%
Operating Supplies	1,589	3,250	3,250	3,250	0	0.0%
Professional Services	7,365	14,200	13,000	13,000	(1,200)	-8.5%
Communications	894	1,300	1,300	1,300	0	0.0%
Transportation	2,289	4,000	4,000	4,000	0	0.0%
Miscellaneous	108,552	111,321	105,610	104,833	(6,488)	-5.8%
Total - Alcohol Beverage Board	236,862	239,823	203,074	202,289	(37,534)	-15.7%
Supervisors of Elections						
Personal Services	14,582	8,117	22,460	22,460	14,343	176.7%
Operating Supplies	17,928	17,800	39,550	49,550	31,750	178.4%
Professional Services	456,816	550,955	624,855	624,855	73,900	13.4%
Communications	23,643	15,250	33,200	33,200	17,950	117.7%
Transportation	5,627	6,000	6,000	6,000	0	0.0%
Rentals	7,687	3,600	6,600	6,600	3,000	83.3%
Insurance	125	0	250	250	250	0.0%
Equipment	30,641	0	16,320	16,320	16,320	0.0%
Miscellaneous	8,720	13,275	12,275	7,275	(6,000)	-45.2%
Total - Supervisors of Elections	565,769	614,997	761,510	766,510	151,513	24.6%
Cooperative Extension Service						
Operating Supplies	3,977	7,000	7,000	6,550	(450)	-6.4%
Professional Services	138,799	163,546	166,354	165,862	2,316	1.4%
Communications	5,126	7,100	7,100	7,100	0	0.0%
Transportation	11,440	11,955	11,955	11,955	0	0.0%
Rentals	2,607	3,400	592	0	(3,400)	-100.0%
Equipment	329	700	700	2,234	1,534	219.1%
Total - Cooperative Extension Service	162,278	193,701	193,701	193,701	0	0.0%
Ethics Commission						
Personal Services	1,585	0	0	0	0	0.0%
Operating Supplies	117	183	183	183	0	0.0%
Professional Services	0	650	650	650	0	0.0%
Total - Ethics Commission	1,702	833	833	833	0	0.0%
Soil Conservation District						
Personal Services	14,160	14,156	16,776	16,776	2,620	18.5%
Operating Allocation	40,621	41,490	38,870	38,870	(2,620)	-6.3%
Total - Soil Conservation District	54,781	55,646	55,646	55,646	0	0.0%
Wicomico Scenic River Commission						
Operating Allocation	1,000	0	0	0	0	0.0%
Total - Wicomico Scenic River Commission	1,000	0	0	0	0	0.0%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

Department/Spending Unit	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Board of Education						
Administration	4,162,053	3,880,395	3,557,013	3,557,013	(323,382)	-8.3%
Mid-Level Administration	12,359,278	12,863,552	14,908,853	14,882,408	2,018,856	15.7%
Instructional Salaries	67,474,339	68,276,644	69,553,707	69,626,777	1,350,133	2.0%
Instructional Textbooks & Supplies	4,050,699	4,155,637	2,567,474	2,567,474	(1,588,163)	-38.2%
Other Instructional Costs	692,065	3,350,005	3,664,947	3,656,467	306,462	9.1%
Special Education	16,676,869	16,484,864	15,881,444	16,113,777	(371,087)	-2.3%
Student Personnel Services	1,187,250	1,130,057	986,163	986,163	(143,894)	-12.7%
Health Services	1,601,571	1,623,043	1,630,341	1,632,141	9,098	0.6%
Transportation	13,366,221	13,878,833	13,724,627	13,724,627	(154,206)	-1.1%
Operation of Plant	13,489,332	13,575,747	12,407,837	12,383,098	(1,192,649)	-8.8%
Maintenance of Plant	3,899,112	3,599,914	3,693,579	3,695,660	95,746	2.7%
Fixed Charges	34,480,127	32,584,785	34,064,664	34,107,349	1,522,564	4.7%
Capital Outlay	1,135,078	4,203,893	735,980	739,524	(3,464,369)	-82.4%
Sub-Total - General Operations	174,573,994	179,607,369	177,376,629	177,672,478	(1,934,891)	-1.1%
Funding other than County Appropriation						
Fund Balance - Used (generated)	(4,932,505)	8,780,402	8,000,000	8,000,000	(780,402)	-8.9%
State, Federal, Other Revenue Sources	99,368,307	90,881,865	93,376,629	93,672,478	2,790,613	3.1%
County Appropriation - OPEB	4,000,000	0	0	0	0	0.0%
County Appropriation	76,138,192	79,945,102	76,000,000	76,000,000	(3,945,102)	-4.9%
County Appropriation - BOE	80,138,192	79,945,102	76,000,000	76,000,000	(3,945,102)	-4.9%
College of Southern Maryland						
Compensation	4,624,605	4,967,983	5,296,721	5,457,625	489,642	9.9%
Contracted Services	508,834	671,497	751,727	714,288	42,791	6.4%
Supplies & Materials	212,833	220,792	316,711	354,211	133,419	60.4%
Communications	73,756	136,134	134,379	134,379	(1,755)	-1.3%
Conferences, Meetings & Travel	56,004	91,855	89,288	89,288	(2,567)	-2.8%
Scholarships & Grants	16,603	19,857	19,857	19,857	0	0.0%
Utilities	385,517	492,074	697,768	694,368	202,294	41.1%
Fixed Charges	52,632	66,848	72,811	72,911	6,063	9.1%
Furniture & Equipment	7,325	43,488	33,005	33,005	(10,483)	-24.1%
Mandatory Transfers	3,058,471	3,275,093	3,573,694	3,573,694	298,601	9.1%
Sub-Total - General Operations	8,996,580	9,985,621	10,985,961	11,143,626	1,158,005	11.6%
Funding other than County Appropriation						
State, Federal, Other Revenue Sources	6,328,446	7,014,036	7,517,456	7,695,121	681,085	9.7%
County Appropriation	2,668,134	2,971,585	3,468,505	3,448,505	476,920	16.0%
CSM Foundation -scholarships	25,000	25,000	50,000	25,000	0	0.0%
County Appropriation - CSM	2,693,134	2,996,585	3,518,505	3,473,505	476,920	15.9%
Board of Library Trustees						
Lexington Park Library						
Personal Services	723,806	742,731	735,561	747,856	5,125	0.7%
Communications	5,989	8,360	6,860	6,860	(1,500)	-17.9%
Public Utility Service	123,768	149,847	139,445	128,445	(21,402)	-14.3%
Lexington Park Library	853,563	900,938	881,866	883,161	(17,777)	-2.0%
Leonardtown Library						
Personal Services	575,316	586,073	587,464	596,056	9,983	1.7%
Communications	4,325	5,500	4,750	4,750	(750)	-13.6%
Public Utility Service	34,006	48,730	37,730	37,730	(11,000)	-22.6%
Leonardtown Library	613,647	640,303	629,944	638,536	(1,767)	-0.3%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

<u>Department/Spending Unit</u>	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
Library Trustees Continue:						
Charlotte Hall Library						
Personal Services	409,812	413,670	414,204	415,497	1,827	0.4%
Communications	2,310	3,520	2,520	2,520	(1,000)	-28.4%
Public Utility Service	35,901	46,475	40,725	40,725	(5,750)	-12.4%
Charlotte Hall Library	448,023	463,665	457,449	458,742	(4,923)	-1.1%
Administration						
Personal	187,317	190,862	191,324	193,874	3,012	1.6%
Operating Supplies	676,634	449,432	480,600	474,274	24,842	5.5%
Professional Services	28,732	28,100	32,000	32,000	3,900	13.9%
Communications	134	500	1,500	1,500	1,000	200.0%
Transportation	3,551	7,500	7,700	7,000	(500)	-6.7%
Rentals	0	0	0	0	0	0.0%
Insurance	17,298	25,000	20,000	20,000	(5,000)	-20.0%
Miscellaneous	13,390	10,600	11,500	11,500	900	8.5%
Equipment	51,819	10,000	10,000	10,000	0	0.0%
Administration	978,875	721,994	754,624	750,148	28,154	3.9%
Retiree Health	58,277	113,000	90,000	90,000	(23,000)	-20.4%
Technology	195,970	204,116	202,422	200,054	(4,062)	-2.0%
Grants	36,050	0	0	0	0	0.0%
Outreach	167,168	169,974	173,281	174,667	4,693	2.8%
Sunday Hours	33,810	41,314	41,314	41,314	0	0.0%
Sub-Total - General Operations	3,385,383	3,255,304	3,230,900	3,236,622	(18,682)	-0.6%
Funding other than County Appropriation						
Fund Balance - Used (Generated)	37,306	110,000	65,596	81,644	(28,356)	-25.8%
State, Federal, Other Revenue Sources	1,123,278	859,266	879,266	873,940	14,674	1.7%
County Appropriation - recurring	2,224,799	2,286,038	2,286,038	2,281,038	(5,000)	-0.2%
County Appropriation - Library	2,224,799	2,286,038	2,286,038	2,281,038	(5,000)	-0.2%
Non-County Agency Contributions						
Mini Grants	49,592	100,000	0	0	(100,000)	-100.0%
Alternatives for Youth & Families, Inc.	26,250	26,250	26,250	26,250	0	0.0%
American Red Cross	0	0	20,000	0	0	0.0%
Big Brothers / Big Sisters	4,000	0	0	0	0	0.0%
Boys & Girls Club of Southern Maryland	125,000	100,000	0	100,000	0	0.0%
Catholic Charities	15,000	15,000	15,000	15,000	0	0.0%
Greenwell Foundation	42,000	42,000	42,000	42,000	0	0.0%
Historic Sotterley, Inc.	75,000	75,000	75,000	75,000	0	0.0%
Historic St. Mary's City Foundation	1,500	1,500	1,500	1,500	0	0.0%
Hospice of St. Mary's	15,000	15,000	15,000	15,000	0	0.0%
Leah's House	0	0	25,000	0	0	0.0%
Lexington Park Rotary-Oyster Festival	5,000	5,000	5,000	5,000	0	0.0%
Literacy Council of St. Mary's County	12,000	12,000	12,000	12,000	0	0.0%
Maryland Dept. of Agriculture Weed Control	16,232	17,500	16,500	16,500	(1,000)	-5.7%
Maryland Historical Society	1,000	1,000	0	0	(1,000)	-100.0%
Navy Alliance	30,000	30,000	30,000	30,000	0	0.0%
Patuxent River Naval Air Museum	30,000	30,000	45,000	30,000	0	0.0%
Seventh District Optimist	10,000	10,000	10,000	10,000	0	0.0%
SMC Forest Conservation District Board	1,000	1,000	1,000	1,000	0	0.0%

**APPROVED BUDGET FY2011
EXPENDITURES - DETAIL**

Department/Spending Unit	FY2009	FY2010	FY2011	FY2011	INCREASE (DECREASE) OVER FY2010	
	ACTUAL	APPROVED	REQUEST	APPROVED	AMOUNT	PER CENT
So. MD Center for Independent Living, Inc.	15,000	15,000	15,000	15,000	0	0.0%
So. MD Child Care Resource Center	12,400	12,400	12,400	12,400	0	0.0%
Southern MD Higher Education Center	50,000	50,000	50,000	50,000	0	0.0%
Southern MD Resource Conservation/Dev.	8,054	8,054	8,900	8,054	0	0.0%
St. Mary's Caring, Inc.	3,000	3,000	5,000	3,000	0	0.0%
St. Mary's College River Concert Series	10,000	10,000	10,000	10,000	0	0.0%
St. Mary's College Scholarship Fund	6,000	6,000	6,000	6,000	0	0.0%
St. Mary's County Art Council	2,000	2,000	2,000	2,000	0	0.0%
St. Mary's County Historical Society	12,500	12,500	15,000	12,500	0	0.0%
The ARC of Southern Maryland, Inc.	132,150	132,150	138,758	132,150	0	0.0%
The Center for Life Enrichment	155,908	155,908	165,115	155,908	0	0.0%
The Southern MD Center for Family Advocacy	108,089	108,089	108,089	108,089	0	0.0%
Three Oaks Center	130,000	130,000	150,000	130,000	0	0.0%
Tri-County Community Action (SMTCCAC Inc)	17,752	17,751	17,751	17,751	0	0.0%
Tri-County Council	94,200	94,200	94,200	94,200	0	0.0%
Tri-County Youth Services Bureau	109,518	116,479	116,479	116,479	0	0.0%
Unified Commission for Afro Americans	5,000	5,000	5,000	5,000	0	0.0%
Walden/Sierra	345,447	345,447	345,447	345,447	0	0.0%
Watermen's Association	20,000	20,000	20,000	20,000	0	0.0%
Total - Non-County Agencies	1,695,592	1,725,228	1,624,389	1,623,228	(102,000)	-5.9%
Other Budget Costs						
Volunteer Fire Depts. & Rescue Squads (Amoss)	200,520	200,000	200,000	200,000	0	0.0%
Supplemental Expense Reserve	0	1,000,000	1,000,000	1,000,000	0	0.0%
Leonardtown Tax Rebate	55,780	64,425	66,659	66,659	2,234	3.5%
Employer Contributions - Retiree Health Benefits	10,494,461	4,604,402	4,874,640	4,967,222	362,820	7.9%
G. O. Bonds/ Bank Fees	39,395	61,000	61,000	61,000	0	0.0%
Debt Service	11,920,558	13,188,897	12,671,312	12,671,312	(517,585)	-3.9%
Total - Other Budget Costs	22,710,714	19,118,724	18,873,611	18,966,193	(152,531)	-0.8%
Transfers & Reserves						
Capital Projects - Pay-Go	1,000,000	500,000	0	0	(500,000)	-100.0%
Reserve - Rainy Day	0	0	0	0	0	0.0%
Reserve - Bond Rating	501,416	725,000	0	0	(725,000)	-100.0%
Reserve - Emergency Appropriations	0	500,000	500,000	241,322	(258,678)	-51.7%
Revenue Stabilization Reserve	0	376,381	1,000,000	500,000	123,619	32.8%
Total Transfers & Reserves	1,501,416	2,101,381	1,500,000	741,322	(1,360,059)	-64.7%
TOTAL GENERAL FUND	\$191,981,338	\$199,303,995	\$189,898,637	\$189,663,970	(\$9,640,025)	-4.8%

COUNTY COMMISSIONERS / COUNTY ADMINISTRATOR

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Legislative/County Commissioners	376,545	434,171	453,285	460,273
County Administrator	352,226	456,654	382,749	356,370
General Government/County Commissioners	27,479	0	0	0
Public Information	295,466	304,267	223,501	222,906
Total County Commissioners / County Administrator	1,051,716	1,195,092	1,059,535	1,039,549

Program Description

The Board of County Commissioners establishes all County policies, enacts ordinances which have the force and effect of law, reviews and approves annual budgets and work plans for all departments and agencies receiving County funds, conducts public hearings and makes decisions on land use matters involving zoning, water and sewer categories and appeals from the Planning Commission. The County Commissioners appoint all department heads and members of boards, committees and commissions, purchase and maintain County property, approve road construction and maintenance, and serve as the County's chief elected officials in dealing with other counties, and the state and federal governments. The County Commissioners' office serves as a contact point for citizens in a variety of areas ranging from general information to specific assistance with government procedures and programs.

An appointed County Administrator is responsible for the day-to-day administration of County government, supervision of all government department heads, and coordination of staff activities under the County Commissioners' jurisdiction. The County Administrator assigns and reports on general business actions and functions of County government and provides periodic performance reports on projects or problems. The County Administrator oversees the Public Information office and provides staff support for meetings with the Board of County Commissioners, maintaining the minute books of these meetings. The County Administrator is responsible for the follow-up actions that result from developments at meetings as directed by the Board of County Commissioners. This office maintains the official record of resolutions and ordinances, provides office support for the individual county commissioners, and maintains correspondence and administrative files for the Board of County Commissioners. The County Administrator serves as the official Board of County Commissioner representative at court actions, hearings, and inquiries at the local, regional and state level. The Office of the County Administrator maintains the "Seal of the County" and the County Commissioners' official file, their reference library, prepares their agenda and schedules for future events. The County Administrator coordinates with the Board of County Commissioners, the County Attorney, and the staff offices to develop proposed legislation annually for submission to the legislators.

The Public Information Office oversees communication with the press and the public, including media releases, the county website and dissemination of emergency information to radio broadcasting and on Channel 95. Public Information Office plans and provides staff support for Board of County Commissioner's special events such as Fire and Rescue Appreciation Day, Veteran's Day Parade and Celebration, and Law Enforcement Appreciation Day. Public Information prepares for the commissioners proclamations, commendations, and special awards to recognize special accomplishments of individuals, organizations, and employees. The office manages the overall system of County Boards, Committees and Commission Appointments. They also play a central role in the dissemination of information in emergency situations as well as issuing media releases and other information to the press and the public, as well as overseeing the content and organization of information for the County website on behalf of the Commissioners.

Budget Highlights

The budget for the County Commissioners/County Administrator is \$1,039,549, a \$155,543 decrease or 13% less than the prior year. This includes an increase to Commissioner's salaries as legislated, offset by savings

from the continued hiring freeze on two FTE positions and elimination of \$25,000 that was budgeted to retain expert consultants to address technical issues.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Resolutions passed by BOCC	64	60	60
Ordinances passed by BOCC	23	25	25
Minutes Prepared for Meetings	64	62	60
Blue Sheet Events attended by BOCC	350	375	375
Sheriff's Retirement Board meetings	6	10	10
SMC Public Schools joint meetings	2	2	2
Tri-County Council meetings	4	4	4
XMT - Executive Management Meetings	28	36	40
Proclamation and Commendations Issued	253	300	300
BOCC-Weekly & Special Meetings: Public Forums and Hearings	71	69	61
Public Information releases	326	375	400
Video-tape productions	184	200	210
Special Events: Fire/Rescue, Law Enforcement Day, Flag Day, Veteran's Day, Black History, Ribbon cuttings, groundbreakings	4	2	3
Boards, Committees, Commissions	40	43	39
Executive Sessions	20	16	14

DEPARTMENT ON AGING

Division	FY2009 Actual	FY2010 Approved	FY2011 Request	FY2011 Approved
Department of Aging	1,424,189	1,400,440	1,372,315	1,367,412
Oakley Senior Center	55,106	55,453	0	0
Medical Adult Day Care (County Match Only)	480,235	600,000	0	0
Grants	776,743	817,404	840,075	846,452
Total Department of Aging – General Fund	2,736,273	2,873,297	2,212,390	2,213,864
Medical Adult Day Care	822,547	956,374	0	0
Miscellaneous Revolving Fund	118,227	160,000	160,000	160,000

Program Description

The Department on Aging's basic purpose and mission is to provide an array of programs and services to the senior community that (1) foster and promote continued good physical and mental health and promote "healthy" aging within the senior community, (2) provide appropriate supportive and health services that enable seniors to live independently in their homes and communities, (3) offer social, educational, and recreational activities that give members of the senior community ample opportunity to remain engaged with their peers, and (4) promote the concept of developmental aging under which one's senior years are viewed as a further opportunity for additional personal growth and development rather than a period of decline. A significant portion of the Department on Aging's general fund budget is financed from Federal and State grants as well as income from program fees and services. Federal grants support the operation of senior centers and nutrition sites, home and community based services, and provide some funding for administrative support. The County is in the process of a successful transition of the Medical Adult Daycare services to a private not-for-profit enterprise, effective July 1, 2010, and therefore no budget is reflected in FY2011.

Budget Highlights

The general fund budget for the Department on Aging is \$2,213,864, a decrease of \$659,433 or 23%. This decrease is principally due to the privatization of the Medical Adult Daycare Services (MADS) and the elimination of the Oakley Senior Center, both of which required significant County general fund subsidy. These changes result in a reduction of 9.5 positions. Additionally, the deputy director position continues to be frozen and not funded.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
1. Continue to serve the senior citizens through the operation of senior centers and nutrition sites.			
A. Serve mid-day congregate meals to support healthy nutrition among seniors			
Number of Meals Served	13,193	14,000	14,340
Number of Seniors Served	920	975	1,000
B. Utilize Social/Recreational/Educational activities to broaden level of participation in Senior Programs			
Number of Seniors Served	4,037	4,200	4,350
Number of Units of Service for persons participating in activities and programs	47,517	42,000	43,500
C. Promote Healthy Aging through physical fitness, health education, and health screening programs			
Number of Seniors Participating	1,245	1,100	1,200
Number of Units of Service	21,721	35,000	38,000
2. Provide Home and Community Based Services to meet the requirements of health impaired seniors			
A. Medicaid Waiver			
Number of Persons Served	28	44	65
Number of Admissions	8	16	26
Number of Discharges/Deaths	7	10	15
Number of Applications Taken	19	30	60
B. Senior Care			
Number of Seniors Served (aged 65 and over)	75	53	101
Number of Admissions	3	0	48
Number of Discharges	22	13	15
C. National Family Caregivers Support Program and County In-Home Services			
Number of Clients Served	300	325	350
Number of Caregivers Served	110	120	140
D. Medical Adult Day Services Program-privatized in FY2011			
Number of Persons Served	58	60	0
Number of Admissions	12	16	0
Number of Discharges	17	17	0
E. Meals on Wheels			
Meals served	51,607	53,000	54,400
Seniors served	315	325	335
F. Continue to support the Congregate Housing Program at St. Mary's Home for the Elderly			
Clients Served	19	20	20
Meals Served	8,595	10,950	10,950

3. Continue to use Department of Aging's Senior I & A Program to provide information and referral to needed services			
I&A Client Calls / Visits	2,237	2,100	2,348
SHIP Client Calls / Visits	728	675	750
Number of Contacts UNITS (Newsletter)	19,565	20,644	20,700
4. Continue to support the community and organizations through the RSVP Program			
Number of Volunteers	301	320	340
Hours of Volunteer Service	35,174	37,000	40,000
Number of Stations	40	42	46

OFFICE OF THE COUNTY ATTORNEY

	FY2009 Actual	FY2010 Approved	FY2011 Request	FY2011 Approved
Total County Attorney	536,417	640,883	669,699	565,260

Program Description

The County Attorney is responsible for providing legal services to the Board of County Commissioners, the County Administrator and the County departments, offices, agencies, boards, committees and commissions. Activities include: researching legal issues and provide legal opinions; coordinating and monitoring legal representation of the County by independent contract and insurance defense counsel; drafting or reviewing all resolutions and ordinances to be considered and adopted by the Board of County Commissioners; providing Legal representation regarding enforcement of all local ordinances and locally-adopted regulations; collection of various funds due and owing to the County; acquiring title to real property purchased by the County at tax sales; defending the County in court cases; approving as to form and legal sufficiency, contracts, grant applications and agreements; and negotiating leases, residential, commercial, tie-down and hangar, as requested for various departments and agencies, in the conduct of their operation.

Budget Highlights

The budget for the County Attorney is \$565,260, a decrease of \$75,623 or 11.8% over the prior year, which is principally the savings from the continued hiring freeze of one FTE position. Additionally, contract legal services were reduced by \$20,000.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Department of Land Use & Growth Management	123	140	150
Department of Public Works & Transportation	312	330	350
Grants	109	118	140
MOU/MOA	52	60	70
Resolutions & Ordinances	70	50	60
Leases & Contracts	10	15	56
Litigation (Includes lawsuits, claims against the county, animal control municipal infractions, LUGM zoning violations)	47	72	90
Adjudications, Meetings, Motions, Orders, Summons & Pleadings related to court cases	178	220	230
Questions & Research	210	220	230
Funds Collected	\$74,550	\$68,662	\$70,000
Public Information Requests (new assignment)	N/A	40	45

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Administration/Office of the Director	236,432	244,211	254,119	234,410
Tourism Development	410,353	423,838	428,476	428,169
Agriculture & Seafood Development	159,420	164,374	174,020	172,417
Business Development	343,527	366,107	382,734	380,722
Housing Authority	1,366,689	1,368,624	1,438,258	1,325,717
Grants	<u>406,656</u>	<u>151,003</u>	<u>65,000</u>	<u>65,000</u>
Total Economic & Community Development	2,923,077	2,718,157	2,742,607	2,606,435

Program Description

The Department of Economic and Community Development carries out the policies of the Board of County Commissioners relative to administering agriculture, economic and community development, tourism and housing activities. The department's development programs are influenced by the need to serve the county residents in creating a strong, diverse and resilient economy with good jobs and a rising quality of life.

This department provides a broad range of services to individuals, families and businesses and industries in St. Mary's County. The department also provides up-to-date information on the County's labor market, economy, growth patterns and other relevant data having economic impact on citizens of the County. The department has developed a multi-year economic development strategy for the County based on current economic trends and a situation analysis based on economic data and research.

The department works closely with or coordinates the activities of citizen groups which assist County government, including: Agriculture and Seafood Commission, Agricultural Land Preservation Board, local and regional Tourism Boards, Economic Development Council, Housing Authority Board, Chamber of Commerce, Patuxent Partnership, Community Development Corporation, Southern Maryland Navy Alliance, Watermen's Association, and the Farmers' Market Association.

The department will continue to: support the defense technology sector; support new and expanding businesses; support Lexington Park revitalization; expand tourism development; diversify the agriculture sector; administer the various Agriculture Land Preservation programs, and provide housing opportunities, community development and neighborhood improvements.

Budget Highlights

The budget for the Department of Economic and Community Development is \$2,606,435, a decrease of \$111,722 or 4.1% less than the prior year. This reduction is primarily due to staff turnover and due to the reduction of OPEB eligible employees in the Housing Division, thus reducing benefit costs. There is an offsetting revenue reimbursement from the Housing Authority for the Housing Division and a 15% reimbursement of the CDC Executive Director from the Community Development Corporation. The \$25,000 funding for the House Keys program has been eliminated for FY2011.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
House Keys 4 St. Mary's County Employee's Program – Closings * Funds suspended due to budget cuts.	10 Grants / \$50 K	2 Grants / \$10K prior to*	*0
Broaden community awareness of the County's economic development programs and activities. Submit business and economic development articles to the local media on a monthly basis. Continue and expand regular communication with local community, regional and state groups and partners. Amount of addressees in weekly business newsletter -	12 Articles / 11 Media Outlets/ 900	12 Articles / 11 Media Outlets/ 1,200	12 Articles / 11 Media Outlets/ 1,300
Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Continue dialogue with the Navy with regard to encroachment mitigation and community development and other joint activities. Encroachment meetings coordinated and attended:	2	2	2
Expand industry and other community participation in EDC monthly meetings. Guests participation:	4	6	6
Foster diversity in economic development with focus on increasing tax base. Business Prospects Pursued:	2, Celebrate 375 Campaign	3	3 - Continue work started in 2010
Information request fulfilled through mail, email and phone	16,386	18,000	18,500
Inquiry Origins: Primary Market (MD, VA, DC, PA, DE, WV, NY, NJ)	61 %	67 %	67 %
Total site visitation	1,045,965	1,100,000	1,100,000
State Tourism Marketing Grant Received	\$62,341	\$39,655	\$60,000
Literature Distributed	180,177	185,000	185,000
Cooperative Marketing Dollars (private sector)	\$59,087	\$56,676	\$60,000
Taxes – State Sales Tax – Hotel	\$632,231	\$651,198	\$670,734
Admission/Amusement Tax	\$104,344	\$107,474	\$110,699
Welcome Center Visitors	3,293	3,700	4,100
Maryland Agriculture Land Preservation Foundation (MALPF) acres preserved– goal is to permanently preserve 1,000 acres / yr	8,751	10,000	10,500
Rural Legacy – preserve land in both the Huntersville & Mattapany Rural Legacy Areas using State & County funding	3,164	3,300	3,500
St. Mary's County Agriculture Land Preservation Five Year Tax Credit Agreement	16,901 acres 145 farms	17,500 acres 155 farms	18,000 acres 165 farms
Farmers' Markets – Increase vendor and customer participation / use at the two Farmer's Markets.	25%	25%	25%
Identify and market targeted industries by providing <u>packets</u> that include business post cards and updated / expanded Technology Handbook mailing lists.	350	425	450
Garner support and partner with other agencies to leverage county resources in the quest for sustainable economic development.	13 organizations	15 organizations	18 organizations
Respond to <u>requests</u> for information on our local economy demographics, markets, business, rules and regulations. The Economic Overview is updated regularly on the DECD website	2,000 requests	2,000 requests	2,000+ requests

Generate leads and requests for information by various means of communications:			
Total online hits for: DECD Webpage, Tech Handbook (THB) lookup pages, THB pdf, available Commercial Building Sites, Job Searches.	n/a	517,100	526,100
Technology Handbook Distribution / Online Readers of Handbook	6,500 / 2,500	10,000 / 30,000	10,000 / 30,000
Communicate events and opportunities to businesses via an electronic newsletter distributed weekly	900 addresses	1,200 addresses	1,300 addresses
Plan and produce events in support of business development and bring the St. Mary's County story to selected trade shows, conferences, and forums. # of participants	2,600	2,600	Increase roundtable discussion & tours
By partnering with the CDC, SBDC, Navy's Small Business Office, CSM, MD DBED, Chamber of Commerce and other key partnerships, the division assists small business owners with start-ups and expansion. # of businesses (incl. business tours, retention visits, chamber ribbon cuttings, start-up assistance.)	100	100	Expand tours. Increase international focus.

DEPARTMENT OF FINANCE

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Budget & Administrative	618,690	683,759	712,367	655,902
Accounting	466,482	497,049	524,943	520,356
Auditing	49,550	55,735	50,100	50,100
Procurement	277,778	293,340	308,406	285,447
Copy Center	14,680	19,003	19,003	5,003
Total Department of Finance	1,427,180	1,548,886	1,614,819	1,516,808

Program Description

Department staff provides financial, budget, accounting, procurement and other related support to all departments and units of County government as well as a number of affiliated programs and entities. The Administration/Budget Division is responsible for overall department management and serving as fiscal policy advisor to the Board of County Commissioners and the County Administrator. This responsibility includes budget formulation and management, cash flow, debt management, including bond sales, and other special fiscal services, such as grants or capital projects monitoring, and the administration of the County's OPEB trust. The Accounting Division's responsibilities include maintenance of general accounting and payroll/leave systems, revenue and disbursement systems, financial audit activities, investment of County funds, energy tax administration, mosquito control program invoicing and collection, and external financial reporting. The Procurement Division is responsible for all procurement-related activities, including working with departments to develop appropriate specifications and solicitations and preparation, evaluation and negotiation of bids and contracts as well as numerous small procurements throughout the year. The Copy Center, located in the Potomac Building, is being scaled back in the FY2011 Budget based on declining use.

Budget Highlights

The budget for the Department of Finance is \$1,516,808, a decrease of \$32,078 or 2.1% less than the prior year. This decrease is principally due to turnover salary savings and savings from the continued hiring freeze of one FTE position. This budget includes \$7,200 for contracted assistance during peak times. The Copy Center budget was reduced by \$14,000, leaving funds only for lease of one copier.

Selected Statistics / Workload Indicators	Actual FY 2009	Estimated FY 2010	Projected FY 2011
Operating Budget – Monitored	\$192 million	\$199 million	\$194 million
Capital Budget – Monitored	\$55 million	\$60 million	\$85 million
Bonds/Financing	\$112 million	\$153 million	\$142 million
Fire & Rescue Loans Monitored	13	12	13
H.T.E. training hours provided/# of participants	300/400	300/450	350/500
Personnel Actions Reviewed	1,963	2,000	2,000
Payroll/LOSAP Checks Processed	10,029	10,500	11,000
Budget Amendments	800	825	850
Grant Applications / Agreements / MOUs	190	250	325
Accounts Payable Invoices Processed	34,500	35,000	36,000
Requisitions Reviewed	5,769	6,000	6,500
Purchase Orders Issued	3,832	4,440	5,000
Journal Entries	1,276	1,300	1,350
Account Receivable Invoices Processed	1,600	1,650	1,700
Energy taxes – forms/checks	2,000 / 1,300	2,100 / 1,400	2,200 / 1,500
Copies Made– Copy Center	271,591	200,000	150,000

DEPARTMENT OF HUMAN SERVICES

Division	FY2009 Actual	FY2010 Approved	FY2011 Request	FY2011 Approved
Human Services	444,586	606,162	330,833	334,833
Community Services	345,094	380,175	397,382	365,458
Human Relations Commission	2,112	2,750	2,750	2,750
Commission for the Disabled	2,206	2,300	2,300	2,300
Commission for Women	1,430	3,500	3,500	3,500
VISTA Program	1,482	34,044	0	0
Grants	5,330,758	6,072,435	4,266,250	4,234,455
Marcey Halfway House	471,153	494,761	452,516	431,055
Total Department of Human Services	6,598,821	7,596,127	5,455,531	5,374,351
Miscellaneous Revolving Fund	0	300	3,325	3,325

Program Description

The Department of Human Services areas of responsibility include services provided to citizens with mental health needs, substance abuse related issues, services for children and youth and other potential at risk population. This department facilitates an integrated network of services to improve conditions for people in need. The department brings together local agencies, providers, consumers of services, other public and private entities, and other community representatives to empower local stakeholders in addressing the needs of and setting priorities for St. Mary's County.

The Human Services Council advises and recommends to the Board of County Commissioners the direction and scope of work that the Department of Human Services should follow. This council will meet no less than 12 times a year to collaborate on human services needs in the county. The Council is comprised of stakeholders currently within the Human Services arena. This department will also serve as the Local Management Board, the Core Service Agency, and the Drug and Alcohol Council.

The Division of Community Services provides staff and administrative support to the following county government advisory boards: the Human Relations Commission, the Council on Mental Health and Addiction Services, Commission for Women, and the Alliance for Alcohol/Drug Abuse Prevention. Administrative support includes attending scheduled meetings, preparation and distribution of minutes and related correspondence, coordinating logistics for programs and special events, maintaining required memberships and overseeing budgetary matters. The Division acts as a resource and referral service by responding to numerous citizen and community inquiries. The Division coordinates a comprehensive alcohol and drug abuse prevention program, a countywide Highway Safety public education and awareness program and coordinates the Teen Court program.

The Marcey Halfway House is a 15-bed adult co-ed treatment program for the rehabilitation of substance abusers, providing a temporary home structure and assisting in maintaining a chemical-free lifestyle. Marcey House offers a variety of services to the resident through a comprehensive range of community resources and in-house services. Funding sources include: grants from the DHMH Alcohol and Drug Abuse Administration, client fees, fund raising, and contributions. Starting in FY 2011, the Marcey Halfway House will be an all male facility.

Budget Highlights

The general fund budget for the Department of Human Services is \$5,374,351, a decrease of \$2,221,776 or 29.2%. This reduction is principally due to State cuts in grant funding and includes the elimination of the Highway Safety Grant in FY2011. Some of these changes are attributable to State initiated changes in delivery of services, regional consolidation, etc. This budget reflects the removal of one Coordinator (Highway Safety) grant position effective September 30, 2010 due to expected regionalization of the Highway Safety Grant Programs and one Program Manager/Coordinator grant position effective July 1, 2010. The Director position is reflected as unfunded in this budget with duties being assumed in the interim by the Manager of Community Services. Marcey Halfway House staffing has been reduced due to grant funding reductions; with one FTE position being reduced to a Regular Part time (RPT) position and the Administrative Coordinator position being removed effective July 1, 2010.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
% of patients in ADAA funded outpatient programs are retained in treatment at least 90 days	57%	62%	62%
% of patients in the ADAA funded halfway hours programs are retained in treatment at least 90 days	77%	60%	60%
% of patients completing ADAA funded intensive outpatient programs enter another level of treatment within thirty days of discharge	50%	55% Adults 40% Adolescents	50% Adults 40% Adolescents
% of patients completing ADAA funded detoxification programs enter another level of treatment within 30 days of discharge	79%	55%	55%
% reduction of patients using substances at completion of treatment from admission to treatment	85.5% Adults 85% Adolescents	75% Adults 70% Adolescents	75% Adults 70% Adolescents
<u>Mental Health/Core Service Agency</u>			
Help calls/Walk-in – Documented	240	240	250
Psychiatric Rehabilitation Services Reviewed/Authorized	438	500	500
Residential Rehabilitation Services Reviewed/Authorized	180	180	180
Number of Individuals Served through all Managed Contracts	4,536	4,500	4,500
Number of Shelter Plus Care beds Managed	11	13	12

Local Management Board			
CASA START – Works in partnership with Big Brothers Big Sisters of Southern Maryland. Number of youth served by the program:	30	30	15
AFTER SCHOOL PROGRAMS – Works in partnership with St. Mary's County Public Schools and the Boys and Girls Clubs of Southern Maryland. Number of participants:	205	210	110
FAMILY NAVIGATION & SINGLE POINT OF ACCESS – Works in partnership with Tri-County Youth Services Bureau. Number of parents expect to be served by the Family Navigator:	200	250	125
NETWORK OF CARE WEBSITE – Online community guide that provides critical information, communication and advocacy tools with a single point of entry. Number of website hits:	32,000	32,000	32,000
EARLY INTERVENTION & PREVENTION – Works in partnership with Tri-County youth Services Bureau. Number of cases of "formal" and "informal" counseling:	450	460	240
Marcey House			
Received a total of 661 intakes, referrals and inquires, this data also includes interviews and admissions reviews of individuals seeking substance abuse services.	471	600	600
Average utilization and/or Occupancy rate - # of clients	14.6	15	15
Average length of stay for program completion	178 days	6 months	120 days
Rate of employment, training, and volunteerism at program completion	87%	90%	85%
Urinalysis negative test rate	98%	95%	90%
Community Services			
Adult volunteers / # Juvenile volunteers (Teen Court)	8 / 35	10 / 40	15 / 45
Cases heard in court	42	65	75
Project graduation – Alcohol and drug free graduation party for high school seniors. Student participation	75%	75%	80%
Observational Seat Belt Use Rate	92.5%	94.1%	94.5%
Child Safety Seat Mis-use Rate	80%	78%	77%
Young Drivers At-Fault crashes (% of County Total Crashes)	33%	31%	27%

DEPARTMENT OF INFORMATION TECHNOLOGY

	<u>FY2009</u> <u>Actual</u>	<u>FY2010</u> <u>Approved</u>	<u>FY2011</u> <u>Request</u>	<u>FY2011</u> <u>Approved</u>
Total Information Technology	2,241,280	2,296,891	2,378,052	2,365,379

Program Description

The Information Technology Department has the overall responsibility for managing the County's technology and telecommunication resources, including computer hardware, software, and telephones. Services of the Information Technology Department include technical support, systems support, equipment maintenance, technology training, technical planning, telephone support, telecommunications, infrastructure, access control and security.

Budget Highlights

The budget for the Information Technology Department is \$2,365,379, an increase of \$68,488 or 3.0% over the prior year. This increase funds on-going personnel and operating costs. The budget includes \$20,000 for software maintenance and telecommunications connectivity attributable to technology grants that benefit the Sheriff and \$10,000 for programming costs for the Treasurer's Office.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Desktop and Mobile Computer Systems	701	701	730
Networked Printers	112	112	112
Servers	23	20	36
Server User Accounts	700	700	675
Email Accounts	701	701	768
H.T.E. Active Modules	57	60	60
Locations Connected	40	42	43
Help Desk Requests	26,000	26,000	25,000
Wireless Devices	300	349	325
Telephone Lines	745	650	650
Employees Trained	100	60	60

DEPARTMENT OF HUMAN RESOURCES

Division	FY2009 Actual	FY2010 Approved	FY2011 Request	FY2011 Approved
Human Resources	572,684	620,852	529,967	526,540
Risk Management	858,223	1,088,764	909,871	909,572
Total Department of Human Resources	1,430,907	1,709,616	1,439,838	1,436,112

Program Description

The Department of Human Resources is responsible for all personnel and benefits administration activities for the County workforce. This includes position classification, job advertising, applicant interviewing, testing, personnel actions, maintenance of personnel records, update and maintenance of the Personnel Manual, administration for the State Retirement and Pension System, and Plan Administration for the Sheriff's Office Retirement Plan, employee health and life insurance programs, unemployment compensation, as well as the Employee Assistance Program, Savings Bond Program, and a Length of Service Awards Program for local Volunteer Fire and Rescue Companies. The department also handles Risk Management, including the County's general liability and property insurance costs, and is responsible for claims and risk management through activities and programs designed to reduce our risk and improve our loss experience. Beginning in FY 2009, the County's Worker's Compensation became self-insured with the expectation to ultimately reduce annual worker's compensation costs Countywide in future years.

Budget Highlights

The budget for the Department of Human Resources is \$1,436,112, a decrease of \$273,504 or 16% less than the prior year. This budget reflects decreased costs for liability insurance based on successful risk management efforts. Insurance for the STS buses, in the amount of \$117,000, is now reflected in the Department of Public Works and Transportation, as it is an eligible grant cost. Tuition reimbursements for County employees were reduced, and the budget reflects savings from the continued hiring freeze of one FTE position.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Employment Applications Processed	1,947	1,000	900
New Hires (including PT, Temp, Sub., etc.)	309	279	269
Retirees/Separations/Other	294	245	255
Employee Evaluations Processed/Tracked	729	713	697
Risk Management Claims Handled	231	246	238
Worker's Compensation Claims Handled	108	120	114
Number of Employees Attending Trainings	432	450	450
Safety/Loss Control Meetings Coordinated/Conducted	10	16	16
Employee Safety Trainings Coordinated/Conducted	56	50	50

DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT

Division	FY2009 Actual	FY2010 Approved	FY2011 Request	FY2011 Approved
Administration	539,285	639,268	648,177	645,346
Comprehensive Planning	547,025	634,021	613,071	600,966
Development Services	282,492	326,897	314,065	311,372
Zoning Administration	334,462	352,262	367,541	365,229
Planning Commission	20,352	23,229	23,233	23,233
Boards & Commissions	17,007	20,764	20,450	20,450
Historical Preservation	732	3,215	3,215	3,215
Permit Services	257,672	277,666	199,963	198,594
Inspections & Compliance	589,579	691,284	667,507	624,408
Board of Electrical Examiners	5,221	15,000	13,450	12,800
Building Code Appeals Board	0	1,000	1,000	1,000
Commission on the Environment	1,080	2,000	2,300	2,025
Plumbing & Gas Board	2,168	3,695	4,945	4,025
Grants	11,468	46,500	31,500	31,500
Total Dept. of Land Use & Growth Mgmt.	2,608,543	3,036,801	2,910,417	2,844,163

Program Description

The Department of Land Use and Growth Management addresses functions including: planning, zoning and land use; updates of the Comprehensive Land Use Plan and Area Plans, such as the Lexington Park Master Plan and the Wicomico Scenic River Management Plan; issuing building and other permits (including use and occupancy certificates; administering and verifying compliance with zoning, building, electric, plumbing, natural gas, HVAC, Floodplain, Minimum Livability and Maryland Accessibility codes; coordinating the daily inspections of all building, electrical, plumbing, natural gas and HVAC work with the County's contract inspection agency; and conditional use, non-conforming use and mining operations, grading, road entrance, storm water management, and all other related development inspections. The department is intended to provide optimal customer service, complete but concise and consistent answers to inquiries, processing questions, etc., in the role as a "Development Assistance Center." This program has a health and safety focus while streamlining procedures to meet everyday needs of homeowners or small business owners who want to improve their property or business.

This department provides staff support to a variety of boards and commissions including: Planning Commission, Board of (Zoning) Appeals, Historic Preservation Commission, and Electrical Examiners and provides supplemental support to numerous other Boards and the Technical Evaluation Committee.

Budget Highlights

The budget for the Land Use and Growth Management Department is \$2,844,163, a decrease of \$138,889 or 4.6% over the prior year. This decrease reflects a reduction in contract services for storm water management inspections and savings from the continued hiring freeze of three FTE positions. Additionally, contract services were reduced by \$10,000 to reflect the completion of one small area plan in FY2011 in lieu of two.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Planning Commission Meetings Regular / Special / Work Session	28	26	31
Board of Appeals Meetings Regular / Special / Work Session	14	21	23
Court Transcripts	1	4	2
Elms Committee Meetings	4	4	1
Joint Public Hearing – (Special) Lexington Park / Development Review Forum meetings	2 / 12	2 / 11	2 / 12
Front Counter Inquiries / Telephone Calls	15,189 / 13,197	14,000 / 12,000	15,000 / 13,500
Entrance Permits – New / Reimbursement	409 / 388	300 / 350	350 / 400
Over Lot Grading Permits – New / Reimbursement	34 / 103	50 / 50	75 / 75
<u>General Planning</u>			
Comprehensive plan annual review and update	0	1	1
Annual reports on development activity and comprehensive plan compliance	1	1	1
Attendance at the American Planning Association Conferences: Regional and/or National	3	2	1
<u>Agricultural Preservation</u>			
Participation at meetings of the Agricultural Land Preservation District Advisory Board or the Agricultural and Seafood Commission.	12	12	12
<u>Historic Preservation</u>			
Participation at monthly meetings of Historic Preservation Commission	12	12	12
Participation in commission training	2	2	2
Grant Preparation	2	2	2
Demolition Review	24	24	24
Rezoning – overlay designation	0	1	1
Attendance at State or National Conference	1	1	1
Comprehensive Plan Update Community/Commissioner briefings	0	0	6
Monthly participation with Commissions and Committees: (Lower Potomac Tributary team / Patuxent River Commission / Commission on the Environment	13 / 11 / 10	13 / 11 / 12	10 / 6 / 12
Participation in statewide Tributary Strategies program update: (Implementation workgroup / Habitat goals workgroup	6 / 2	12 / 0	6 / 1
Bi-monthly participation with Commissions and Committees: CWRAC / Wicomico Scenic River Commission / CWRAC Executive Committee	6 / 6 / 6	6 / 6 / 2	6 / 12 / 2
Southern Maryland Heritage Plan Steering Committee	0	4	4
MACO / CBCAC Environmental Planners' group	4	4	4
Ordinance review and amendment processing	12	12	12

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
GIS resource development & updates	12	12	12
Net estimated Hours for Program, Policy Analysis & Implementation	800	1,000	950
Process amendments (avg. per month)	24	24	12
<u>Water and Sewerage</u>			
Process amendments (avg. per month)	24	24	12
Triennial report and review per COMAR	0	1	0
Update allocation tables for the wastewater treatment plants and community water systems	12	12	12
Contribute to LUGM's monthly TEC comments	12	12	12
Road Name Updates	339	350	310
Uniform Addressing			
Respond to telephone and in-person inquiries / new addresses assigned	1,086 / 2,950	1,600 / 1,700	1,200 / 2,500
Update allocation tables for the wastewater treatment plants and community water systems	12	12	12
<u>Development Services</u>			
Zoning/PUD Amendments/Family Conveyance Cases	21	22	24
Planning Commission Caseload Items	122	123	125
Minor / Major Subdivision Reviews	54 / 5	55 / 6	60 / 7
Plat Review (Non-Dividing)	384	400	419
Environmental Review of Permits (Critical Area)	518	448	525
Site Plan Review	65	79	81
Re-reviews	317	330	350
Forest Conservation Reviews	81	87	100
Permits Reviewed (All types)	2,680	2,801	2,941
<u>Inspections</u>			
Construction Plans Reviewed: HTE	331	86	86
Fees collected for Mobile Home Park Licenses Issued	8,850	5,770	5,770
Fees collected for Certificates of Use and Occupancy	4,184	4,596	4,596
Zoning Inspection Inquiries Received / Resolved	695 / 478	631 / 520	694 / 660
Contract Inspections (i.e. Building, Electric, Plumbing & Zoning)	17,027	13,993	13,650
Zoning Inspections	1,230	6,668	7,335
<u>Zoning Administration</u>			
Zoning Authorizations Issued (Home, Signs & Determinations)	145 / 75 / 48	178 / 88 / 32	180 / 95 / 50
Administrative Variance Caseload	14	10	18
Critical Area Variances	20	16	20
Other Zoning Variances	18	14	16
Environmental Review of Permits (Critical Area)	518	448	525
Board of Appeals Hearing	22	16	20
Administrative Hearing	14	10	15
Work Session	0	1	2
Zoning Meetings	50	50	50
Critical Area Meetings	50	50	50
Variance/Conditional Use Pre-Application Meetings	48	40	46

DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Administration	398,501	416,563	426,047	424,373
Engineering Services	495,879	627,852	644,701	643,174
Development Review	235,061	230,216	246,513	245,275
Construction & Inspections	473,302	489,749	508,808	509,002
County Highways	3,611,233	3,810,598	3,691,749	3,691,373
Solid Waste & Recycling Subsidy	872,675	1,442,348	1,442,348	1,433,272
Mailroom	134,037	145,404	147,278	146,002
Vehicle Maintenance Shop	1,274,760	1,283,164	1,326,301	1,318,380
Non-Public School Bus Transportation	2,034,912	2,142,849	2,457,133	2,220,477
St. Mary's County Airport	12,981	15,167	15,250	41,750
St. Mary's Transit System (Grant)	2,908,110	3,402,303	2,656,384	2,658,834
Building Services	3,579,847	3,820,220	3,800,343	3,607,345
Carter State Office Building	487,820	636,328	638,990	638,691
Total DPW & T – General Fund	16,519,118	18,462,761	18,001,845	17,577,948
Solid Waste & Recycling Fund	4,036,131	4,141,468	4,111,615	4,107,629
Miscellaneous Revolving Fund	773	7,350	7,350	7,350

Program Description

The Department of Public Works & Transportation is organized into fourteen (14) operational divisions. The Administration Division provides staff support for the other divisions, and maintains the Department's various information management systems. The Construction and Inspections Division provides material testing and inspects County capital projects and new subdivision roads, manages the pavement overlay and line striping programs. The Engineering Service and Development Review Divisions are responsible for transportation planning, design, project management of marine and highway capital projects, county mapping, and the permitting and review of proposed development plans. The County Highways Division is responsible for the maintenance of County highways, traffic signage and the resolution of drainage complaints. The Solid Waste and Recycling Divisions are responsible for solid waste management, convenience center/landfill operations and recycling; the operating cost of these divisions are now reflected in the Solid Waste & Recycling Enterprise Fund. The Transportation Division manages the Non-Public School Bus Transportation System, the mail/messenger postal services, the St. Mary's Transit System, and Vehicle Maintenance/Fleet Management for some of the County departments, including the Office of the Sheriff. The Division of Airport Operations' responsibilities include: Airport master planning, grant administration, commuter air service development, airport compliance, security and safety, tie-down and lease management, business development and airspace protection. The Building Services Division maintains all of the County-owned and/or leased facilities and parking. Building Services responsibilities include building maintenance, contract management, capital / non-capital improvement, custodial services, facilities management, energy conservation programs, building security, space utilization, utility costs, asset management and loss prevention.

Budget Highlights

The general fund budget for the Department of Public Works and Transportation is \$17,577,948, a decrease of \$884,813 or 4.8% less than the prior year. This decrease is principally reflected in the STS Grants, position turnover savings, the continued hiring freeze of two FTE positions, and elimination of vehicle replacements in FY2011 budget, which reduced exempt financing payments. The County's subsidy for St. Mary's Transit System has increased approximately \$63,665. A portion of the County's match is funded by the Bus Insurance expense which was transferred from the Department of Human Resources. As part of the 7% reductions identified by the Department, approximately \$384,000 is reduced in County janitorial services for County facilities along with a reduction in Non-Public School Bus service, which continues the funding level from the prior year. General Fund subsidy to the Solid Waste & Recycling Fund is \$1,433,272 and maintains services at the prior fiscal year level.

Selected Statistics/Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Administration			
% Budget Spent on Staff Development/Seminars	< 1%	<01%	<01%
Positions (Temp or Full Time)	169	169	169
Procurement Requests Processed	950	975	980
Invoices Processed (excluding Fuel Service)	8,000	8,200	8,300
Vendors and / or Contracts Administered	47	48	50
Engineering Services			
Taxing District Public Hearings and Ordinances	0	1	1
Petitions Received and Public Information Meetings Held	1	2	1
Capital Projects under Design / Construction	20 / 9	23 / 14	10 / 17
Number Performed In-House / Number Performed by Consultant	4 / 16	4 / 19	3 / 7
Consultant Support (# of A/E's Utilized)	13	12	8
Development & Plan Review			
Subdivision Plans Reviewed / Average Duration	205 / 23	130 / 21	150 / 22
TEC Plans Reviewed / Average Duration	117 / 27	90 / 31	100 / 31
Site, House and Mining Plans Reviewed / Average Duration	668 / 12	700 / 13	900 / 16
Record Plat Submissions Reviewed	230	175	200
Average Plat Review Time (# of days). Target < 15 days	14	15	15
New Grading Permits Approved	23	12	16
Amount of GP Bond Estimate Surety (\$)	\$3.7M	\$2M	\$2.5M
New Public Works Agreements Approved	5	2	4
Amount of PWA Bond Estimate Surety (\$)	\$2.6M	\$1M	\$2M
Construction & Inspection			
Inspections (capital projects, subdivision & grading permits)	4,472	3,866	4,169
Number of Material Tests (subdivision/capital projects)	50	60	70
Active Construction Permit Bonding	\$19M	\$17M	\$18M
Active Grading Permit Bonding	\$12.3M	\$12M	\$12M
Number of Inspections per Inspector per Day @ 260 days per year	3.4	3.0	3.1
Asphalt Overlay Program (miles)	12.5	0.0	13.0
Slurry/Modified Seal Program (miles)	53.1	43.1	50.0
New Guardrail Placement (ft) / Total Guardrail (ft)	403 / 81,439	400 / 81,839	400 / 82,839
Line Striping Performed (feet)	2,030,334	1,950,000	1,950,000
County Highways			
Highway Maintenance Mileage (centerline miles)	623	627	631
County Maintained Roads	1,509	1,517	1,525
Mowable (acres)	1,448	1,468	1,498
Utility Permits Issued	47	50	55
Metal Pipes Replaced (feet)	1,020	1,000	1,000
Number Signs Installed	215	220	225
Berm Removal (miles)	42.3	40.0	40.0
Removal of Deformed Section Repair (feet)	8,976	10,560	10,560
Base Failure Repair (feet)	2,640	5,280	7,920
% Overtime Costs / Total Expenditures (Target: 2% max)	1.10%	1.90%	1.00%
Number of Adopt-a-Road Participants (voluntary program)	21	21	21
Concrete Pipes Replaced (feet)	72	100	100
Traffic Counts Performed / # of Speed Studies	66 / 15	69 / 14	70 / 15

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
<u>Solid Waste / Recycling</u>			
Est. Total County MRA Waste Generated (tons)	47,603	48,793	50,012
Transfer Trailer Pulls / Roll-off Loads (per week)	48	50	52
Total MSW / Rubble from Landfill (tons) Exported	6,232	6,388	6,547
Total MSW from Convenience Stations (tons) Exported	19,116	19,594	20,084
Residential Solid Waste Permits Issued (per month)	400	425	450
Cost avoidance due to Recycling (\$ / ton)	25	30	35
Customers Served at St. Andrews Landfill	35,044	35,920	36,818
<u>Recycling</u>			
Customers Served at Convenience Centers	765,845	785,000	804,616
Convenience Center / Landfill Recycling: Scrap metal, paper, textiles, cans, used oil, cardboard, tires (tons)	11,704	11,997	12,296
County MRA Recycling Rate including Source Reduction (%)	38%	39%	40%
Household Hazardous Waste Collected (gallons)	12,000	12,500	13,000
Cost of Recycling Contract (\$ / ton)	40	35	30
Business / Commercial Recycling Efforts (tons)	12,167	12,471	12,783
<u>Mailroom</u>			
Pieces of Mail Processed	201,886	182,300	182,000
% of Operating Budget Reimbursed	100	100	100
County / State Agencies Served by Mail Service	56	58	58
<u>Vehicle Maintenance</u>			
Ratio: Number of Sheriff Vehicles / Total Number County Fleet (%)	24%	27%	27%
Ratio Sheriff Maintenance Costs / Total Budget Expended (%)	16.0%	17.0%	18.0%
Un-tagged Vehicles and Equip. in Fleet / Tagged Vehicles & Equip	108 / 469	108 / 469	108 / 469
Purchase Value of Fleet (\$M) / Replacement Value of Fleet (\$M)	\$13M / \$22M	\$13M / \$22M	\$13M / \$22M
Total Maintenance monies spent / Replacement Value Fleet (%)	7%	6%	5%
Number of Full-time Mechanics / Number Certified	6 / 6	6 / 6	6 / 6
Ratio Number Vehicles / Number Mechanics (50:1 for no outsourcing)	96:1	96:1	96:1
Number of Job Orders for STS Buses / Total of Job Orders (%)	23%	21%	21%
Number of Job Orders for Law Enforcement / Total Number of Job Orders (%)	40%	41%	41%
Type "A" Preventive Scheduled Maintenance (PM)	2,674	2,754	2,754
Type "B" Preventive Scheduled Maintenance (PM)	389	400	400
Type "C" Preventive Scheduled Maintenance (PM)	531	547	547
Type "D" Corrective Unscheduled Maintenance (CM)	2,993	3,083	3,083
Range of Preventive to Corrective Maint. 2.5 < PM/CM < 6:1	1.2:1	1.2:1	1.2:1
<u>Non-Public School Bus Transportation</u>			
Number of Buses Under Contract	42	40	40
Number of Total Riders / # Out of County	1,949 / 11	2,087 / 8	2,117 / 8
Average Number of Riders per Bus	46	52	58
Number Non-Public Schools Served (less Holy Angels)	13	12	12
Annual Bus Route Mileage	701,473	679,563	685,500
Cost per Mile Goal is < \$3 (State avg. is \$4.39/mile)	\$2.90	\$3.19	\$3.21
Cost / Student / Yr Goal is < \$750 (State avg. is \$867/student)	1,282	975	1,070
Out-of-County Student Fee (\$ per year)	750	750	750

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
<u>Airport Operations</u>			
Fixed Base Tenants	173	168	170
General Aviation Local Flights	32,520	33,495	34,550
Transient visitor operations	425	390	415
Rotary Wing Helicopter Operations (with Medstar)	542	600	650
Lease and Fuel Sale Revenues Received (\$)	\$54,805	\$55,000	\$60,000
Private T-Hangar Capacity (including Medstar)	113	114	120
County Tie-Downs Available for Rent	60	60	60
Aircraft Landings / Takeoffs (NAS Records)	40,150	41,300	42,550
Estimated # IFR days (ceiling below 1,000 ft and 3 miles visibility)	82	84	85
Jet – A Fuel Purchased (gallons)	58,447	65,500	72,900
100 Low-Lead Fuel Purchased (gallons)	65,939	68,800	71,750
<u>St. Mary's Transit (STS)</u>			
Riders – Fixed Route Public Transportation	340,146	333,552	350,350
Riders – Job Access Reverse Commute (JARC I, II, & III)	60,225	66,464	62,032
Riders – ADA Para-transit	12,318	12,564	12,688
Riders – Client Transportation (Medical Adult Day Care)	6,238	6,058	0
Riders - Demand Response (SSTAP)	4,754	4,744	4,897
Total STS System Ridership (#)	423,681	423,382	436,692
Annual Route Mileage (All Routes & Services)	1,142,288	1,130,865	1,176,557
Annual Fare Box / Recovery (\$ Revenues)	\$373,473	\$311,850	\$384,677
Medical Adult Day Care Revenues (Privatized in FY11)	\$190,935	\$155,446	\$0
Federal / State Grant Revenues (\$) / % of Total Funding	\$1,061,292 / 50%	\$1,061,292 / 50%	\$1,061,292 / 50%
County Required Grant Funding Match \$ / %	\$1,066,070 / 50%	\$1,066,070 / 50%	\$1,066,070 / 50%
<u>Building Services</u>			
Total Square Footage of Buildings Maintained	877,784	877,784	896,684
FTE's Needed to Inspect Facilities / Day @ 50,000 sf /hr	2.1	2.1	2.1
IFMA Staffing Ratio Needed / 47,000 s.f. maintained	17.8	18.0	19.0
Buildings and Facilities Maintained	90	90	92
Work Order Request for Maintenance and Service	12,446	13,700	13,900
Average Work Orders per Mechanic per year (14)	889	978	993
<u>Purchasing – Fuel Service</u>			
Permanent / Mobile or Temp Fueling Facilities	2 / 2	2 / 2	2 / 2
Gallons of Gasoline / Diesel Pumped	334,824 / 256,347	335,000 / 257,000	337,000 / 259,000
Fuel Customers	22	22	22

DEPARTMENT OF RECREATION & PARKS

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Administration	1,026,734	1,050,014	1,105,193	1,097,151
Parks Maintenance	1,928,227	1,993,865	1,979,223	1,974,125
Grants	31,933	85,000	76,800	125,800
Museum	533,549	567,838	586,817	567,953
Recreation Activity Fund Subsidy	<u>50,000</u>	<u>50,000</u>	<u>0</u>	<u>0</u>
Recreation Activity – General Fund	3,570,443	3,746,717	3,748,033	3,765,029
Recreation Activity – Enterprise Fund	2,113,554	2,693,737	2,416,086	2,416,086
Wicomico Shores Golf	1,719,900	1,863,701	1,769,970	1,762,561

Program Description

The Department of Recreation and Parks is responsible for providing a comprehensive program of public recreation in schools, parks, and other facilities. The Department also develops and maintains a park system, operates a golf course, manages two museums and offers programs and services that address social issues and community problems. The Department is organized into the following divisions: Administration, Parks, Museums, Recreation, and Golf Course.

The Administration Division provides general direction and guidance to the Recreation and Parks Department and serves as the staff liaison to four advisory boards. The Parks Division provides the grounds, turf and facility maintenance at approximately 105 parks, schools, public landings, and county/state buildings, and oversees approximately 2,337 acres of County property.

The function of the Museum Division is to administer and operate the St. Clements Island-Potomac River Museum, the Little Red Schoolhouse Children's Museum and the Piney Point Lighthouse Museum and Historic Park. The Recreation Division is responsible for planning, implementing, supervising, and evaluating a broad range of recreational programs, services, and activities for county residents, utilizing both county facilities and public schools. Responsibilities currently include the supervision and management of the Gymnastics Center, the Leonard Hall Recreation Center, Margaret Brent Recreation Center, the Carver Recreation Center and the Great Mills Pool. Recreational programs are self supporting through the Recreation and Parks Enterprise Fund.

The Wicomico Shores Golf Course is a 145-acre recreation area providing golfing, food service, and banquet facilities. The golfing operation is also self supporting through the Wicomico Shores Golf Enterprise Fund.

Budget Highlights

The general fund budget for the Department of Recreation & Parks is \$3,765,029, an increase of \$18,312 or .5%. Increases in personnel costs are offset by reduced amounts needed for exempt financing of equipment and the elimination of the subsidy to the Recreation & Parks Recreation Activity Enterprise Fund.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Parks			
Parks, Public Landings, Museum Projects managed	19	14	14
Parks, school sites, and facilities maintained	104	105	106
Acres of parks, schools, and facilities maintained	2,340	2,343	2,346
Baseball and softball fields maintained	65	65	65
Soccer, football, lacrosse, multi-purpose, practice field areas maintained	117	117	117
Tennis courts / outdoor basketball courts maintained	21 / 16	21 / 16	21 / 16
Playground areas maintained	17	18	18
Recreation buildings and storage structures maintained	45	46	46
Park Improvements / Construction Projects	70 / 3	60 / 5	20 / 1
Park / Facility Users (estimated)	446,000	452,000	465,000
Sports leagues using fields / # of league participants	31 / 58,612	34 / 60,000	36 / 61,000
Museums			
Total Number of Volunteers/Number of Volunteer Hours	354 / 6,493	415 / 6,780	430 / 7,115
Total Value of Volunteers	\$72,721	\$75,936	\$79,688
Total Site Attendance	51,695	55,050	59,035
Museum Outreach / Community Marketing	28 / 2,244	24 / 1,350	34 / 2,100
Trips made to Island / Number of Boat Passengers to Island	181 / 2,698	200 / 2,500	75 / 1,300
Guided Tours-Piney Point/Number patrons guided 6 mos.	116 / 335	700 / 2,000	1,000 / 3,000
Recreation Division			
Active program participants	72,942	76,000	76,200
Camps (Enrolled)	260	300	300
Child Care (Enrolled)	287	245	245
Gymnastics (Enrolled)	2,441	2,150	2,400
Leisure Classes (Enrolled)	3,077	1,360	1,450
Special Events	4,600	7,500	5,400
Sports	12,379	13,400	13,400
Teen Activities	758	500	600
Participants/Users - Pool	35,981	34,500	35,800
Participants - Sprayground	4,254	5,200	5,200
Participants - Skate Park	3,207	4,700	3,800
Participants - Regional Park	5,424	5,800	5,900
Participants - Therapeutic Program	274	350	280
Number of Volunteers / Hours	1,540 / 76,320	1,600 / 79,500	1,600 / 79,800
Value of Volunteer Service	\$1,200,000	\$1,250,000	\$1,280,000
Wicomico Shores Golf Course			
Total rounds of golf	34,773	37,000	38,000
Season Pass Users	242	270	270
Junior Golf Program Participants	40	70	70
Outings held	35	42	42
Amount of revenue generated	\$1,342,035	\$1,650,000	\$1,782,465

DEPARTMENT OF PUBLIC SAFETY

<u>Division</u>	<u>FY2009</u> <u>Actual</u>	<u>FY2010</u> <u>Approved</u>	<u>FY2011</u> <u>Request</u>	<u>FY2011</u> <u>Approved</u>
Emergency Communications Center	2,047,010	2,294,080	2,336,457	2,276,557
Emergency Radio Communications	929,685	833,592	622,337	1,606,552
Emergency Management	265,414	293,615	283,157	277,387
Animal Control	661,754	745,457	704,559	690,190
Grants	589,031	506,328	1,124,015	1,458,449
Total Public Safety – General Fund	4,492,894	4,673,072	5,070,525	6,309,135
Emergency Services Support Fund	1,313,963	1,859,156	1,824,620	1,788,518

Program Description

St. Mary's County Department of Public Safety is comprised of two major divisions: Emergency Management and Emergency Communications. These two encompass Computer Aided Dispatch/Radio Repair/911 Call Taking, Animal Control, the Hazardous Materials Team, the Advanced Life Support Unit, the Emergency Services Committee, ALS Training, and supports the Fire/Rescue Debt Service and Fire/Rescue Length of Service Pensions. Coordination of all emergency services and disaster response activities in St. Mary's and surrounding counties requires that all emergency responders and response activities be in compliance with all Federal, State, and local regulations and policies. This entails an enormous effort, especially on the part of our volunteer services.

Budget Highlights

The general fund budget for the Department of Public Safety is \$6,309,135, an increase of \$1,636,063 or 35%. This increase includes funding of \$955,000 for a fix of the 911 Emergency Communications System and is principally for the purchase of used equipment with a short lifespan intended to be an interim solution until implementation of a new system. \$748,491 is included for the new Emergency Numbers Board grant. This budget also reflects a non-recurring reduction of the exempt financing costs for equipment, reduction of \$14,100 for the Tri-County Animal allocation to Charles County, and \$38,000 in telephone expenses based on trend. The Emergency Services Support Fund SAFER Grant application is still anticipated to fund a Fire/EMS Volunteer Coordinator.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
<u>EMA</u>			
Full/Partial Activations of EOC for natural, man-made, technological or terrorist activity	2 Full, 2 Partial	3 Full, 10 Partial	3 Full, 10 Partial
Number of training event participation	15 Events	20 Events	20 Events
Exercises/Drill Participation	5 Events	7 Events	5 Events
Emergency Preparedness Literature Disseminated	50,000	50,000	100,000
CCNPP Early Warning Siren Tests (Federally Mandated)	25 Events	30 Events	30 Events
CERT Team Volunteers	50 Persons	100 Persons	150 Persons
Number of Grants	7	8	9
Dollar amount of Grants	\$432,327	\$541,501	\$520,000
Weather Warning Sign ups (Total in the system)	10,000 Phone #'s	12,000 Phone #'s	15,000 Phone #'s
Number of Staff Public Awareness Events	10 Events	15 Events	15 Events

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
<u>Emergency Communications</u>			
All Telephone Calls	196,533	201,446	206,482
Sheriff's Office Incidents	67,898	69,595	71,334
Fire/EMS Incidents	13,762	14,106	14,458
Miscellaneous Incidents	11,666	11,957	12,255
Computer Aide Dispatch (Fire/EMS/Sheriff)	93,326	95,659	98,050
Radio Transmissions (entire system)	4,449,541	4,560,779	4,674,789
911 Incoming Calls	47,277	48,458	49,669
Training Hours (New Hires)	3,072	3,840	4,000
Training Hours (Existing Staff – In Service)	850	1,000	1,000
Record Audio for Allied Agencies	151	160	170
Emergency Communications Center Simulcast	5,765	5,909	6,056
Maryland State Police	993	1,017	1,042
<u>HazMat Program</u>			
Number of Hours – HazMat Response Events	772	849	934
Number of Hours – Training	1,208	1,328	1,460
Number of Hours – Staff Public Awareness Events	35	38	42
Number of Hours – Equipment Testing/Maintenance	200	220	242
Number of Hours – Grant Preparation	40	44	48
Number of Hours – Drill/Exercise Preparation	40	44	48
Number of Hours – LEPC Participation	10	11	12
Number of Hours – Meetings/Seminars	100	110	121
HazMat /Bomb Threats/ Terrorist Events	27	30	33
Exercise Drill Participation Events	8	9	10
<u>Radio</u>			
Number of Hours – Mobile Radio Repairs	1,200	1,200	1,200
Number of Hours – Portable Radio Repairs	1,400	1,400	1,400
Number of Hours – Mobile Removal / Install	200 / 600	200 / 600	200 / 600
Number of Hours – Radio Reprogramming	200	300	300
Number of Hours – Training	500	500	500
Weekly Remote Site Inspections	420	420	420
Number of Hours – Maintenance	80	80	80
Number of Hours - Miscellaneous Paperwork, PMS of police, fire and rescue radios	1,000	1,000	1,000
Calls for Service – Fire and EMS Jan. to Dec.		212	212
Calls for Service – Sheriff's Office Jan. to Dec.		297	297
Portable/Mobile Radios sent for repairs- Jan.-Dec.		82 / 16	82 / 16
Pagers Sent for Repair – Jan. to Dec.		154	154
Radios Repaired in Shop – Jan. to Dec.		50	50
<u>Animal Control</u>			
Animals Captured	3,619	3,980	4,378
Calls for Service Responses	7,653	8,035	8,838
Cruelty Cases Investigated	296	325	360
Animal Bite Investigations	186	204	225
Dog Licenses Sold	1,150	1,875	2,250

CIRCUIT COURT

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Administration	860,631	946,878	951,771	919,619
Law Library	58,454	60,500	60,500	60,500
Grants	<u>344,052</u>	<u>478,338</u>	<u>453,244</u>	<u>715,894</u>
Total Circuit Court	1,263,137	1,485,716	1,465,515	1,696,013

Program Description

The Circuit Court for St. Mary's County is a court of general trial jurisdiction established pursuant to Article IV of the Maryland Constitution. The objective of the Court, as stated in the Plan of Action, is to provide a fair and impartial forum for the resolution of disputes falling within its jurisdiction. The Court manages its case load through a Differentiated Case Management Plan, which establishes time standards for the resolution of cases. The Circuit Court has full common-law power and jurisdiction in civil cases involving over twenty-five thousand dollars, and in most criminal cases originally charged as felonies. The Court exercises concurrent jurisdiction with the District Court in civil and equity cases if the amount in controversy exceeds twenty-five thousand dollars, in criminal cases in certain statutorily defined circumstances, and in certain family law proceedings such as domestic violence. The Court exercises appellate review of District Court cases and certain County administrative decisions. All juvenile matters fall within the Court's jurisdiction. The Court also selects and instructs members of the grand and petit juries.

Budget Highlights

The budget for the Circuit Court is \$1,696,013, an increase of \$210,297 or 14.2% more than the prior year. This increase is principally due to an increase in grant funds for 2 new grants offset by turnover salary savings and the removal of non-recurring equipment expenses.

<u>Selected Statistics / Workload Indicators</u>	<u>Actual FY2009</u>	<u>Estimated FY2010</u>	<u>Projected FY2011</u>
Family Services Grant	\$142,811	\$175,639	\$145,716
Juvenile & Adult Drug Court Grant (State)	\$159,362	\$181,684	\$202,672
Adult Drug Court Grant (Federal)	0	\$98,294	\$103,671
Child Support Grant	\$10,227	\$12,234	\$12,797
Justice & Mental Health	0	0	\$101,038
Mentoring & Support	0	0	\$150,000

ORPHAN'S COURT

	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Total – Orphan's Court	29,653	32,331	32,344	33,969

Program Description

The Orphan's Court consists of three members elected to concurrent four-year terms. The Court is responsible for hearing matters involving decedents' estates which are probated judicially, approves administration accounts and awards of personal representatives' commissions and attorneys' fees in all estates, has concurrent jurisdiction with the Circuit Court in the guardianship of minors and their property, and handles the validity of wills and transfer of property in which legal questions and disputes occur.

Budget Highlights

The budget for the Orphan's Court is \$33,969, an increase of \$1,638 more than prior year, to cover the increase in Judge's salaries as legislated and continues the same services as the prior year.

OFFICE OF THE SHERIFF

<u>Division</u>	<u>FY2009</u> <u>Actual</u>	<u>FY2010</u> <u>Approved</u>	<u>FY2011</u> <u>Request</u>	<u>FY2011</u> <u>Approved</u>
Law Enforcement	17,803,961	19,390,621	19,715,675	19,573,906
Corrections	8,630,333	10,079,714	10,235,347	10,305,394
Training	208,190	260,355	260,355	260,355
Canine	23,107	16,400	16,400	16,400
Grants	<u>1,177,952</u>	<u>3,374,845</u>	<u>788,355</u>	<u>815,690</u>
Total Office of the Sheriff	27,843,543	33,121,935	31,016,132	30,971,745
Miscellaneous Revolving Fund	9,861	23,380	23,380	45,862

Program Description

The St. Mary's County Sheriff's Office is organized into six divisions: Administration, Bureau of Criminal Investigations, Patrol, Narcotics, Special Operations and Corrections. Major functions within the Office of the Sheriff include: investigation of all incidents, crimes and complaints, which includes keeping victims informed of investigation status; expanded drug enforcement efforts directed against high level drug dealers and street level sellers; public awareness and educational programs that focus on the harmful effects of drugs and alcohol abuse; enhanced crime prevention programs, including grants, which provide high visibility of police patrols in high crime areas of the County; neighborhood crime watch programs in which citizens participate; home and commercial security surveys; service of criminal and civil process; security for the Courthouse and Circuit Courts; traffic safety/enforcement and accident reconstruction; safe and secure schools; and management of the St. Mary's County Detention Center.

The Corrections Division is responsible for the overall management of the St. Mary's County Detention Center. The average daily population of the Detention Center is 318 inmates with a total of 348,210 inmate meals being served.

The Travel/Training portion of the budget ensures all mandatory qualifications are met and/or exceeded. This budget allocation not only provides funding for the qualifications but the ammunition needed to qualify. This allocation provides for St. Mary's County's share of the funds needed to operate the Southern Maryland Criminal Justice Academy as well as a percentage of the cost of the Police Executive Leadership Program at John's Hopkins University.

The Canine Unit consists of five officers paired with six canines. The K9 unit responds to and assists with all major functions and responsibilities of the Sheriff's Office, including but not limited to; burglaries (burglar alarms), building searches, article searches, rescue situations (lost/missing persons), drug scans, and bomb threats (searches).

Budget Highlights

The general fund budget for the Office of the Sheriff is \$30,971,745, a net decrease of \$2,150,190 or 6.5% from the prior year. The budget includes full year funding for the six correctional positions which were mid-year hires in the Sheriff's prior year budget; as well as increased merit and benefits costs. The budget also includes the addition of one FTE Position for the CALEA Coordinator, additional funding for an hourly Coordinator position dedicated to Gang Intelligence, partially offset by savings from the continued hiring freeze of two FTE positions. Additionally, \$8,400 is included for Mental Health Medications, per recent legislation passed. Grants decreased \$2,559,155 principally due to the removal of the COPS Recovery Act Grants which were in the FY2010 budget but not received. Funding for the impound lot is included in the Public Works and Transportation budget.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Incidents Requiring Police Response	63,849	65,126	66,428
Average time Calls Waiting to be Dispatched	15 min 19 sec	15 min 37 sec	15 min 56 sec
Average Response Time	9 min 33 sec	9 min 44 sec	9 min 56 sec
Average Time from Receipt of call to completion	49 min 18 sec	50 min 17 sec	51 min 17 sec
Arsons	7	7	7
Breaking and Entering	404	412	420
Felony Assaults & Misdemeanors	1,462	1,491	1,521
Murders	0	0	0
Rapes	20	20	21
Robberies	45	46	47
Thefts (Includes Auto Thefts)	1,426	1,455	1,484
Child Abuse Cases	49	50	51
Narcotics Violations	452	461	470
Larceny After Trust Cases	78	80	81
Forgeries	58	59	60
Fraud Cases	213	217	222
Possession / Weapon Cases	33	34	34
Sex Offenses	102	104	106
Vandalism	692	706	720
DWI's	233	238	242
Liquor Law Violations	28	29	29
Disorderly Conduct Cases	61	62	63
Battered Spouse Cases	372	379	387
Arrests Made – (Adults)	3,534	3,605	3,677
Arrests Made – (Juveniles)	666	679	693
Other Offenses (Premises check, loud noise, burglar alarms, suspicious persons/vehicles)	3,148	3,211	3,275
Juveniles (Investigations)	666	679	693
Narcotics Cases Investigated: Local			
Arrests Made	376	500	400
Value of Drugs Seized	250,539	240,000	230,000
Number of Search Warrants	91	175	170
Money Seized	29,075	102,000	90,000
Money Awarded	40,022	60,000	80,000
Vehicles Seized	7	16	10
Federal			
Money Seized	420,109	95,000	100,000
Money Awarded	40,566	45,000	50,000
Vehicles Seized	15	1	50
Real Estate Seized	3	1	0
Child Support Enforcement			
Summonses – Received	2,720	2,824	2,881
Summonses – Served	2,538	2,631	2,683
Warrants – Received / Served	348 / 255	352 / 260	359 / 265
Civil Process – Received	15,512	15,823	16,139
Civil Process – Served	14,890	15,188	15,491
Civil Process – Fees Received	\$109,145	\$111,350	\$113,650

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
<u>Alcohol Enforcement</u>			
Civil Alcohol Citations (Adults)	74	76	78
Civil Alcohol Citations (Juveniles)	34	36	38
<u>Traffic</u>			
Accidents	2,845	2,902	2,960
Citations / Warnings	3,354 / 1,490	3,475 / 1,525	3,600 / 1,560
Accident Reconstructions	13	13	13
School Bus Inspections	566	600	625
Advanced Investigations	9	11	13
Taxi Cab Permits Issued / Taxi Cab Driver Permits Issued	9 / 18	9 / 20	9 / 22
Child Safety Seat Inspections/Installations	43	50	55
Traffic Speeding Complaints	53	57	61
Traffic Safety Demonstrations	7	10	10
"Drive to Survive" Program Participants	360	360	360
<u>Emergency Services Team Operations</u>			
Search Warrants Executed	53	70	75
Barricades / Hostage Situations	2 / 0	5 / 1	6 / 7
Training Incidents	37	39	41
<u>Crime Prevention</u>			
Presentations	80	82	84
Number of Citizens Attending	6,500	6,750	7,000
<u>Crime Lab</u>			
Number of Crime Scenes Processed	159	200	245
Drug Analyses Performed	249	286	328
<u>Volunteer Program</u>			
Number of Volunteer Hours	235	250	275
<u>K-9 Program</u>			
Crimes Investigated	597	609	622
Investigations	1,393	1,421	1,449
Value of Drugs Seized (\$220,000 in FY09 was from 1 Warrant)	\$222,286	\$2,332	\$2,379
Money Seized Due to Drug Detection	\$841	\$858	\$875
Felony Suspects Apprehended by Canine Teams	28	29	31

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Corrections			
Recruited (*Based on current officer staffing level)	12	14	10
Resigned, Retired, or Terminated	14	10	12
Promoted / Active Military	6 / 4	2 / 3	8 / 3
Correctional Officer In-Service Training Hours	13,054	13,315	13,581
Annual Number of Arrestees Processed	3,190	2,580	2,657
Average Daily Population (Ceased Housing ICE 10/08)	318	307	316
Inmates attendance in Education Program (GED)	151	204	216
Inmates attendance in Drug, Alcohol, HIV, Domestic Violence Treatment, or Transition Programs	576	672	692
Number of Inmates Referred to the Mental Health Program	662	564	581
Inmates attendance in Walden Jail Substance Abuse Program	50	48	49
Inmates attendance in Computers	93	164	169
Inmates Sentenced to Home Detention (Monthly Average)	21	13	14
Inmates Sentenced to Weekenders (Monthly Average)	5	2	3
Defendants Sentenced to Work Release Program (Mo. Avg)	35	25	26
Inmate Work Hours for County Projects	127,385	108,910	112,177

OFFICE OF THE STATE'S ATTORNEY

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Judicial	2,048,455	2,169,703	2,288,928	2,269,267
Project Graduation	46,791	60,350	60,350	60,350
Grants	399,454	486,822	529,738	529,738
Total Office of the State's Attorney	2,494,700	2,716,875	2,879,016	2,859,355
Miscellaneous Revolving Fund	95,759	120,786	122,853	122,074

Program Description

The State's Attorney for each county and the city of Baltimore is empowered by the Constitution of Maryland and the Annotated Code of Maryland, to prosecute and defend, on the part of the State, all cases in which the State may be interested, subject to appropriate statutes. The Office of the State's Attorney performs the following functions: establish paternity and related child-support orders; Law Enforcement and Recovery of court-ordered child support payments from delinquent parents; bad check collection program responsible for collection of worthless checks issued to merchants in St. Mary's County; sponsor of Project Graduation, as well as other education programs on crime prevention in public and private schools; operation of the Community Service Program which serves as a pretrial diversionary program for minor traffic offenders; collection of restitution due victims of crimes in District and Juvenile Courts, and a large percentage of the restitution for the Circuit Court; assistance with criminal investigations of police agencies; coordination of the activities of the Grand Jury; prosecution of all criminal and traffic matters in the District, Circuit, and Juvenile Courts for St. Mary's County; work with victims of domestic violence and educate them on the judicial process and the options available to them; Victim/Witness responsibilities mandated by State law; and is the forfeiting authority for property and monies received as a result of illicit drug trade and other crimes.

Budget Highlights

The general fund budget for the Office of the State's Attorney is \$2,859,355, an increase of \$142,480 or 5.2%. This increase is principally due to on-going personnel costs, which includes a 2.83% merit equivalent for appointed positions as well as legislative increase for elected official.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
New Circuit Court Criminal Cases	641	700	725
Circuit Court Criminal Hearings	1,900	2,100	2,175
Number of Juvenile Hearings	500	550	625
Juvenile Delinquency Case	134	150	175
Community Service Participants	3,056	3,000	3,200
Community Service Hours Completed	41,478	42,000	42,500
Community Service Fees	\$63,380	\$63,000	\$64,000
District Court Criminal Cases	3,300	3,400	3,500
District Court Traffic Cases	22,500	22,500	22,600
Restitution Collection - Bad Check Program	\$190,972	\$112,000	\$112,000
Fees Collected	\$19,512	\$12,000	\$12,000
Child Support Orders Established / Modified	648 / 364	654 / 368	661 / 372
Paternity Orders Established	158	160	162
Child Support Collected	\$11,516,990	\$12,092,840	\$12,395,161
Civil Contempt Proceedings	1,244	1,281	1,319

OFFICE OF THE COUNTY TREASURER

	FY2009 Actual	FY2010 Approved	FY2011 Request	FY2011 Approved
County Treasurer	361,950	372,697	390,021	390,174

Program Description

The primary function of the Treasurer's Office is the billing and collection of real and personal property taxes for the State and County. Related responsibilities include the billing and collection of erosion, road, agricultural, and other miscellaneous special taxes, penalties and interest; verification and inspection of records and stamping of real property deeds for tax clearance prior to recordation; intake and processing of qualified senior tax credit applicants, completion and submission of bankruptcy documentation on real property accounts to the bankruptcy court; conducting the annual tax sale; the billing, collection, and remittance of the Fire and Rescue District Tax to the Volunteer Fire Departments and Rescue Squads in St. Mary's County. Other duties include the issuance of motor vehicle registration renewals, dog tags, and liquor licenses. The Treasurer's Office is responsible for the preparation, dissemination, and maintenance of all relevant financial reports to local and state authorities.

Budget Highlights

The budget for the Office of the County Treasurer is \$390,174, an increase of \$17,477 more than the prior year; this increase is for on-going personnel costs.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Tax bills mailed (real property, local personal property, corporations, ½ year new construction, and 2nd semi-annual notices)	47,337	57,200	57,200
Delinquent and final notices mailed	4,450	6,100	6,100
Tax payments collected and processed	64,000	64,000	64,000
Walk-in taxpayers	19,000	19,000	19,000
Other walk-in customers for: MVA registration renewals, liquor license, real property deeds and business license researched and stamped prior to recordation, and County Senior Tax Credit applicants.	18,000	18,000	18,000
Telephone inquires	35,000	35,000	35,000
Tax sale preparation & annual auction	480	732	800
Duplicate bill requests	4,000	4,000	4,000
Property transfers processed in tax records	2,691	3,000	3,000
Senior Tax – Credit "Relief" refunds processed	1,035	1,100	1,200

DEPARTMENT OF HEALTH

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Operating Allocation	1,358,468	1,343,341	1,348,341	1,343,341
Personal Services Supplement	16,222	16,236	16,236	16,236
Mosquito Control / Gypsy Moth	51,500	50,500	50,500	50,500
Total – Department of Health	1,426,190	1,410,077	1,410,077	1,410,077

Program Description

The Health Department is a State agency which receives the majority of its financial support from the State government, as well as fees and other collections. County funding contributes to the costs of administration, as well as the following programs: school health, oral health, communicable disease, environmental health, and mosquito control/gypsy moth.

Budget Highlights

The allocation to the Department of Health is \$1,410,077, which continues the funding level from the prior year. County funding exceeds the required State match by \$447,861.

In addition to funding core health services, the County funds supplemental compensation costs as well as the local match for the State Mosquito Control Program and Gypsy Moth.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Birth / Death Records Certified	2,381 / 3,672	2,500 / 3,880	2,625 / 4,074
Patient Admissions / Discharges	3,591 / 3,289	3,698 / 3,300	3,808 / 3,399
PWC Admissions / Eligible	3,502	3,607	3,715
Records scanned for storage	9,034	9,305	9,584
Number of Volunteers / Hours served	48 / 2,192	78 / 2,880	82 / 2,976
Accounts Receivable Processed	15,323	15,585	16,000
Budgets prepared	\$6.8M	\$6.7M	\$6.2M
Invoices processed / Amounts	2,024/\$1.4M	1,687/ \$1.1M	1,800/\$1.2M
Information Technology Customer Service Requests	6,916	7,250	7,300
Number of fleet vehicles / Number of fleet miles	30 / 301,836	28 / 272,642	27 / 270,000
Public Health Complaints	261	250	250
NCT Water supply samples	466	425	425
Certify potability of wells / Number of water samples collected	338 / 863	340 / 600	340 / 600
Number of anti-rabies clinics/Number of vaccinations administered	9 / 730	9 / 700	9 / 700
Number of positive rabies cases	26	12	12
Food services facility inspections	2,297	1,600	1,600
Number of soil evaluations conducted (new)	300	210	250
Agency New Hires (including BOE Nurse Subs)	11	9	4
Agency Resignations / Retirement / Layoffs	14	16	4

DEPARTMENT OF SOCIAL SERVICES

	FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
Total Department of Social Services	439,257	388,006	384,934	384,339

Program Description

The Department of Social Services is a State agency which provides a broad range of programs and services from public assistance to child welfare. County funding has been provided to support the Child Support Enforcement Program, Adult Foster Care, Child Foster Care and staff development and training. The function of the Child Support Enforcement program is to enforce the support obligations owed by non-custodial parents to their children and spouse (or former spouse) with whom such children are living. This involves interviewing customers, locating absent parents, referring cases for legal establishment of paternity and/or court ordered support obligations, monitoring collections, and enforcing court orders for customers and children who are entitled to these services through the Department of Social Services. The function of the Adult Foster Care Program is to delay or eliminate the need for institutionalizing disabled and/or elderly adults. The Foster Care Program provides short-term continuous twenty-four hour care and supportive services for needy children.

Budget Highlights

The local portion of the Social Services budget is \$384,339, a decrease of \$3,667 from the prior year, but retains the same level of service.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Child Support Collections	\$11,516,990	\$12,092,840	\$12,395,161
Child Support Orders Established	648	654	661
Child Support Paternities Established	158	160	162
Certified Adult Foster Care Homes	11	11	14
Adult Clients Living in Provider's Home (p/mo.avg.)	14	14	14
Adult Clients Served with Purchase of Care Funds	42	45	45
Children in Foster Care (p/mo. avg)	112	105	100
Children in Out-of-county Placements	54	60	60
Children with Supervised Visitation/Average # Visits Weekly	80 / 28	80 / 28	80 / 28
Number of Children Receiving Medical / Psychological Services from Specialists Out-of-county	18	20	20
% of Parents Court Ordered to Attend Alcohol/Drug/Mental Health Treatment	65%	70%	75%
Children Placed for Adoption	12	7	7
Continuous Training for Staff	5	5	5
Deceased citizens requiring resources for burial. Average cost of \$650 per burial	11	10	10

ALCOHOL BEVERAGE BOARD

	FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
Total Alcohol Beverage Board	236,862	239,823	203,074	202,289

Program Description

The Alcohol Beverage Board is responsible for all decisions relative to the issuance of licenses to sell alcoholic beverages in St. Mary's County. The Board has the full power and authority to adopt such reasonable rules and regulations as deemed necessary to enable it to effectively discharge the duties imposed by Article 2B of the Laws and Regulations of the State of Maryland relating to Alcoholic Beverages. The Board receives and reviews license applications, holds hearings, conducts inspections, files reports, and enforces underage drinking laws.

Budget Highlights

The budget for the Alcohol Beverage Board is \$202,289, which is a decrease of \$37,534 or 15.7% less than the prior year. This budget includes savings from the continued hiring freeze on one RPT position and turnover salary savings due to transition in staff.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
License Fees	102,673	102,805	102,500
Transfer Fees	1,300	1,100	1,500
Fines	2,375	875	1,000
Number of Alcohol Licenses (at FY end)	162	162	160
Number of Special/Temporary Licenses Issued	163	160	160
Number of Inspections	176	171	175
Number of Violations Cited	15	4	5
Number of Compliance Checks by AEC	326	300	300

SUPERVISORS OF ELECTIONS

	FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
Total Supervisor of Election	565,769	614,997	761,510	766,510

Program Description

The Board of Elections operates under State election laws, receiving direction from the State Administrative Board of Election Laws. Responsibilities include supervision of elections, registering eligible voters, and receiving applications for candidates filing for elected office in St. Mary's County.

Budget Highlights

The budget for the Board of Elections is \$766,510, which is an increase of \$151,513 or 24.6% more than the prior year. Election activities drive the need for each year's funding level, including judges, and equipment and related costs for voting machines. The budget reflects an increase in costs principally because there will be a Primary and General Election in FY2011, offset by a reduction of \$5,000 in conference costs. An additional \$10,000 was approved due to legislation passed regarding early voting notice requirements.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
New Voter Registrations	2,495	4,000	3,000
Changes to Voter Records	3,934	7,000	4,000
Party Changes	455	2,000	1,000
Confirmation Mailings	2,956	1,000	4,000
Voter Transfer	747	2,000	1,000
M.V.A.	2,014	3,000	2,000
Absentee	0	3,000	0
Deletions	3,782	2,000	3,000
Voter Notification Cards	9,000	15,000	20,000

COOPERATIVE EXTENSION SERVICE

	FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
Total Cooperative Extension Service	162,278	193,701	193,701	193,701

Program Description

The Maryland Cooperative Extension Service is a statewide, informal education system within the College of Agriculture and Natural Resources, University of Maryland at College Park and the University of Maryland Eastern Shore. It provides research-backed unbiased information, together with educational opportunities, developed by the University of Maryland System and other institutes of higher education to all adults and youth. Funding for this office is shared by Federal, State and Local governments, thus making this service a cooperative effort. All CES programs are developed and presented to implement the following initiatives: agriculture profitability; natural resource issues; improving diet, nutrition and health; building and developing human capital; increasing family economic stability; commercial horticulture and pest management; and aquaculture and marine resources.

Budget Highlights

The Cooperative Extension Service local budget is \$193,701, which continues the funding level from the prior year.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Beginner Farmer Workshop Series	30	30	30
Vineyard Research Outreach	150	120	120
Nutrient Voucher Training	119	75	75
Nutrient Management Plans		298	300
Acres in Nutrient Management	7,477	9,123	10,000
Pesticide License Renewals	140	130	140
Direct Farmer Consultations	550	550	550
Master Gardener Volunteer Hours	4,465	3,500	4,200
Master Gardener Certified Volunteers		70	75
Master Gardener Trainees		29	29
Plant Clinics		38	38
Childcare Provider Training Participants	158	210	200
Food Safety Education Participants	109	58	50
Food Supplement Nutrition Education Participants		3,491	3,600
Farm to School Participants		870	1,000
4-H MCE New Volunteers Certified		10	15
4-H County Fair Exhibits	1,185	2,272	2,200

ETHICS COMMISSION

	FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
Total Ethics Commission	1,702	833	833	833

Program Description

There is a five member St. Mary's County Ethics Commission appointed by the Board of County Commissioners in accordance with the County Public Ethics Ordinance. The Commission is the advisory body responsible for interpreting the Ordinance and advising persons subject to its application. The Commission hears and decides complaints; is the custodial of all statements, registrations, reports, and complaints; and conducts information and education programs.

Budget Highlights

The budget is \$833, which continues the funding level from the prior year.

SOIL CONSERVATION DISTRICT

	FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
Total Soil Conservation District	54,781	55,646	55,646	55,646

Program Description

The Soil Conservation District promotes wise and efficient use of the County's soils and water resources through a cooperative relationship between County, State and Federal governments. Through soil conservation and water quality planning, nutrient management planning and the implementation of best management practices, the agriculture community is actively working towards reaching the reduction of nitrogen and phosphorous loads to the Chesapeake Bay. The District also has a non-agriculture program which includes urban sediment control plans review, pond designs, and forest harvest sediment control plans.

Budget Highlights

The County will fund \$55,646, which continues the funding level from the prior year.

Selected Statistics / Workload Indicators	Actual FY2009	Estimated FY2010	Projected FY2011
Approved erosion and sediment control plans:			
- Single Lot development disturbing less than .5 acres	474	300	350
- Development that disturbs greater than .5 acres	230	200	250
Review & provide comments for the Technical Eval. Committee	110	100	125
Pre-construction meetings for erosion & sediment control projects that exceed .5 acres of total disturbance.	84	55	70
Development of Soil Conservation & Water Quality Plans	55	70	80
Review of Storm Water Management plans	7	5	2
Number of Participants – Erosion and Sediment Control "Green Card" certification training.	74	1,000	250
Reduce sedimentation to tributaries by the application of agronomic soil conservation and water quality best management practices on agriculture land	165	180	200
Reduce sedimentation to tributaries by the application of structural soil conservation and water quality best management practices on agriculture land	10	10	15
Number of Participants - student participation in the Envirothon Program	100	125	150

BOARD OF EDUCATION

BUDGET SUMMARY

	<u>ACTUAL</u> <u>FY2009</u>	<u>APPROVED</u> <u>FY2010</u>	<u>REQUEST</u> <u>FY2011</u>	<u>APPROVED</u> <u>FY2011</u>	<u>%</u> <u>CHANGED</u>
COUNTY FUNDS	\$76,138,192	\$79,945,102	\$76,000,000	\$76,000,000	-5.2%
				0	
COUNTY FUNDS – Additional OPEB	\$4,000,000	0	0	0	
EXPENDITURES BY CATEGORY:					
Administration	\$4,162,053	\$3,880,395	\$3,557,013	\$3,557,013	-8.3%
Mid-Level Administration	12,359,278	12,863,552	14,908,853	14,882,408	15.7%
Instructional Salaries	67,474,339	68,276,644	69,553,707	69,626,777	2.0%
Textbooks & Supplies	4,050,699	4,155,637	2,567,474	2,567,474	-38.2%
Other Instructional Costs	692,065	3,350,005	3,664,947	3,656,467	9.1%
Special Education	16,676,869	16,484,864	15,881,444	16,113,777	-2.3%
Student Personnel Services	1,187,250	1,130,057	986,163	986,163	-12.7%
Health Services	1,601,571	1,623,043	1,630,341	1,632,141	0.6%
Transportation	13,366,221	13,878,833	13,724,627	13,724,627	-1.1%
Operation of Plant	13,465,332	13,575,747	12,407,837	12,383,098	-8.8%
Maintenance of Plant	3,899,112	3,599,914	3,693,579	3,695,660	2.7%
Fixed Charges	34,480,127	32,584,785	34,064,664	34,107,349	4.7%
Capital Outlay	1,135,078	4,203,893	735,980	739,524	-82.4%
TOTAL	<u>\$174,573,994</u>	<u>\$179,607,369</u>	<u>\$177,376,629</u>	<u>\$177,672,478</u>	-1.1%
 FTE Staffing	 1,895.26	 1,930.29	 1,931.34	 1,933.84	 .18%

EXPENDITURES BY OBJECT:	<u>APPROVED</u> <u>FY2010</u>	<u>As a %</u> <u>of Total</u>	<u>APPROVED</u> <u>FY2011</u>	<u>As a %</u> <u>of Total</u>
Salaries & Wages	\$106,530,926	59.31%	\$109,280,912	61.51%
Other Salaries & Wages	4,067,407	2.26%	4,131,502	2.33%
Contracted Services	14,864,537	8.28%	14,896,424	8.38%
Supplies & Materials	6,205,162	3.45%	4,661,985	2.62%
Other Charges	7,022,116	3.91%	6,284,361	3.54%
Fixed Charges	32,584,785	18.14%	34,107,349	19.20%
Equipment	3,906,565	2.18%	0	0%
Transfers to other/LEAs	1,740,728	.97%	1,283,591	.72%
Transfers	<u>2,685,143</u>	1.5%	<u>3,026,354</u>	1.70%
TOTAL	<u>\$179,607,369</u>	100%	<u>\$177,672,478</u>	100%

The budget of the Board of Education is based upon the following student data:

Level	FY2009 Budget	FY2009 Actual	FY2010 Budget	FY2010 Actual	FY2011 Budget
Kindergarten	1,240	1,195	1,212	1,246	1,374
Elementary	6,031	5,914	5,949	6,147	6,241
Middle	3,705	3,658	3,713	3,763	3,811
High	5,242	5,296	5,263	5,289	5,317
K to 12 FTE's	16,218	16,063	16,137	16,445	16,743

Program Description

The Education Article of the Annotated Code of Maryland governs the conduct of public education in the State. The law provides that there shall be, throughout the State of Maryland, a general system of free public schools. A State Department of Education is established as a principal department of the State government. The State Board of Education determines overall elementary and secondary educational policies of the State. The law further provides that there is a county board of education for each county school system and that educational matters that affect the counties shall be under the control of the county board. The St. Mary's County Board of Education consists of five voting members and one student member. The Annotated Code of Maryland also requires that each county board prepare an annual budget for submission to the county fiscal authorities according to major budget categories.

Budget Highlights

The total operating budget approved by the Board of Education, including all funding sources, was \$177,672,478, a decrease of \$1,934,891 or 1.1% less than the prior year. However, FY2010 included more than \$6 million in non-recurring items that do not need to be budgeted in FY2011. The largest non-recurring item was the pay-off of the mortgage on the Moakley Building, but it also included pay-off of outstanding financing for vehicles and textbooks. The school system is funded by a combination of state, federal, and local sources, which include the appropriation from the County as well as its own internally generated fund balance. The County Appropriation for this fiscal year is \$76,000,000, which meets the State mandated maintenance of effort for FY2011. Funding other than the county appropriation was estimated by the Board of Education to be \$101,672,478, which includes use of their fund balance in the amount of \$8,000,000.

The Board of Education General Fund budget funds the negotiated agreements, including the restoration of a prior step increase, provides staffing for the projected increased enrollment, and includes positions and costs for the Chesapeake Public Charter School, increasing that enrollment by 40 students. The category, Other Instructional Costs, includes funding for the Chesapeake Public Charter School in the amount of \$2,980,025, an increase of \$344,211 above the FY2010 approved budget for the Charter School.

The Revolving Fund accounts for all revenues and expenditures related to activities that rely heavily on fees from participants or other third parties with the major program being Food and Nutrition Services. The total Revolving Fund budget for FY2011 is \$6,601,170 as compared to the approved FY2010 level of \$6,468,614.

The Board of Education budget also includes a Restricted Program Fund, which accounts for all revenues and expenditures which must be used for a categorical or specific purpose (i.e. grants), as defined by the entity awarding the funds. Examples include the Extended Elementary Education Program, State Compensatory Education, Special Education – IDEA, Federal Title 1, etc. The total Restricted Fund budget approved is \$12,911,043 compared to the prior year of \$12,024,112.

COLLEGE OF SOUTHERN MARYLAND

<u>Division</u>	<u>FY2009</u> <u>Actual</u>	<u>FY2010</u> <u>Approved</u>	<u>FY2011</u> <u>Request</u>	<u>FY2011</u> <u>Approved</u>
Tuition/Fees	4,170,482	4,825,032	5,453,759	5,574,904
County Funding	2,668,134	2,971,585	3,468,505	3,448,505
State Aid	2,157,694	2,189,004	2,063,697	2,120,217
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total – CSM	8,996,580	9,985,621	10,985,961	11,143,626
CSM Foundation	25,000	25,000	50,000	25,000

Program Description

The College of Southern Maryland, Leonardtown Campus, provides comprehensive community college services to the residents of St. Mary's County. To this end, the college offers high quality transfer and occupational programs. Continuing education courses are offered for specialized training and for enrichment. The college supports and encourages economic development and community services. The college's primary purpose is instruction. Services, cultural and research activities are developed to the degree that they enhance and complement the instructional program or meet a specific community need. The college's open-door admissions policy encourages those who can benefit to participate in programs and activities.

Budget Highlights

The total budget for the College of Southern Maryland, Leonardtown Campus is increasing from \$9,985,621 to \$11,143,626 or 11.6% more than the prior year. County Funding is increasing by \$476,920 or 16% more than the prior year. This increase represents the phasing-in of the allocation of the administrative (mandatory) costs to St. Mary's of 33% along with \$178,319 for a full year of the operation of the new Wellness Center on the Leonardtown Campus, anticipated to open late FY2010.

\$25,000 is allocated to the CSM Foundation, which continues prior funding levels for the scholarship fund, of which \$20,000 is for current scholarships and \$5,000 is to add to the endowment fund for the same purpose.

<u>Selected Statistics / Workload Indicators</u>	<u>Actual</u> <u>FY2009</u>	<u>Estimated</u> <u>FY2010</u>	<u>Projected</u> <u>FY2011</u>
FTE Students – Leonardtown Campus	1083.96	1182.00	1241.00

BOARD OF LIBRARY TRUSTEES

<u>Division</u>	<u>FY2009 Actual</u>	<u>FY2010 Approved</u>	<u>FY2011 Request</u>	<u>FY2011 Approved</u>
Lexington Park Library	853,563	900,938	881,866	883,161
Leonardtwn Library	613,647	640,303	629,944	638,536
Charlotte Hall Library	448,023	463,665	457,449	458,742
General Operating (incl. library collection)	978,875	721,994	754,624	750,148
Technology	195,970	204,116	202,422	200,054
Retiree Health	58,277	113,000	90,000	90,000
Grants	36,050	0	0	0
Outreach	167,168	169,974	173,281	174,667
Sunday Hours	33,810	41,314	41,314	41,314
Total, Board of Library Trustees	3,385,383	3,255,304	3,230,900	3,236,622
Non-County Revenue Sources	539,113	230,000	250,000	250,000
State	658,777	629,266	629,266	623,940
Fund Balance (Library)	(37,306)	110,000	65,596	81,644
County Funds – Library Trustees	2,224,799	2,286,038	2,286,038	2,281,038

Program Description

The St. Mary's County Library provides public library services seven days a week to all County citizens. Branch libraries are located in the three major population centers - Lexington Park, Leonardtown, and Charlotte Hall. The Leonardtown library is considered the headquarters library and also houses the administrative office. The libraries currently consist of approximately 53,000-sq. ft. of floor space and have the capacity to hold over 225,000 items. Major activities of the libraries include: collection development and maintenance; cataloguing and processing; circulation; reference; children's programming; interlibrary loan; and administration.

Budget Highlights

The total budget for the Board of Library Trustees is \$3,236,622, which is a decrease of \$18,682 or .6% less than the prior year. County Funding is approved to be \$ 2,281,038, a decrease of \$5,000 from the prior fiscal year. As part of the 7% reduction, \$5,000 was reduced to library materials.

<u>Selected Statistics / Workload Indicators</u>	<u>Actual FY2009</u>	<u>Estimated FY2010</u>	<u>Projected FY2011</u>
Circulation of books and other materials	1,138,020	1,200,000	1,236,000
Customer Visits	609,518	610,000	611,000
Childcare providers visited by WoW! Van	70	70	70
Programs	1,646	1,700	1,700
Program attendance	37,737	39,000	40,000
Registered Cardholders	62,002	64,000	65,000

ALTERNATIVES FOR YOUTH AND FAMILIES, INC.

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
26,250	26,250	26,250	26,250

The Alternatives for Youth and Families, Inc. is a provider of child welfare services to Southern Maryland children and adolescents who are diagnosed with compelling emotional and/or behavioral disorders. The continuation of care programs include: Therapeutic Group Home, Treatment Foster Care, Crisis and In-Home Programs, and Independent Living. The Board of County Commissioners continued the \$26,250 allocation.

BOYS & GIRLS CLUB OF SO. MD

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
125,000	100,000	0	100,000

The mission of Boys & Girls Clubs of Southern Maryland is to inspire and enable all young people, especially those from disadvantaged circumstances, to realize their full potential as productive, responsible and caring citizens. Boys & Girls Clubs of Southern Maryland services more than 1700 youth in Calvert, Charles and St. Mary's Counties. Although a budget request was not received initially, the Board of County Commissioners approved an appeal from the Boys & Girls Club of Southern Maryland and continued the \$100,000 allocation.

CATHOLIC CHARITIES

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
15,000	15,000	15,000	15,000

Angel's Watch Regional Shelter offers comprehensive emergency/transitional and domestic violence services for families, single women and women with children who are homeless through a variety of circumstances. The Board of County Commissioners allocated \$15,000 for continuation of the Homeless Shelter Grant and for Angel's Watch.

GREENWELL FOUNDATION

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
42,000	42,000	42,000	42,000

The Foundation was formed in 1969 by the Greenwell family who recognized a need for all County families, including those with disabled members, and others who have disabilities, to have a place to go where they could enjoy the beauties of the County, the river, and the outdoors. The Greenwell's gave their property to the State to be used to enhance the enjoyment of nature for special populations. The Greenwell Foundation ensures that their wishes were met to provide activities and opportunities for people with special needs. The Foundation emphasizes and promotes the preservation and conservation of the Greenwell property's natural resources, developing programs for the general public with disabilities. The Board of County Commissioners continued the \$42,000 allocation.

HISTORIC SOTTERLEY, INC.

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
75,000	75,000	75,000	75,000

Founded in 1961, Sotterley Foundation, Inc. is a private, nonprofit organization that functions as steward of Historic Sotterley Plantation. The Foundation's mission is to preserve, research, and interpret Sotterley Plantation's diverse cultures and environments and to serve as a public educational resource. The Board of County Commissioners continued the \$75,000 allocation.

HISTORIC ST. MARY'S CITY FOUNDATION

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
1,500	1,500	1,500	1,500

Historic St. Mary's City Foundation supports the policies and programs of Historic St. Mary's City, a museum of history and archaeology that commemorates the birthplace of Maryland and its significance as providing ground for the ideals of religious toleration and separation of church and state. The Board of County Commissioners continued the \$1,500 allocation towards funding Maryland Day.

HOSPICE OF ST. MARY'S

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
15,000	15,000	15,000	15,000

Hospice of St. Mary's provides physical, emotional and spiritual care to terminally ill patients and their families, and bereavement support to those families and the community regardless of the patient's ability to pay. The Board of County Commissioners continued the \$15,000 allocation.

LEXINGTON PARK ROTARY – OYSTER FESTIVAL

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
5,000	5,000	5,000	5,000

A number of 12 local service organizations participate in the Oyster Festival, with all proceeds going back to the local community in charitable endeavors. The Board of County Commissioners continued the \$5,000 allocation.

LITERACY COUNCIL OF ST. MARY'S

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
12,000	12,000	12,000	12,000

The Literacy Council of St. Mary's provides free, one-on-one tutoring to adults in St. Mary's County who need help with basic reading, writing, and math skills. County funding aides in funding a part-time office manager to allow the Council to maintain the cohesiveness needed in their volunteer organization. The Board of County Commissioners continued the \$12,000 allocation.

MARYLAND DEPARTMENT OF AGRICULTURE – WEED CONTROL

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
16,232	17,500	16,500	16,500

This funding supports an agreement with the State Department of Agriculture to provide funding for the control and eradication of designated noxious weeds. This program administers 50 control contracts, and performs over 400 on-site inspections of 150 infested properties. Due to elimination of the grant, State funding is not included in this \$16,500 budget which is offset by matching revenues.

SOUTHERN MARYLAND NAVY ALLIANCE, INC.

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
30,000	30,000	30,000	30,000

The Southern Maryland Navy Alliance's main objective is to initiate support for new programs in D.O.D authorization and appropriations legislation that are of interest to local defense activities as well as market Patuxent River and St. Inigoes capabilities to international companies and countries. The Board of County Commissioners continued the \$30,000 allocation.

PATUXENT RIVER NAVAL AIR MUSEUM

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
30,000	30,000	45,000	30,000

The operational plan of the Museum includes specific objectives with respect to outdoor display areas, indoor display areas, exhibit development/facility preparation, collections, education, and management procedures. Annually, the museum welcomes more than 54,000 visitors. The Board of County Commissioners continued the \$30,000 allocation.

SEVENTH DISTRICT OPTIMIST CLUB

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
10,000	10,000	10,000	10,000

The Seventh District Optimist Club hosts the "Blessing of the Fleet" annually in October to raise funds to support the numerous youth activities of the 7th District Optimist Club throughout the County. Because of the unique geographical location of the St. Clement's Island Museum and St. Clement's Island, (the birthplace of MD), the Blessing of the Fleet offers a perfect setting to attract tourism from the surrounding states and D.C. County funding is requested primarily for the purpose of advertising the "Blessing of the Fleet." The Board of County Commissioners continued the \$10,000 allocation.

SMC FOREST CONSERVANCY DISTRICT BOARD

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
1,000	1,000	1,000	1,000

The mission of the Board is to promote the stewardship, conservation, management and wise use of Maryland's forest resources, both urban and rural. The Board of County Commissioners continued the \$1,000 allocation to help support of Arbor Day activities and to send a student to the MD Department of Natural Resources-Natural Resource Conservation Camp (NRCC) held in Garrett County, Maryland.

SOUTHERN MARYLAND CENTER FOR INDEPENDENT LIVING, INC.

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
15,000	15,000	15,000	15,000

The Southern Maryland Center for Independent Living, Inc., formerly known as The Southern Maryland Center for L.I.F.E., is a consumer controlled, community-based, nonprofit organization, empowering and supporting people with disabilities in the Tri-County area of Southern Maryland. The Board of County Commissioners continued the \$15,000 allocation.

SOUTHERN MARYLAND CHILD CARE RESOURCE CENTER

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
12,400	12,400	12,400	12,400

The Southern Maryland Child Care Resource Center was incorporated in 1997 and serves as a resource to children, their families, and community professionals in the Southern Maryland region. The Southern Maryland Child Care Resource Center provides parents with free referral services and assistance in locating child care in Charles, Calvert, and St. Mary's counties. The Center also provides training and technical assistance to licensed and prospective child care providers, and behavior management support to child care providers and parents with children with challenging behaviors that are making them at risk of removal from their child care placement. Most functions are provided free to the recipients. However, there is a small charge for the training workshops. County funding is requested to cover a portion of rent and utility costs. The Board of County Commissioners continued the \$12,400 allocation.

SOUTHERN MARYLAND HIGHER EDUCATION CENTER

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
50,000	50,000	50,000	50,000

The Southern Maryland Higher Education Center (SMHEC) was established in 1994 to provide graduate and upper-level undergraduate courses for citizens of Charles, St. Mary's, and Calvert counties. The Board of County Commissioners continued the \$50,000 allocation.

SOUTHERN MARYLAND RESOURCE CONSERVATION / DEVELOPMENT BOARD

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
8,054	8,054	8,900	8,054

Southern Maryland RC&D Board was incorporated in 1993 and is a resource conservation and development organization which serves Anne Arundel, Calvert, Charles, and St. Mary's Counties. Working with diverse project partners, Southern Maryland RC&D brings together Federal resources and local knowledge to help communities address important, emerging conservation and quality of life concerns. St. Mary's, Calvert, and Charles County's funding is used to support a part-time secretary. Grants provide most of the funding used by the RC&D to support conservation, development and community outreach programs. The Board of County Commissioners continued the \$8,054 allocation.

ST. MARY'S CARING, INC.

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
3,000	3,000	5,000	3,000

St. Mary's Caring, Inc. operates and funds a Soup Kitchen, providing hot meals and other services for low-income children and adults of St. Mary's County. The Center provides a safe and inviting location for people to meet and relax. Assistance to the unemployed, homeless, and working poor is provided by making referrals made to proper agencies. Special programs and events for children, when resources permit, have included a Christmas Breakfast and Gift Exchange. The Kitchen is always available to various community organizations for a meeting space. The Board of County Commissioners continued the \$3,000 allocation.

ST. MARY'S COLLEGE RIVER CONCERT SERIES

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
10,000	10,000	10,000	10,000

The River Concert Series provides the citizens of St. Mary's County and the rest of Southern Maryland with a series of high quality, professional performances in the summer. Additionally, the River Concert Series enriches the cultural offerings of our region while raising the cultural profile of Southern Maryland throughout the State. The Board of County Commissioners continued the \$10,000 allocation.

ST. MARY'S COLLEGE SCHOLARSHIP FUND

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
6,000	6,000	6,000	6,000

The scholarship program was developed by the college in an attempt to create a series of new scholarships to provide an extra incentive for some of our most talented college-bound students to remain in the region. The Board of County Commissioners continued the \$6,000 allocation.

ST. MARY'S COUNTY ARTS COUNCIL

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
2,000	2,000	2,000	2,000

The St. Mary's County Arts Council increases the county and community's awareness of the value of the arts and how the arts can enhance the quality of our community and individual lives; to foster and encourage the development of the arts and artists in St. Mary's County; and to serve as a subsidiary of the Maryland State Arts Council to receive, review, and approve local project grant applications worthy of County and State support. The Board of County Commissioners continued the \$2,000 allocation.

ST. MARY'S COUNTY HISTORICAL SOCIETY

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
12,500	12,500	15,000	12,500

The St. Mary's County Historical Society collects, preserves, researches, and interprets the history of St. Mary's County, Maryland and provides stewardship of 18th century Tudor Hall which functions as its main facility. County funds subsidize the general funds of the Society. The Board of County Commissioners continued the \$12,500 allocation.

THE ARC OF SOUTHERN MARYLAND

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
132,150	132,150	138,758	132,150

The ARC of Southern Maryland promotes community involvement, responsibility, independence and personal success for children and adults with intellectual and developmental disabilities. The ARC's objectives include providing residential placement; individual supported living services; vocational day placement; supported employment opportunities, and family support services/respite care assistance to individuals and families. The Board of County Commissioners continued the \$132,150 allocation to support systems currently in the community.

THE CENTER FOR LIFE ENRICHMENT

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
155,908	155,908	165,115	155,908

The Center for Life Enrichment provides programs and support services that will increase the vocational and personal potential of individuals with disabilities. The Board of County Commissioners continued the \$155,908 allocation.

THE CENTER FOR FAMILY ADVOCACY

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
108,089	108,089	108,089	108,089

The function of The Center for Family Advocacy is to assess and provide needed support and services to the women, children, and families of St. Mary's County. The Center is the only St. Mary's County provider of legal resources for victims of violence seeking protection from abuse in civil court. Major activities of the Center include: legal assistance; lay legal advocacy program for victims of domestic violence; support groups; crisis intervention/management; support to re-entry students; domestic violence education; information and referral; and legislative and legal advocacy. Major revenue sources supporting the Women's Center budget include Maryland Legal Services, Federal and State grants, County government, fund-raising, and donations. The Board of County Commissioners continued the \$108,089 allocation.

THREE OAKS CENTER

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
130,000	130,000	150,000	130,000

Three Oaks Center provides prevention and outreach services as well as emergency, transitional and permanent supportive housing that helps individuals and families meet their basic need for shelter, stabilization, assessment, and referral to appropriate resources so that they may return to living productive, self-sufficient lives in our community. The Center has a maximum program capacity of 20 to 22 families depending on the amount of rent required overall at any given time. In addition, the Center has 12 beds in the men's shelter facility designated as transitional. The Board of County Commissioners continued the \$130,000 allocation.

TRI-COUNTY COMMUNITY ACTION COMMITTEE (SMTCCAC Inc)

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
17,752	17,751	17,751	17,751

The primary purpose of Tri-County Community Action is to provide services to eligible citizens that alleviate the causes and conditions of poverty, promote upward mobility and enrich the quality of life. These services are provided through programs such as Head Start, Emergency Advocacy Services, Residential Energy Assistance, Weatherization services, Economic & Employment Development, Senior Companion, AmeriCorps, and Housing Services. St. Mary's County has funded a County Coordinator position in the Senior Companion Program for the past ten years. General operations funding includes fiscal control, personnel, planning, and quality control. The Board of County Commissioners continued the \$17,751 allocation.

TRI-COUNTY COUNCIL

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
94,200	94,200	94,200	94,200

The Council is the regional planning and development agency for the Tri-County area of Southern Maryland, created by State law in 1966. The Board of County Commissioners continued the \$94,200 allocation.

TRI-COUNTY YOUTH SERVICES BUREAU

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
109,518	116,479	116,479	116,479

Tri-County Youth Services Bureau is a community-based, non-residential provider of delinquency prevention, youth suicide prevention, youth violence and abuse prevention and intervention, and youth development services. Professional counselors provide individual, group and family mental health counseling. Care services include individual, group, family and play therapies at three offices. The St. Mary's office is located at the Dr. J. Patrick Jarboe Center in Lexington Park. Funding is through the Governor's Office of Children, United Way, the three Southern Maryland counties, fees, contracts, and donations. The Board of County Commissioners continued the \$116,479 allocation.

UNITED COMMISSION FOR AFRO AMERICANS

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
5,000	5,000	5,000	5,000

United Commission for Afro Americans pursues a varied outreach program including gathering and sharing oral histories; holding lectures, seminars, and workshops; and promoting events – all in the pursuit of their mission. The Board of County Commissioners continued the \$5,000 allocation to help support the "Juneteenth Celebration."

WALDEN/SIERRA, INC.

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
345,447	345,447	345,447	345,447

Walden/Sierra was established in 1973 to provide comprehensive substance abuse treatment and prevention services as well as hotline/crisis intervention and mental health support services to the citizens of St. Mary's County. The Board of County Commissioners continued the \$345,447 allocation.

WATERMEN'S ASSOCIATION

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
20,000	20,000	20,000	20,000

The Board of County Commissioners continued the \$20,000 allocation for the Watermen's Association of St. Mary's County. This allocation will assist the Association with the Oyster Replenishment program.

VOLUNTEER FIRE DEPARTMENTS AND RESCUE SQUADS

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
200,694	200,000	200,000	200,000

This reflects the Senator William H. Amoss Fire, Rescue and Ambulance Funding (formerly referred to as "508 State Grant ") which provides financial support to the counties for local and volunteer fire, rescue, and ambulance services. The continued funding of \$200,000 is the same as previous years, and reflects amounts received from the State and allocated to the entities.

SUPPLEMENTAL EXPENSE RESERVE

FY2009 <u>Approved</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
500,000	1,000,000	1,000,000	1,000,000

This represents funding authority recognized in the expense budget, which will have corresponding (supplemental) revenue from grants or other revenues, but which is not specifically known at this time. Generally, this is used for new or increased grant awards during the year. As funds are received, the revenues and associated expenditures will be re-allocated, through a budget amendment approved by the Board of County Commissioners, to the appropriate department. Appropriation authority, both revenues and expenses, is budgeted at \$1,000,000.

LEONARDTOWN TAX REBATE

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
55,780	64,425	66,659	66,659

The County Commissioners appropriate a grant to the town of Leonardtown in consideration of fact that the town provides some of its own services, in lieu of the County providing these services. The grant is calculated based upon the assessed value of County-owned tax exempt property within the Leonardtown corporate limits. The major properties within the town limits include the Court House, Governmental Center, Nursing Center and Health Department. The assessed value of the County-owned nontaxable real property amounts to \$56,538,792. The approved funding is calculated to be \$66,659.

EMPLOYER CONTRIBUTIONS – RETIREE HEALTH BENEFITS
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FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
10,494,461	4,604,402	4,874,640	4,967,222

This portion of the budget includes principally retiree health insurance, as well as unemployment insurance costs. The County government provides health insurance to its retirees based upon years of service. Prior to FY2008, these costs were reflected in the budget based on actual premium payments for current retirees only. That amount was approximately \$2 million annually.

New requirements from the Government Accounting Standards Board (GASB) require the recognition in financial statements of the expense being incurred while employees work for the benefits that they will be paid as retirees. This is similar to current accounting for pension plans, that requires recognition today of the benefit being earned. Further, though not required by the GASB, setting aside funding in a trust for those future commitments is widely recognized as responsible and prudent. It ensures that at the time that current employees retire and expect to collect those benefits, adequate funding will be there for the County to make the necessary payments for retirees.

For current employees, based on their service to date, the actuary estimated the County's liability to be approximately \$49.4 million. The ARC (Annual Required Contribution) for FY2011 is \$5.145 million. The general fund budget includes, \$4,863,640, which is the amount needed to fully fund the estimated ARC for employees. The ARC is also allocated to other funds based on their employee health costs. These funds combined result in 100% funding of the ARC. Also included is \$11,000 for Unemployment costs.

G.O.B. / BANK ADMINISTRATION COSTS

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
39,395	61,000	61,000	61,000

\$61,000 is allocated to cover service and related charges from financial institutions, including administrative fees for bond escrow accounts and related processing.

DEBT SERVICE

FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
11,920,558	13,188,897	12,671,312	12,671,312

This appropriation of \$12,671,312 is needed to pay principal and interest on debt for capital projects; this includes the actual principal and interest for the FY2010 sale of \$30 million of general obligation bonds. The estimated allocation of debt service, based on the capital projects being funded, is as follows:

Board of Education	7,301,399
Roads	1,625,835
College of So MD	1,164,195
Other County	931,967
Solid Waste	849,605
Library	454,154
Parks	<u>344,157</u>
Total	\$12,671,312

CAPITAL PROJECTS - GENERAL FUND TRANSFER
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FY2009	FY2010	FY2011	FY2011
<u>Actual</u>	<u>Approved</u>	<u>Request</u>	<u>Approved</u>
1,000,000	500,000	0	0

The use of "pay-go" to fund capital projects reduces the amount of debt that would otherwise be needed. Due to the fiscal situation as well as the reduced capital program, the Board decided not to transfer General Funds in FY2011.

RESERVE – BOND RATING

FY2009 <u>Actual</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
501,416	725,000	0	0

The Bond Rating Reserve is a fund separate from the Rainy Day Reserve and represents a designation of fund balance. The reserve is set at 6% of general fund revenues. The FY2010 budget allocated \$725,000 to fund an addition to this reserve, to maintain the 6% level. In FY2011, since the general fund revenues are \$10 million less than the approved FY2010, this appropriation is zero, because the 6% is already met.

RESERVE – EMERGENCY APPROPRIATIONS

FY2009 <u>Approved</u>	FY2010 <u>Approved</u>	FY2011 <u>Request</u>	FY2011 <u>Approved</u>
500,000	500,000	500,000	241,322

This reserve represents funding set aside annually which can be allocated during the fiscal year at the discretion of the Board of County Commissioners to fund unanticipated or under budgeted expenditures or respond to other funding requests for items or activities not budgeted. The budget allocates \$241,322 to this reserve.

RESERVE – BUDGET STABILIZATION

FY 2009 <u>Approved</u>	FY 2010 <u>Approved</u>	FY 2011 <u>Request</u>	FY 2011 <u>Approved</u>
1,279,295	376,381	1,000,000	500,000

This reserve is intended to position the County to be able to address funding shortfalls that arise due to economic conditions, including but not limited to income taxes, recordation, etc. as well as actions by the State to balance its budget, given the drastic cuts made by the State during FY2010, the budget for this reserve was reduced to \$500,000. Any use or allocation of this reserve must be approved by the Board of County Commissioners.

ENTERPRISE AND SPECIAL REVENUE FUNDS

Enterprise funds are used to account for certain services and programs which are operated similar to separate business enterprises. Generally, fees and charges are levied at rates necessary to cover the costs of operation; thus enterprise fund activities are not dependent on taxes for their operating revenue.

The Department of Recreation and Parks operates two enterprise funds. The Recreation and Parks Activity Fund accounts for the operation of numerous countywide recreation programs. The Wicomico Shores Enterprise Fund accounts for the operations of the County's public golf course.

The Solid Waste and Recycling Fund is a separate fund to capture the direct operating costs of the Solid Waste and Recycling divisions/ activities and related fees. A Solid Waste and Recycling fee was instituted effective July 1, 2007, and is used to partially fund the costs. In addition, User Fees and a General Fund subsidy fund this program.

The operation of an adult day care program is accounted for in the Department on Aging, Medical Adult Day Care Special Revenue Fund. This program, is supported by client fees, grants, and Medicaid payments.

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designated to finance particular functions or activities.

The Emergency Services Support Fund is a separate fund to collect revenue (Emergency Service Support Fees) and expend resources for Advanced Life Support, LOSAP and base operating allocations to Fire & Rescue entities. This also funds the principal and interest on the Revolving Loan Fund related debt.

RECREATION AND PARKS ENTERPRISE FUND

Source and Use of Funds	FY 2009 Actual	FY 2010 Approved Budget	FY 2011 Requested Budget	FY 2011 Approved Budget
Child Care Programs	\$ 761,595	\$ 1,022,450	\$ 802,714	\$ 802,714
Therapeutic Division	75,225	85,877	116,473	116,473
Gymnastics Department	308,613	309,247	309,193	309,193
Leisure / Special Programs	176,741	202,774	173,505	173,505
Special Facilities	301,859	364,485	323,640	323,640
Sports Programs	396,602	466,135	501,677	501,677
New Program Reserves	82,177	228,765	223,899	223,899
Total Revenues	2,102,812	2,679,733	2,451,101	2,451,101
Child Care Programs	\$ 657,579	\$ 902,087	\$ 672,855	\$ 672,855
Therapeutic Division	59,995	82,551	112,438	112,438
Gymnastics Department	287,286	308,507	296,480	296,480
Leisure / Special Programs	119,170	182,700	143,477	143,477
Special Facilities	519,143	523,461	482,008	482,008
Sports Programs	335,410	411,766	436,029	436,029
New Program Reserves	134,971	282,665	272,799	272,799
Total Expenditures	2,113,554	2,693,737	2,416,086	2,416,086
Revenues Over(Under) Expenditures	(10,742)	(14,004)	35,015	35,015
General Fund Subsidy	50,000	50,000	0	0
Fund Equity (deficit) at June 30	(\$101,889)			

An enterprise fund is established to account for governmental services which are entirely or predominantly funded by user charges. Programs offered through the Recreation Division of the Department of Recreation and Parks are financed through fees established for the different activities. Programs and facilities include child care centers, summer day camps, sports programs, youth and adult leisure programs, amusement park ticket sales, gymnastics center, regional park, indoor recreation center, teen center, and museums.

WICOMICO SHORES GOLF ENTERPRISE FUND

Source and Use of Funds	FY 2009 Actual	FY 2010 Approved Budget	FY 2011 Requested Budget	FY 2011 Approved Budget
Golf Operations	\$ 888,205	\$ 1,147,825	\$ 1,122,825	\$ 1,122,825
Restaurant	369,487	557,780	506,500	506,500
House	17,582	23,000	23,000	23,000
Interest Income	9,062	10,000	10,000	10,000
Golf Shop	56,353	116,940	116,940	116,940
Miscellaneous	1,346	3,200	3,200	3,200
Supplemental Reserve		50,000	50,000	50,000
Total Revenues	1,342,035	1,908,745	1,832,465	1,832,465
Golf Operations	\$ 136,580	\$ 164,408	\$ 171,408	\$ 171,408
Greens and Grounds	432,202	490,147	448,727	449,961
Restaurant	466,375	496,724	441,298	441,715
House	117,760	134,350	127,350	127,350
Administration	196,298	197,555	241,277	241,904
Golf Shop	30,752	56,750	56,750	56,750
Capital / depreciation	115,583	45,000	45,000	45,000
OPEB (post-retirement health)	79,947	70,265	75,199	65,512
Supplemental Reserve	0	50,000	50,000	50,000
Total Expenditures, before debt service	1,575,497	1,705,199	1,657,009	1,649,600
Debt Service - Equipment	22,486	45,541	0	0
Debt Service - Building	121,917	112,961	112,961	112,961
Total Expenditures, including debt service	1,719,900	1,863,701	1,769,970	1,762,561
Fund Equity at June 30, exclusive of net capital assets	\$ 138,253			

The Wicomico Shores Golf Enterprise fund finances the public golf operation in St. Mary's County. The Wicomico Golf Course and Recreation Complex includes an 18-hole golf course, restaurant, banquet room, club house, pro shop, and two tennis courts. Primary revenue sources for this self-supporting enterprise are the greens fees generated through golf course operations and the revenue collections from the restaurant and banquet facility. All expenditures, including debt service on the financing, is funded by net revenues of the golf course operation.

SOLID WASTE AND RECYCLING FUND

Source and Use of Funds	FY 2009 Actual	FY 2010 Approved Budget	FY 2011 Requested Budget	FY 2011 Approved Budget
SW and Recycling Fees-Residential	\$ 2,272,980	\$ 2,284,620	2,296,740	\$ 2,296,740
SW and Recycling Fee - Proposed	-	-	873,057	-
Landfill Tipping Fee	381,829	410,000	410,000	410,000
Recycle Containers	4,113	4,500	4,500	4,500
Total Revenues	2,658,922	2,699,120	3,584,297	2,711,240
Solid Waste				
Personal Services	\$ 857,954	\$ 805,306	\$ 835,808	\$ 842,539
Operating Supplies	40,149	42,500	42,500	42,500
Hauling & Post-Closure Costs	1,000,568	1,177,271	1,177,271	1,177,271
Communications	3,202	3,900	3,900	3,900
Transportation	65,386	79,000	79,000	79,000
Public Utility	14,667	28,167	28,167	28,167
Tipping Fees	1,088,416	1,143,000	1,143,000	1,143,000
Equipment	2,649	-	-	-
Retiree Health	50,002	50,524	56,655	60,692
Lease Payments	248,586	292,537	221,445	221,445
Capital/Depreciation	180,485	-	-	-
Total, Solid Waste	3,552,064	3,622,205	3,587,746	3,598,514
Recycling				
Personal Services	\$ 111,881	\$ 115,363	\$ 119,969	\$ 120,415
Operating Supplies	7,251	6,250	6,250	3,050
Professional Services	254,348	303,000	303,000	291,000
Communications	1,368	-	-	-
Transportation	2,274	4,500	4,500	4,500
Rentals	28,118	40,000	40,000	40,000
Hazardous Waste Day Events	54,285	50,150	50,150	50,150
Capital/Depreciation	24,542	-	-	-
Total, Recycling	484,067	519,263	523,869	509,115
Total Expenditures	4,036,131	4,141,468	4,111,615	4,107,629
Revenues Over (Under) Expenditures	(1,377,209)	(1,442,348)	(527,318)	(1,396,389)
Transfer-Subsidy from General Fund	872,675	1,442,348	1,442,348	1,433,272
Fund Equity (deficit) at June 30	\$ (340,962)			

This enterprise fund was added in FY 2008 Budget to capture the direct operating costs of the Solid Waste and Recycling divisions / activities and related fees. A Solid Waste and Recycling Fee of \$60/improved residential property is collected annually through the Property Tax bills. Not included above are expenditures for capital projects, equipment, debt service, indirect costs, overhead and administration; these are still carried as General Fund or Capital Project expenditures. FY 2011 request reflects implementing an increase to the Environmental Service Fee from \$60/year to \$83/year. The approved budget reflects no increase in fees. The subsidy from the General Fund for FY 2011 is higher than is necessary for the fiscal year budget, and is intended to help reduce the accumulated FY 2009 deficit. Debt Service costs that are in the General Fund are \$849,065.

MEDICAL ADULT DAY CARE FUND

Source and Use of Funds	FY 2009 Actual	FY 2010 Approved Budget	FY 2011 Requested Budget	FY 2011 Approved Budget
Medical Assistance	\$ 236,315	\$ 359,609	\$ -	\$ -
Private Pay	85,895	120,456	0	0
DHMH (OHS) Grant	80,431	83,331	0	0
DHMH (OHS) Grant Client Co-Pay	20,223	25,216	0	0
Child/Adult Care Food Program	27,416	35,000	0	0
Other	6,363	35,000	0	0
Senior Center Plus	4,160	3,840	0	0
Total Revenues	460,803	662,452	0	0
Personal Services	\$ 507,462	\$ 575,506	\$ -	\$ -
Food	44,807	51,574	0	0
Transportation	191,150	225,000	0	0
Utilities	9,660	12,000	0	0
Professional Services	51,788	0	0	0
Other Program Cost	17,680	24,460	0	0
OPEB - Retiree's	0	67,834	0	0
Total Expenditures	822,547	956,374	0	0
Revenues Over (Under) Expenditures	(361,744)	(293,922)	0	0
Transfer-Subsidy from General Fund	480,235	600,000	0	0
Fund Equity (deficit) at June 30	\$ (238,756)			

The Medical Adult Day Services Center Enterprise Fund financed the Department of Aging Medical Adult Day Services Program, which offered a range of supportive health and social services during the day for adults, age 16 and over, whose physical, mental or cognitive condition necessitated medical supervision throughout the day. The program operates one center, the Vivian Ripple Center, which is licensed for 48 participants. Included in the amounts shown above for FY2009 and FY2010 is a subsidy from the County's General Fund to offset both current and accumulated operating deficits. Effective July 1, 2010, this program was privatized, continuing the services in the same location, but operated by an independent third party, thus no revenues, expenses, or subsidy are reflected in the County FY2011 budget.

MISCELLANEOUS REVOLVING FUND

Source and Use of Funds	FY 2009 Actual	FY 2010 Approved Budget	FY 2011 Requested Budget	FY 2011 Approved Budget
Charges for Services	\$212,692	\$277,625	\$274,705	\$297,187
Total Revenues	212,692	277,625	274,705	297,187
Department of Aging Special Events/CRAC	118,227	160,000	160,000	160,000
Fuel Operations	773	7,350	7,350	7,350
Community Services Special Events	1,901	1,945	0	0
SMC Alliance-Alcohol & Drug Abuse and Prever	0	0	2,325	2,325
States Attorney Drug Enforcement	95,759	120,786	122,853	122,074
Community Service Teen Court	0	300	1,000	1,000
Sheriff's Department Forfeiture Fund	9,861	23,380	23,380	45,862
Total Expenditures	226,521	313,761	316,908	338,611
Revenues Over (Under) Expenditures	(13,829)	(36,136)	(42,203)	(41,424)
Fund Equity at June 30	\$355,847			

The Miscellaneous Revolving Fund is a special revenue fund established to account for certain earmarked revenue sources designed to finance particular functions or activities including the County vehicle gas pump operation, Department on Aging events and programs, Community Services special events, and the drug enforcement/education fund.

EMERGENCY SERVICES SUPPORT FUND

Beginning in FY 2005, the budget incorporates the Emergency Services Tax legislation, which dedicates a funding stream for the County's emergency services activities and organizations. By identifying a special tax, based on assessed property values, the Commissioners set into place a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future.

The Emergency Services Tax- Support Services is assessed at a rate of \$0.016 on each \$100 dollars of assessable and personal property. The funds are remitted by the Treasurer and credited to this revolving fund. Revenues generated are budgeted to support base allocations of \$23,000 and \$19,000 to each volunteer fire department and rescue squad, respectively, as well as for the other purposes listed below.

Source and Use of Funds	FY 2009 Actual	FY 2010 Approved Budget	FY 2011 Requested Budget	FY 2011 Approved Budget
Emergency Services – Support Tax	\$ 1,632,729	\$ 1,600,000	\$ 1,750,000	\$ 1,750,000
ALS Miemss Grants	19,489	37,200	16,700	16,700
ALS Educational Assistance	-	2,700	1,000	1,000
SAFER Grant	-	62,581	62,581	76,479
Total Revenues	1,652,218	1,702,481	1,830,281	1,844,179
Advanced Life Support	\$ 131,628	\$ 287,606	\$ 295,093	\$ 295,093
ALS Miemss Grants	42,667	78,940	37,940	37,940
ALS Educational Assistance	14,950	37,076	37,076	37,076
Emergency Services	43,680	175,578	186,569	136,569
Fire Department Operating Allocation	207,000	207,000	207,000	207,000
Fire Department LOSAP	437,136	477,368	521,272	521,272
Rescue Squad Operating Allocation	133,000	133,000	133,000	133,000
Rescue Squad LOSAP	133,319	149,932	174,362	174,362
F & R Revolving Loan Fund, Debt Service	170,583	250,075	169,727	169,727
SAFER Grant - 1 FTE Position (Salaries/Fr Only)	-	62,581	62,581	76,479
Total Expenditures	1,313,963	1,859,156	1,824,620	1,788,518
Excess of Revenues Over (Under) Expenditures	338,255	(156,675)	5,661	55,661
Balance at June 30	\$ 867,756			

FIRE TAX

According to the St. Mary's County Code, a Fire Tax is to be assessed on every \$100 of assessed valuation of all real and personal property. The proceeds from the tax are distributed to those fire companies located in the election districts in which the money is collected. The fire companies submit an annual budget and audit report to the Board of County Commissioners. The funds received by the fire companies and approved by the County Commissioners shall be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their fire-fighting equipment and apparatus, and for the training of new volunteer firefighters.

<u>DISTRICT</u>	<u>NUMBER OF PROPERTIES *</u>	<u>RATES</u>
1st Election District - Ridge	3,716	3.6¢ per \$100 of assessment
2nd Election District - Valley Lee	3,588	4.4¢ per \$100 of assessment
3rd Election District - Leonardtown	6,487	2.4¢ per \$100 of assessment
4th Election District - Chaptico	4,874	4.4¢ per \$100 of assessment
5th Election District - Mechanicsville	5,051	4.6¢ per \$100 of assessment
6th Election District - Hollywood	5,567	4.4¢ per \$100 of assessment
7th Election District - Avenue	3,191	4.4¢ per \$100 of assessment
8th Election District - Bay District	12,172	5.0¢ per \$100 of assessment
9th Election District - St. George Island	227	3.6¢ per \$100 of assessment

Note: The volunteer fire companies submitted estimated FY 2011 operating budgets to the County which total approximately \$7.5 million in aggregate spending. The companies have estimated revenues from the fire tax and emergency services support tax of approximately \$4.4 million, or 59 % of total revenue support.

* Property information reflected is FY 2010 actual

RESCUE TAX

A Rescue Tax was enacted to provide a dedicated funding source for the County's rescue services activities and organizations. By identifying a special tax, based on assessed property values, the Commissioners set into place a funding mechanism to allow emergency services organizations, including fire and rescue, to plan for the future. The Emergency Services Tax, as a group, includes the existing Fire Tax, this Rescue Tax, and the Emergency Services Support Tax.

The Rescue Tax is assessed at a rate per \$100 of assessed valuation of all real and personal property on property in each election district, as identified below. The proceeds from the tax are distributed by the Treasurer to those rescue squads located in the election districts in which the money is collected. The Rescue Squads submit an annual budget and audit report to support the expenditure of these funds, which are to be used for the purpose of purchasing, repairing, replacing, operating, maintaining and housing their Rescue equipment, and for the training of volunteer Rescue Personnel.

DISTRICT	NUMBER OF PROPERTIES *	RATES
1st Election District –Ridge	3,716	.8¢ per \$100 of assessment
2nd Election District –Valley Lee	3,588	.8¢ per \$100 of assessment
3rd Election District –Leonardtwn	6,487	.9¢ per \$100 of assessment
4th Election District –Chaptico	4,874	.8¢ per \$100 of assessment
5th Election District –Mechanicsville	5,051	.8¢ per \$100 of assessment
6th Election District –Hollywood	5,567	1.1¢ per \$100 of assessment
7th Election District-Avenue	3,191	1.1¢ per \$100 of assessment
8th Election District –Lexington Park	12,172	1.7¢ per \$100 of assessment
9th Election District –St. George's Island	227	.8¢ per \$100 of assessment

Note: The Volunteer Rescue Squads submitted estimated FY 2011 operating budgets to the County which total approximately \$3 million in aggregate spending. The companies have estimated revenues from the rescue tax and emergency services support tax of \$1.4 million, or 47% of total revenue support.

* Property information reflected is FY 2010 actual

SPECIAL ASSESSMENT FUND

In St. Mary's County there are four distinct classifications of special assessments. These include: Shore erosion control, Roadway improvements and lighting, Storm water drainage, and Waterway dredging. Following are the current districts:

DISTRICT	NUMBER OF PROPERTIES	RATES
Erosion Control		
Holly Point Shore Erosion Control	4	\$3139.12 - 25 years through 2032.
Holly Point Shore Erosion Control		\$2160.20 - 25 years through 2032.
Holly Point Shore Erosion Control		\$2270.30 - 25 years through 2032.
Holly Point Shore Erosion Control		\$3933.03 - 25 years through 2032.
Hollywood Shores	210	\$39.47 per owner (plus annual maintenance and inspection fee) - 15 years through 2014.
Jefferson Island Erosion	1	Varying amounts each year through 2016
Tall Timbers Erosion #2	8	\$8.85 per front foot - 25 years through 2012
Tall Timbers Erosion #3	62	\$115.33 per front lot - 25 years through 2016 \$57.28 per back lot - 25 years through 2016.
Wicomico Shores	411	\$228.73 per lot - 20 years through 2019.
Roadway Improvement		
Cloverdale Acres	7	\$512.75 per lot - 20 years through 2019.
Golf Course Drive	59	\$217.99 per property - 20 years through 2026.
Kline Drive	9	\$100.48 per lot - 20 years through 2010
Mallard Creek	8	\$259.26 per owner - 20 years through 2019.
Miles Drive	5	\$270.24 per lot - 20 years through 2016
Mulberry South	23	\$286.76 per owner - 20 years through 2021.
Roof Top Circle	7	\$237.80 per lot - 20 years through 2015
Rosebank Village	9	\$342.65 per lot - 20 years through 2019.
Scott Circle	24	\$130.76 per lot - 20 years through 2013
Waterway Improvement		
Kingston Creek Waterway	22	\$34.14 per parcel - 20 years through 2027.
Little Kingston Creek	21	\$136.35 per owner - 20 years through 2019.
Street Lights		
Southampton Lighting	75	\$19.76 per lot - prior year SMECO charges

Depending upon the type of special assessment, the project may require interfund loans. Provision is then made for the benefiting property owner to normally pay installments through the property tax system on an annual basis. Debt Service required in FY 2011 for existing Special Assessments will be \$59,252.

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